

## GILBERDYKE PARISH COUNCIL

Summary Notes of the (Ordinary) Meeting of the Parish Council  
Tuesday 8<sup>th</sup> September 2020 at 7.00pm

As a point of procedure, it is noted that the September meeting of Gilberdyke Parish Council was held as a remote meeting managed by Zoom, due to ongoing restrictions as a result of the Covid-19 pandemic.

**In Attendance** Cllr N Norris (Chair): Cllr C Newsome: Cllr E Morrison: Cllr P Robinson: Cllr D Mansell: Cllr P Buckle: Cllr K Woollass  
Clerk: Andrew Crabbe

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### 1. Any Apologies received

Clerk noted apologies from Cllrs Bryan, Jessop and Cooper – he had not received an apology from Cllr Bates.

Clerk further noted that the current situation of remote meetings being held in place of face to face meetings was likely to continue due to the pandemic and efforts needed to be made to enable Cllrs Jessop and Cooper to attend – the latter in particular was struggling due to only having an analogue phone. Cllrs considered a suggestion by Cllr Mansell that Cllrs Jessop and Cooper could come to the Memorial Hall with another Cllr or the Clerk and become involved in the meeting via Zoom, possibly using the large screen there.

Cllrs considered this was an excellent idea and asked the Clerk to arrange for this to happen at the October Meeting.

### 2. Approval of Previous Month's Minutes and Signing by Chair

Cllrs confirmed that they were happy with the previous minutes and Chair advised he would sign the notes.

### 3. Any declarations of interests or letters requesting dispensation to be agreed by the Clerk

None Declared

### 4. Financial Report and Accounts (subject to receipt of Bank Statement in time)

Clerk noted that bank statements had not been received in time for the meeting and need to be forwarded to Cllrs at a later date. The cheque list for the September meeting was as below.

<b>Gilberdyke Parish Council</b>		
<b>Cheques to be issued at the September 2020 meeting</b>		
Terry Wilcox	Salary for September 2020	£483.59
Chris Johnson	Salary for September 2021	£483.59
Andrew Crabbe	Salary for September 2022	£513.60
Andrew Crabbe	Rembursement for payment of Zoom for month of August	£14.39
Peter Coates	Grass Cutting for August (Invoice to follow)	£480.00
Danny Nalton	Tree Cutting in pond area	£400.00
<b>Total Cheques to be issued ( 6 in total) to the value of :</b>		<b>£2,375.17</b>

**5. Public participation (15 mins max, or 3 mins per person/topic)**

Cllrs noted no members of the public in attendance

**6. Any correspondence requiring discussing**

None

**7. Planning Applications to be considered**

Clerk confirmed none received

**8. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**Ongoing**

**8.1 Update and discussion on Youth Project (All)**

Chair reported that he was pleased to advise continued progress with the setting up of the Youth Project. A subcommittee meeting being held on Thursday 10<sup>th</sup> September at which roles for the Youth Project would be discussed in addition to the aims and objectives of the project being confirmed and agreed. All this would be presented to the October meeting of the Parish Council.

**8.2 Update and discussion on repairs to pond (All)**

Following on from the previous meeting, Cllrs discussed the recent work at the pond to trim and remove trees, after which concerns were raised that several of the stumps were left in place and the area was in a poor state due to the amount of litter and rubbish, especially in the bushes and amongst the trees.

Following these concerns the Clerk had contacted the contractor to discuss and the latter advised that he had been unable to take out the stumps because of the amount of fly tipping in the area – this included dead fish, bike frames and various other items. The contractor was at pains to point out he had cleared up any cuttings and tree branches, and Cllrs agreed that it wasn't expected that he cleaned up existing fly tipping.

After some discussion Cllrs agreed to remove the fly tipping themselves and tidy up the place which was subsequently actioned by Cllrs Newsome, Woolas, Jessop, Mansell, Morrison and Bryan with stumps removed, fly tipping cleared up and all taken away.

**8.3 Update and discussion on proposal for resident only fishing permits scheme (All)**

Clerk confirmed this was still outstanding and asked to be transferred to the next meeting

**8.4 Update and discussion on allotments (All)**

Following on from the previous meeting and the report provided by Cllr Newsome and the Clerk in which it was identified that the plots were in a very poor state at a time that there was increased resident interest in taking on a plot. The recommendation was to identify if the current plot tenants wished to proceed and if they did then they needed to bring the plots to acceptable standard(s) – if they did not do this then the tenancy should be ended. In addition, it was recommended that even if tenants wished to continue then one of the plots should be taken away, as it was evident, they were struggling with so much land.

Clerk noted that one tenant had replied and advised wished to release one of the plots, but had not heard anything from the second tenant.

## New

### **8.4 Approval of the Annual Return (All)**

Clerk referred to previous email in which he had provided a copy of the Financial report for 2019/20 and the Annual Return following a signing off by the internal auditor – the Clerk noted that the internal auditor had not raised any concerns with the accounts and governance.

Cllr Robinson expressed concern that although he was happy with everything and had no concerns with the report, the was concerned that it appeared other Cllrs had not read the report.

Chair confirmed he had read the report, was happy with it and was prepared to sign the report off.

