

GILBERDYKE PARISH COUNCIL

Minutes of January 2022 Parish Council Meeting

7:00pm, 17 January 2022

Conference Room, Gilberdyke War Memorial Hall

HEADLINES

2022/23 Precept Bid submitted

ACTION POINTS

Chris Newsome to review current allotment system

Further correspondence required with Newport Parish Council

Review further project funding during remainder of 2021/22

Arrange and publicise public meeting to discuss Queen's Platinum Jubilee celebrations

Refer issue of salting/gritting to Emergency Planning Subcommittee

AGENDA

The Chair opened the meeting

In attendance:

Paul Bryan (Chair), Chris Newsome (Vice Chair), Sam Taylor-Dunn, Helen Stevens, John Robinson, Pete Buckle, Kevin Woolass, Carl Stevens, Jake Wilde (Parish Clerk). Two members of the public were also in attendance.

1. Apologies

Apologies had been received from Nick Norris, who was required to self-isolate, and Jeannie Bate as she is still recovering from a period of ill health.

2. Declarations of interest

No additional declarations were made.

3. Approval of minutes of previous Parish Council Meeting

These were proposed by Carl Stevens, seconded by Helen Stevens and agreed as a true and accurate record.

4. Public participation

A member of the public asked if the Parish Council had any plans for the Queen's Platinum Jubilee. The Chair advised that this was to be discussed later on the agenda (item 10).

5. Correspondence

The Clerk advised that he had received the correspondence he had received was covered elsewhere on the agenda.

6. Planning

There had been no planning applications submitted since the previous Parish Council meeting.

7. 2022/23 Precept

The Clerk took the Parish Council through the draft 2022/23 Precept calculations, attached to these minutes. No amendments were made and the bid of £70,000 was proposed by Carl Stevens, seconded by Chris Newsome and carried unanimously.

8. Clerk's Report, including Action Points, Open Items, Subcommittee Reports, Financial Report, Youth Project Report and Street Cleaning Team Report

(i) Summary of activities

I took some time off over the festive period. My hours worked since my last report have been:

Week commencing	20 December	14.5 hours
	27 December	0
	3 January	27.5
	10 January	23.25

On 7 January 2022 I conducted a thorough review of the papers held in the War Memorial Hall. Some of these papers can be destroyed, others can be digitised but others need a permanent storage location. I will consider options and return to the Parish Council with options to consider.

I met with Jeff Pinkerton, Chair & Treasurer of the Gilberdyke War Memorial Hall Committee, on 10 January 2022. We discussed the options for the Parish Council to support the Hall in the short, medium and long term. We also agreed to work on contingency plans to cover upcoming changes to the committee.

I had a telephone meeting with Katherine Odom of Two Ridings Foundation on 11 January 2022. We discussed a range of ways that the Parish Council could work with Two Ridings, including helping to identify the micro groups who might pass under the radar. For example, last year Two Ridings funded the Slipper Bridge Angling Club for the first time for a very modest sum.

Helen Stevens and I met with Melissa Shirley, head teacher at Gilberdyke Primary School, and Diana Bostock, Finance Manager for Gilberdyke Primary School, on 13 January 2022. We discussed the options for working together in the short, medium and long term. We have arranged to meet again, involving the Student Council, on 8 February 2022.

I have arranged to meet with the GDLA trustees on 24 January 2022.

I have written to the Yorkshire & Humber Drainage Board regarding the debris in Bishopsoil Drain.

(ii) Action Points

The Action Points from the December Parish Council Meeting were:

Clerk to update ERYC and Parish Council website with new Declarations of Interest information

Remains open

First meeting of Jubilee Pond subcommittee required

To be set at January meeting [completed at the meeting, AP closed]

Policies & Procedures to be added to main agenda

AP closed

(iii) Open Items

Write letter to Newbald Parish Council

A draft letter was going to be prepared for the Chair to consider but Newbald Parish Council wrote to all Parish Councils again on 23 November to advise that there would be a pause in their activity until January.

Thornton Dam Drain

Resolved, closed.

Allotments

Plot 8 being vacated. A review of current arrangements will be undertaken by Chris Newsome, who will report back to a future Parish Council meeting. [AP]

Gilberdyke village bus shelter and seating

To be dealt with through review of Streetscene expenditure.

Offer by eforests.co.uk for free tree planting

This should remain an Open Item as we consider whether we are able to take up the offer.

Communications working group

First meeting now scheduled for 18 January 2022.

Establish training requirements

This is on hold until the resolution of the question of the Clerk's contracted hours, which will include training.

Dialogue with Network Rail regarding accessibility at Gilberdyke Railway Station

A response had been received advising of the next steps in providing evidence to support the provision of access in the next round of works.

Flaxmill Walk drainage concerns

This matter should remain under review.

