**GILBERDYKE PARISH COUNCIL**

**Summary Notes of Parish Business (May & June 2020)**

**during the Covid-19 Emergency (in the absence of Parish Meetings)**

**Cllrs:** Cllr N Norris (Chair), Cllr P Byran (V-Chair), Cllr P Buckle, Cllr J Jessop, Cllr K Cooper,

Cllr C Newsome, Cllr D Mansell, Cllr E Morrison, Cllr K Woolass

**Clerk:** Andrew Crabbe

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**1** **Points of Procedure**

1.1 Parish Council (PC) Meetings

Following on from the meetings of March, April and May, it is duly noted that in accordance with current legislation, the PC would not meet ‘face to face’ in June 2020 due to the ongoing restrictions on public gatherings. In accordance with the PC’s Emergency Procedures, (and how the PC has responded to the emergency), the current arrangements are to be reviewed at the beginning of June, and Cllrs are duly considering

1. if to continue with the current arrangements, or
2. to introduce remote meetings, or
3. to delegate all decision-making authority to the Chair / Deputy Chair.

A decision will be duly advised in time for what would be the July meeting date of 14th July

1.2 Annual General Meeting

Also following on from the previous meeting and with regard to the Annual General Meeting (which is a statutory requirement needed for Cllrs to reaffirm their intention to continue in their Office(s) and allow any Cllrs who wish to put themselves forward for the role(s) of Chair and Dep Chair ) - as this meeting was also not permissible under current legislation, (the Government confirming there was no requirement to hold an AGM in 2020) the Clerk had arranged for Cllrs to confirm their intent by completion of a Declaration of Intent Form.

As a point of record, it is hereby noted that all Cllrs have returned their forms, confirming that they intend to remain in Office for a further year. It is also duly noted that no submissions were made to be considered for the Office(s) of Chairman / Deputy Chair and therefore Cllrs Norris and Byram will continue in the respective Office(s) for a further year.

**2 April / May Summary of Actions / Business Carried out by the PC**

A report of actions / business carried out the PC during the April / May period (in substitution of formal minutes) has been presented to Cllrs by the Clerk for their approval. No requests for amendments were made by Cllrs and therefore these stand as true record in the absence of normal procedures for signing off by the Chairman and are duly published as a public document.

**3 Financial Report for April / May**

Following legal advice from ERNLLCA, the salaries of the Clerk and Street Cleaners are redacted fromthe public version of these minutes / summary notes. Cllrs were however sent a full report.

**4 Planning Matters**

Planning Applications received in May / June are detailed in the Planning Application Report for May 2020 and which can be found as ***Appendix 1***. Any comments / observations made by Cllrs can be found in the end column.

**5 Police Matters**

Cllrs noted an email from Pocklington Police re a number of incidents whereby cars for sale have been stolen. Police reported that suspects arrange to view a car for sale via Gumtree or Auto Trader. The suspects insist on seeing the inside of the vehicle and the seller is unable to accompany them due to social distancing rules. It is believed the suspects swap the key at this time in order to return later in the day to steal the vehicle.

Residents should be cautious if they are currently looking to sell their cars privately

**5 Matters arising – to consider new and on-going issues and decide further action if necessary:**

5.1 Requested changes to the tenancy agreement between the GDLA and the Parish Council

Following on from previous meetings, a Cllr vote has now taken place as to if the Parish Council would accept the changes requested by the GDLA to the tenancy agreement between the two parties. The outcome of the vote is shown below.



Clerk has duly contacted the solicitor appointed to advise the PC, who subsequently has advised there was no further legal advice he could add. A draft variation of deed has now been created for Cllrs to vote on and at such time as the solicitor provide this, the draft will be put to the Cllrs for a final vote.

The outcome of the vote will be advised in the next summary notes / minutes (June)

5.2 Requested removal of hedgerow on the Ings Road (GDLA) football field

Following on from previous meetings, Cllrs had considered a request by the GDLA to remove the hedgerow around the football field and replace with a ‘fit for purpose fence’ – Cllrs voted on this issue and the outcome is shown below.



Therefore, the decision has been taken not to remove the hedgerow fence and the Clerk has duly advised the GDLA of this decision.

Matter resolved and closed.

5.3 Jubilee Pond

Several issues have arisen during May into June with regard to the Jubilee Pond

Cllrs noted there were long standing issues on the pond / surrounding area, of anti-social behaviour and complaints from residents – Cllrs are currently looking into appropriate signage for discouraging anti-social behaviour and also for warning vehicles of the presence of wildfowl in the area. Clerk has contacted ERYC Wildlife Team for further advice and is waiting for a response. Clerk has also contacted the local PCSO and asked for advice and increased police activity in the area.

Longer term, it is also noted that an outstanding matter is a quote from Northern Grid with regard to electricity supply to the pond area to facilitate possible CCTV.

Cllrs also agreed to and actioned improved ramps for the pond.

Cllrs also noted a no. of complaints / requests with regard to fishing at the pond, around overfishing / endangering wildlife and wildfowl / aggressive behaviour of some people fishing and Cllrs are currently considering a proposal to restrict fishing at the pond to residents only managed by means of a permit system. Clerk to contact the Environment Agency and ERYC for advice and it is expected that a decision will be advised in June.

5.4 Street Cleaning

Following on from concerns raised by the Street Cleaners with regard to speeding vehicles on the B1230 whilst they were cleaning the verges (having to cross back and forth over the road) Cllrs have agreed to provide the Street Cleaners with road signs warning drivers that they are working on the road. Currently on order.

Clerk also noted that the street cleaners had reported damaged bins outside of the shops and he had duly reported these to ERYC, who had replied these would be repaired at such a time as permitted as resources were currently diverted to dealing with Covid-19.

