

# GILBERDYKE PARISH COUNCIL

## Minutes of Parish Council Meeting

**7:00 pm, Monday 14 March 2022**

**Conference Room, Gilberdyke War Memorial Hall**

### **ACTION POINTS**

- Clerk to amend February minutes to include Councillor Walker before publication
- Provide funding to Gilberdyke War Memorial Hall to cover baseline running costs for 2021/22 financial year
- Provide a grant to Goole GoFar for 2021/22 financial year
- Further information required for costs associated with The Queen's Platinum Jubilee Gala
- Working group formed to take longer term view on Gilberdyke village playground
- Organise joint project with Gilberdyke War Memorial Hall regarding the purchase and installation of an Induction Loop system

#### **In attendance:**

Councillor Paul Bryan (Chair), Councillor Nick Norris, Councillor Carl Stevens, Councillor Helen Stevens, Councillor Sam Taylor-Dunn, Councillor John Walker, Jake Wilde (Parish Clerk).

The Chair opened the meeting.

#### **1. Apologies, to be received, noted and agreed**

Councillor Jeannie Bate (ill health), Councillor Pete Buckle (ill health), Councillor Chris Newsome (ill health), Councillor John Robinson (ill health), Councillor Kevin Woollass (self-isolation)

#### **2. Declarations of interest**

No additional declarations.

#### **3. Approval of minutes of previous Parish Council Meeting**

Councillor Walker observed that his name had been omitted from both the January and February list of attendees. The Clerk apologised for the oversight and assured the Parish Council that the minutes would be amended before publication.

So amended, the minutes were proposed by Councillor Norris, seconded by Councillor Helen Stevens and carried unanimously.

#### **4. Public participation**

The Chair reported that, prior to the start of the meeting, he had been advised by a member of the public that the Bowling Club at the GDLA was ceasing with immediate effect.

#### **5. Correspondence**

##### **East Riding Community Governance Review**

Community governance reviews consider whether parish councils in the area should be created, dissolved or altered (this can be in relation to the boundaries of a parish, the number of councillors on a parish or the name of the parish). ERYC have asked whether the parish council is aware of any issues that it wishes to be considered as part of such a review. The Parish Council had no issues to report.

## **Village Taskforce Walkabouts 2022**

'Walkabouts' give parish council representatives a formal opportunity to identify routine work to be carried out by the village taskforce team within the built-up part of villages i.e. between village nameplates, and the normal frequency is biennially. Items of work identified on the walkabout, which fall within the scope of work the teams can do, will be carried out according to priority during their regular visits and will be completed by the end of the grass cutting season. The basic tasks which can be undertaken by the village taskforce teams include: minor pothole repairs, street asset painting, sign repair and washing, and the cutting back of overgrown vegetation.

## **Letter from Gilberdyke War Memorial Hall (GWMH) Committee**

The GWMH Committee had written to propose the setting up of a joint project team to manage the refurbishment of the front of the hall and the creation of a Remembrance Garden. The Parish Council agreed that this was a good idea and Councillor Helen Stevens, Councillor Carl Stevens, Councillor Newsome and Councillor Taylor-Dunn all volunteered to attend the first meeting, along with the Clerk.

## **The Queen's Platinum Jubilee Community Fund**

Confirmation had been received from ERYC that a grant of £500 had been awarded to the Parish Council from this fund.

## **Invitation to ERNLLCA Spring Training Day**

ERNLLCA had written to invite all member councils to a training event on Friday 29 April 2022.

## **6. Planning consultations**

(a) 22/00521/PLF | Erection of two storey detached outbuilding to the rear for use as a store and garage following demolition of existing garage | Holme Bungalow Main Road Gilberdyke East Riding Of Yorkshire HU15 2SP

The Parish Council had no comments to make.

(b) 22/00539/PLF | Change of use of land from agricultural to Horticultural Operational Land associated with Crystal Heart Salad Co Ltd to include for the storage of palletised propagated plants for loading onto stored/parked HGV trailers and units including ancillary works | Land East Of Crystal Heart Salad Company Limited Mill Lane Sandholme East Riding Of Yorkshire HU15 2XS

The Parish Council had no comments to make.

## **7. Clerk's Report, including Action Points, Open Items, Financial Report (including payments), Youth Project Report and Street Cleaning Team Report**

### **a) Summary of activities**

On 16 February 2022 I had a meeting with Scribe Accounts for an overview of their software. I shared the quotation and pamphlet outlining the service with the Parish Council by email on 23 February 2022. Since then, ERNLLCA have negotiated a discounted price with Scribe and the total cost has reduced.