Remembrance Field

A discussion took place regarding the potential for a joint project with Gilberdyke War Memorial Hall. Helen Stevens will contact Jeff Pinkerton to arrange a preliminary scoping meeting.

(iv) Financial Report

(a) Outstanding sums relating to Newport & Gilberdyke Youth Project

The Clerk provided a further full report to the Parish Council and recommended that an interim cheque payment of £5519.28 be made to Newport Parish Council immediately.

After a discussion, Carl Stevens moved that a vote now be taken on the recommendation. Chris Newsome proposed an amendment, seconded by Pete Buckle, that payment only be made once a full reply had been received to The Chair's letter to Newport Parish Council of 24 June 2021. This amendment was carried by 5 votes to 3. [AP]

(b) Update to Banking mandate

The Clerk had emailed a request to NatWest for an update to the change to the account signatories.

(c) 2021/22 expenditure against 2021/22 budget

If there is no other expenditure, other than current salaries, for the remainder of the 2021/22 financial year (i.e. to 31 March 2022), then it is likely that there will be a slight underspend, of less than £1000, against the budget.

However, this has been achieved by not using the full budget for:

- repairs and maintenance (savings of approximately £2500)
- allotments (savings of approximately £400)
- emergency planning, including drain inspection work (savings of approx £4000)
- Christmas activities (savings of approximately £1250)

The areas where expenditure for the year has significantly exceeded the budget are:

- Communications (i.e. the new noticeboard) (approximately £900)
- Playground (approximately £2800)
- Jubilee Pond (approximately £6500)

There has been no usage of the Community Grant Fund during 2021/22.

The Parish Council has time to fund the following from the 2021/22 budget should it wish to do so:

- Gilberdyke War Memorial Hall baseline running costs for 2021/22
- Google Go Far for 2021/22
- Back fees for room hire at GDLA
- GDLA baseline running costs for 2021/22

The Parish Council agreed to discuss these issues at the February 2022 Parish Council meeting. [AP]

(v) Youth Project Team Report

I met with the Youth Project Team on Friday 14 January 2022 at Gilberdyke War Memorial Hall. Attendance at the Youth Project is currently affected by COVID, restrictions in place because of COVID, the weather and some of the limitations caused by the current funding arrangements.

We discussed how we might progress the work of the project in the next financial year. One area the project will take on is consulting young people over a replacement shelter area. We will also work with the project as our relationship with the primary school develops.

I have encouraged the team to spend the remainder of their budget for 2021/22 before the end of March.

(vi) Street Cleaning Team Report

I met with the Street Cleaning Team on Sunday 9 January 2022 at Gilberdyke Garden Centre. We discussed current issues in the village, such as the need for replacement bins and the move towards a greater emphasis on our contribution to recycling programmes. They identified that the recycling bins in the War Memorial Hall car park are often full to overflowing so I have engaged with the Hall over that issue.

As a team, we are working on an outline proposal for improving existing services and introducing new ones, in time for the budget discussions. As part of that, we identified that any proposed development of 11a Bellasize Park would need to include composting and recycling facilities.

9. Policies & Procedures

The Clerk reported that he had discovered a number of historic Parish Council policies and procedures, but these were all in paper format, without any version history or clear lineage of

primacy. The Clerk requested that, if any Parish Councillors had any electronic versions of policies and procedures that these be sent through to him.

In the meantime the Clerk will attempt to review the current paper versions to see if any are of use and bring his findings back to a future meeting.

10. Queen's Platinum Jubilee

The Parish Council discussed broad ideas for marking the Platinum Jubilee, such as obtaining a beacon and arranging an event on the War Memorial Hall playing field. The Council agreed to arrange and chair a meeting for all constituents in the War Memorial Hall on Saturday 12 February 2022. [AP]

11. Parking within Gilberdyke village

Several Councillors had been approached by residents, and observed the issue themselves, over the problem of drivers parking on kerbs and across private drives. The Parish Council agreed to keep the problem under review.

12. Salting/gritting of footpaths

Clarity was provided by The Clerk over the ownership of, and responsibility for, the Grit/Salt bins in the village. None were owned or operated by the Parish Council, though the Council could request that individual bins were filled. There is a reporting mechanism on the East Riding website for faulty or empty bins.

The public are allowed to use the grit/salt for public footpaths but not their own property.

The Parish Council resolved to review this issue further within the Emergency Planning Subcommittee. [AP]

13. Drains and dykes

The Clerk had written to the Yorkshire & Humber Drainage Board regarding the debris in Bishopsoil Drain. The Clerk requested that any further observed issues be reported directly to him for onward referral.

14. Any other business

The members of the Jubilee Pond subcommittee resolved to meet on 26 January 2022.

15. Date and location of the next meeting

This was agreed as Monday 14 February 2022 in the Conference Room at the War Memorial Hall, Gilberdyke.

To be signed as a true and accurate record by the Chair

Print name

Date

22-01