The Street Cleaners had also reported a bin near the pond was being used to dispose of pet waste which was causing difficulty when it came to emptying the bin in question. Cllrs agreed this was inappropriate however it is has since transpired the bin in question is not the responsibility of the PC, rather ERYC. The Clerk has now advised the Street Cleaners not to empty this bin and reported the matter to ERYC. He has also requested an itinerary of bins in the village in order to be clear on who is responsible for emptying them.

5.5 Replacement Railway Bridge

Following on from the notification that that the project to replace the railway bridge by Network Rail had been postponed due to the current Covid-19 emergency, there was no further update on this issue.

5.6 Bus stop and Car-parking

Following on from complaints of vehicle parking at the bus-stop on Clementhrope Road, and the Clerk contacting East Riding Buses and Highways, there are no further update and the matter remains ongoing at this time.

5.7 GDLA – (Dyke and Overhanging Tree)

Following on from a recent communication from the GDLA re: two issues (a blockage in Northfield Drain and what was considered to be an unsafe tree), Cllrs had considered that the two matters were not the responsibility of the Parish Council, both not being on PC land. The Clerk had duly advised the GDLA of this outcome.

5.8 Cycle Path – Gilberdyke to Howden

Following on from Cllr Newsome’s request to re-visit a possible cycle track from Gilberdyke to Howden on the south-side of the B1230, the Clerk had written to ERYC on the matter and was currently awaiting a response. New developments are following further discussions with Cllr Newsome, the Clerk has contacted Newport PC and Eastrington PC in order to ascertain if they would be interested in taking part in any application for a cycle path with a view a joint application is likely to be stronger.

**6 Important Correspondence or Matters Raised by Cllrs**

6.1 Gilberdyke / Newport Landfill Site

Cllrs noted a letter from a resident expressing concern that the Gilberdyke / Newport refuse site was being used again. Cllrs duly instructed the Clerk to contact the Environment Agency and Local Ward Cllrs – this was actioned and interim reports suggest that the work on the site is to cap it. However, the situation is being monitored and it is anticipated further updates will follow.

6.2 Trees in the Village

Cllrs noted a request from a resident for the removal of a tree in Flaxmill Walk - Cllr Newsome reported that he had spoken to the resident who had a young family and had reported the tree was dropping poisonous berries into garden / leaves blocking guttering / dirtying windows.

A second (separate) request had been made by another resident with regard to (cutting back) another tree near the pond. Both these issues were currently being looked at.

6.3 Green Lane - Condition of road

Cllrs noted that this project was nearly completed (having being delayed in early Spring due to the poor weather) and the aggregate had now been placed on the road. Clerk advised Cllrs that he had received an email from a resident expressing concern that vehicles were still using the road, and the agreed signage / gate to prevent vehicular access needed to be put in place asap.

Clerk to contact ERYC accordingly and report back to Cllrs.

6.4 Bishopsoil Dyke

Clerk advised Cllrs that he had received an email from a resident reporting the above dyke is overgrown with vegetation and trees and needed clearing – matter is ongoing with Clerk clarifying responsibility for clearing the dyke

**Appendix 1**

**Gilberdyke Parish Council**

**Planning Application Report for April & May 2020**

For full details of applications, use the public planning portal at ERYC

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Type in ‘Gilberdyke’ for the location and ‘current’ applications

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| --- | --- | --- | --- | --- |
| **Location & Applicant:** | **Planning Ref:** | **Proposal:** | **Status:** | **Observations / Comments:** |
| Land West Of Craig House 56 Station Road Gilberdyke  Miss Candy Day | 20/00937/VAR | Variation of Condition 23 (approved plans) of planning permission granted on appeal decision APP/E2001/W/18/3202853 following refusal of 17/02453/VAR - Erection of 29 dwellings and associated access road - to allow for design alterations to the roof of the Wharfe housetypes and renaming to the Wharfedale Location | Variation of Condition(s) | **Obs Date – 7th May 2020**    **Cllrs had no observations subject to there being no objections from neighbours / persons affected by the application** |
| Land East Of Ashcroft Thornton Dam Lane Gilberdyke  Neil Wetherell | 20/01229/PLF | Erection of 3 detached dwellings | Full Planning Permission | **Obs Date – 27th May 2020**    **Cllrs had no observations subject to there being no objections from neighbours / persons affected by the application** |
| Rose Farm Hive Lane Hive  Mr Steven And Gill Askem | 20/01232/PLF | Erection of a replacement dwelling following demolition of two dwellings and  part demolition of existing outbuildings | Full Planning Permission | Obs Date – 29th May 2020    **Cllrs had no observations subject to there being no objections from neighbours / persons affected by the application** |
| Land And Buildings North And East Of Laxton Grange Main Road  Mrs Sarah Peacock | 20/01421/VAR | Variation of condition 17 (approved plans) of planning permission  18/03190/PLF | Variation of Condition(s) | Obs Date – 30th May 2020    **Cllrs had no observations subject to there being no objections from neighbours / persons affected by the application** |
| Agricultural Building At Poplar House Farm Old Trough Lane Sandholme  J G Evison | 20/01406/CLE | Certificate of lawfulness for use of existing agricultural building as a dwelling Location | Cert of Lawful Development - Existing | Obs Date – 2 June 2020    **Cllrs had no observations subject to there being no objections from neighbours / persons affected by the application** |
| **Completed Applications (Granted or Refused)** | |
| Land South Of Wades Bungalow Staddlethorpe Broad Lane Gilberdyke  B & C Bradley | 19/04228/PLF | Erection of 2 dwellings | Refused |  |
| Land West Of Yokefleet Grange Anserdam Lane Sandholme  A W Kay Farming Ltd | 20/00540/PLF | Erection of a livestock building | Granted (8th April) |  |