GPC/1.2020/1552

GILBERDYKE PARISH COUNCIL

MINUTES OF THE MEETING HELD

Tuesday 14 January 2020 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

**PRESENT**

Mr N Norris – Chair Mr P Bryan Mr P Buckle Mr J Jessop Mr K Cooper

Mr C Newsome Ms D Mansell Mr E Morrison Mr K Woolass

 2 members of the public

**1. APOLOGIES** - Mrs J Bate Mr P Robinson

**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES**

It was resolved to sign 10 December 2019 minutes as a true record.

**3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.** Mr J Jessop & Mr P Bryan - GWMH, Mr K Cooper - GDLA

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES** –

Mr K Cooper, Mr J Jessop & Mr C Newsome met with Mr Russ Towse OHDB at the pumping station for an overview of the system since the heavy rainfall at the end of 2019, some improvements are required to the pumps and some dykes are to be cleared/deepened to maximise the flow.

**5. PUBLIC PARTICIPATION** –

Two Clementhorpe green lane residents requested an update on the lane repair - see Agenda item 8

**6. CORRESPONDENCE**

 **For noting**

* Neighbourhood watch Co-ordinators – Christmas & New Year update – prev circ
* NALC Chairman’s open letter to all communities – prev circ
* Letter re Railway Bridge Safety Inspection is to take place 1/2/2020 – prev circ
* ERNNLCA – Being a Good Employer 2020 – training sessions – prev cir
* Message from GWMH enquiring about plans to commemorate VE 75th Anniversary

**For action**

* Letter received from resident regarding dog ban on GWMH & GDLA fields – Clerk to reply **AC**

**7. PLANNING**

19/04120/PLF Poplar House Farm Old Trough Lane Sandholme – no observations or objections.

**8. NETWORK RAIL**

1. Bridge replacement: AMEY to carry out a safety inspection on the bridge will take place at 11am on Saturday 1st February 2020.
2. **Green lane reinstatement:** The quote for Network Rail’s donation was sent to ERYC as requested.

Residents reported that the barrier lights show red until the train gets to Saltmarshe but that pedestrians cross during that time, also that Network Rail have repaired gate buffers on the Clementhorpe Lane side but not at the Railway Cottages side, Clerk to forward on these concerns to Cllr Linda Bayram who had agreed to follow up Green lane issues with Network Rail. **NR**

**9. New Burial Ground** – nothing to report until potential sites can be identified

**10. The Acorns – unadopted road** – Cllr Bayram was going to look into this matter, Clerk to request an update. **NR**

 GPC/1.2020/1553

**11. Ings View Sports Ground**

**a) Boundary Hedge & fence** – Due to ongoing maintenance costs it was resolved that the perimeter hedge be removed as long as there are no restrictions preventing it – Clerk to contact ERYC regarding any required permission. **AC**

 The GDLA had a quote of £2100:00 for removing the hedge and all waste, GDLA will look into grant funding for fencing the perimeter in stages.

**b) Lease information required for funding** – It wasn’t clear from the letter received just what questions needed answering by the Parish Council – Clerk to liaise with GDLA to see what information is required. **NR**

**12. Reports:**

**GDLA** – Pavilion build still on track. The car park has been resurfaced. Annual peppercorn rent now due, and has been requested by the Clerk.

**GWMH** – CCTV covering the Play Area stopped working and is in need of repair, Mr J Jessop to request investigation. A recent incident of Dog trespass on the field was witnessed by Mr J Jessop.

**Jubilee Pond** – The Pond levels were high following the very wet autumn months, now dropped slightly. Mr E Morrison has installed the new signs at the pond. Mr P Buckle reported that some soil at the border of the perimeter shuttering has washed away and the island needs maintenance – these will be monitored.

Northern Powergrid application for electricity supply has been completed and can now be submitted. **NR**

**Orchard Paddock** – Tenants have been contacted as annual rent £25/year is now due.

**Youth Project** – No dates for meetings have been received.

**Burial Committee** – Newport Parish Council sent a revised spreadsheet figure of £2022:50 for Gilberdyke’s contribution (April to November), this is to be queried as previous years was £1700:00 – Cheque was not signed and Clerk to seek clarification**. NR**

**13. Payroll/HMRC processing and handover** – The new Clerk has no payroll experience and therefore it was resolved that a quote of £15/month from Autela Payroll Company be accepted to carry out payroll duties on behalf of the Parish Council from 6th April 2020.

It was agreed that Mrs N Robinson be paid 10 hours/month for completion of payroll and accounts to end of financial year, submit required reporting to HMRC, Internal and External Auditors and to assist during handover period.

Mr A Crabbe signed his contract as new Clerk to Gilberdyke Parish Council with start date of 14 January 2020, his new email address was circulated to all Parish Councillors.

 **Finance – accounts to pay**

January schedule of accounts for payment

Dec wages x3 & HMRC £1830:60 Gilberdyke & District Bowling Club £200:00

Newport PC Joint Burial C’ttee\* £2022.50 ACC Fabrications £40:00

*\*querying amount - chq not signed*

**12. Date of the next meeting –** **Tuesday 11th February 2020 at 7pm**

in The Meeting Room Gilberdyke War Memorial Hall.

There being no further business the meeting closed at 20.20 pm

Signed as a true and correct document …………………………………………………………………. Nick Norris - CHAIRMAN