Clerk provided a summary of the financial report to Cllrs – key issues were

- that the cost of living expenditure remained largely the same each month with very little variance
- the Parish Council had a large salary bill and this would likely to be where the variance would be next year with the increase in salaries due to the Youth Project
- the only major project in 2019/20 was the pond refurbishment
- Standing balances in all accounts remained very high

Cllr Woolas noted the high balances in the various accounts of the Parish and recommended that the Parish Council proceeds to look at the purchase of land for the purposes of burial land.

Cllrs voted to unanimously approve the Annual Return for 2019/20 and the Financial Report and Annual Return were subsequently published on the parish council noticeboards for the public to inspect.

### **8.5 Discussion on October format of Parish Meeting (All)**

Clerk referred Cllrs to a previous correspondence he had sent from ERNLLCA and NALC in which they continued to recommend that Parish Council's meet remotely / virtually due to the pandemic. Clerk continued that his recommendation remained that Cllrs observe the guidance from the two bodies. Cllrs discussed how to ensure that residents were made aware of the meetings and given the opportunity to attend and it was agreed that this was highlighted on the website and noticeboards. Clerk confirmed he would post a notice to this intent.

Clerk advised Cllrs that he felt it appropriate to note a potential issue which had been brought to his attention - if a Cllr did not attend a meeting for 6 months or more, then they were statutorily removed – Cllr Robinson pointed out that Cllrs Cooper and Jessop had taken part in email voting and therefore he considered that they were exempt from the rule.

Cllrs noted that a possible resolution to Cllrs Jessop and Cooper not attending in the future had hopefully been found, so hopefully this wasn't an issue.

Cllrs agreed unanimously to the recommendation that meetings continued to be held remotely, and the Chair confirmed the October meeting of the Parish Council would be held by Zoom.

## **9. Reports: (Cllrs may wish to submit a written update prior to the meeting in order to facilitate the remote meeting)**

### **9.1 GDLA**

Clerk noted in Cllr Cooper's absence that he had requested 'no fouling' signs for the pitches as there had been an increase in dog fouling there. Cllrs Mansell had offered to do some more laminating and the signs would be provided in due course – Chair thanked Cllr Mansell for this.

Chair advised Cllrs that he had been to the new pavilion and it looked excellent – he wished to commend Cllr Cooper and all the GDLA Committee for their efforts in bringing this project to completion and the site would become an incredible asset and amenity for the village (and surrounding area) during these difficult times.

Chair advised he would speak to the GDLA chair about Cllrs visiting the site, perhaps on a night when activities were taking place, just to see how successful this was.

### **9.2 War Memorial Hall**

Chair noted that Cllr Bryan was not in attendance and there was no report.

### **9.6 Burial Committee**

No further update on this matter.

## **10 Any other business**

### **10.1 Green Lane**

Clerk referred Cllrs to an earlier email he had received from ERYC confirming the signage on the road had been put in place (prohibiting vehicular access of the lane) ... however, he advised Cllrs that he had received correspondence from three residents of Green Lane advising they wanted the Lane to remain open as a vehicle access road.

Clerk continued that he understood that previously residents had attended Parish Meetings advising they represented the views of all residents and it was understood residents wanted a gate on the road alongside the sign, preventing vehicular access... however, it now appeared this was not the case and some residents were now complaining that they hadn't been consulted in this matter.

Clerk reaffirmed his previous advice that this is not a Parish Council matter and should be referred onto ERYC.... He was concerned that that the PC was getting involved in something which there now appeared to be a difference between residents in what was needed.

Cllr Robinson advised Cllrs that he had walked down the lane and noted that the work the PC had carried out to repair the pot holes was already deteriorating and he was worried that unless a barrier was installed then the work would be lost. Cllr Robinson continued that he felt it would be difficult to walk away as the PC had spent so much money and recommended that the PC write to ERYC a strongly worded letter asking for the matter to be addressed.

Cllr Newsome referred Cllrs to a previous plan he had shared in which he had identified 5 stages of improving the road, although he emphasized that he shared the view that the Parish Council should not financially be involved in this, that some residents' expectations were unrealistic and the PC's role should be to lobby ERYC to carry out any future work.

Cllr Morrison and Woolas both advised that it was their view that the matter should be referred onto ERYC and furthermore that the new surface(s) were not fit for purpose for pedestrian usage, never mind traffic.

Chair summed up that 'as at end of the day, the PC actually had no real powers in the matter' it needed to be referred to ERYC as outlined by Cllr Robinson and that thereafter the Clerk should advise all residents concerned that the matter was now being dealt with by ERYC and future queries should be referred onto them. Chair confirmed the matter was closed as a point for the Parish Council.

### **10.3 Cllr ID Badges**

Cllr Morrison asked if there was any news with regard to Cllr ID badges – Clerk advised that he vaguely recalled that this was something he inherited when he took over in March, however obviously the pandemic had hit the country and ERYC had started to prioritize its services. The two Youth Workers would definitely need ID badges so now would be an ideal time to revisit the issue.

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**There being no more business, the Chair closed the meeting at 2055  
The next meeting will be held October 13<sup>th</sup> 2020**

**Signed as a true record ..... Date .....**  
**Cllr Nick Norris**