I attended End-of-Year financial preparations training, provided by Scribe through ERNLLCA, on 25 February 2022.

I met with Councillor Newsome on 28 February 2022 at Gilberdyke allotments, to discuss next steps for the site.

The Emergency Planning and Jubilee Pond Subcommittees were held on 28 February 2022.

There was a public meeting on Saturday 5 March to discuss plans for the Queen's Platinum Jubilee. I was unavailable and Sue Pinkerton, Secretary of the Gilberdyke War Memorial Hall committee, kindly took notes. I have published these on the Parish Council website.

Councillor Newsome, Councillor Woollass and I attended a public meeting regarding the landfill site, arranged by Newport Parish Council, on 8 March 2022. This has been included in the agenda for the March Parish Council meeting.

My hours worked this month have been:

Week commencing	14 February 2022	20
	21 February 2022	14.5 (half term)
	28 February 2022	24.5
	7 March 2022	30

#### **b) Action Points**

From February's Parish Council meeting

##### **Clerk to commission visual inspection of Scalby Lane Dyke**

1-2 Clear Ltd have been commissioned to undertake a visual inspection.

##### **Clerk to contact ERYC Highways re speed limit sign on Broad Lane**

Request for new sign sent on 2 March 2022. No response at the time of writing.

##### **Clerk to share details of planning applications using large screen at future meetings**

Should be in place for March meeting.

##### **Clerk to begin to implement agreed recommendations from Communications Working Group**

Started, Clerk to provide verbal update on progress. This included a discussion regarding the noticeboard at the Post Office, with a consensus reached to include this in the list of locations for smaller noticeboards.

#### **c) Open Items**

##### **Write letter to Newbald Parish Council**

Newbald Parish Council have asked for responses by 27 March.

##### **Gilberdyke village bus shelter and seating**

To be dealt with through review of Streetscene expenditure.

##### **Offer by eforests.co.uk for free tree planting**

This should remain an Open Item as we consider whether we are able to take up the offer.

##### **Establish training requirements**

I have advised Councillors of upcoming training opportunities, this item can now be closed.

##### **Dialogue with Network Rail regarding accessibility at Gilberdyke Railway Station**

A response had been received advising of the next steps in providing evidence to support the provision of access in the next round of works.

##### **Flaxmill Walk drainage concerns**

This matter should remain under review.

##### **Remembrance Field**

This item is being dealt with as a joint project and can be closed.

##### **Clerk to update ERYC and Parish Council website with new Declarations of Interest information**

Remains open

#### **d) Financial Report**

##### **Review further project funding during remainder of 2021/22**

At the last Parish Council meeting, the Council deferred a decision on providing funding within the current financial year to a number of organisations. These were:

- Gilberdyke War Memorial Hall baseline running costs for 2021/22
- Goole Go Far for 2021/22
- Back fees for room hire at GDLA
- GDLA baseline running costs for 2021/22

I hold accurate estimates of costs for Gilberdyke War Memorial Hall.

The original intention (during the 2021 budgetary discussion) was to fund Goole GoFar to the amount of £600.00.

I have asked the GDLA to provide me with information to support the final two of these, but have not received them as of the time of writing.

A decision is required on these issues at this meeting so that any expenditure is made within 2021/22.

The Parish Council **agreed** to fund baseline running costs for Gilberdyke War Memorial Hall for 2021/22 in the amount of £8000.

The Parish Council **agreed** to issue a grant to Goole Go Far for 2021/22 in the amount of £600.

Payroll information, including the amount of PAYE & NIC due, for March has not been received at the time of writing.

I do not hold up to date bank statements at the time of writing.

#### **e) Youth Project Report**

The Youth Project have been successful in obtaining the full Positive Action Grant (PAG) award available of £2,000. This has been entirely due to the hard work and commitment by Gemma Wallace and Fiona Rainforth, for which they should be highly commended.

The Parish Council congratulated the Youth Project Team on their excellent work.

#### **f) Street Cleaning Team Report**

No update this month

#### **8. Queen's Platinum Jubilee, including funding for Gala**

Councillor Helen Stevens provided a report back from the public meetings that had been held up to the date of the Parish Council meeting. Various activities had been suggested and Councillor Helen Stevens requested approval from the Parish Council for a budget of £3000 for expenditure related to The Queen's Jubilee Gala. The Parish Council requested further information regarding the planned expenditure. Councillor Helen Stevens agreed to provide detailed costings and estimates for the April Parish Council meeting.

#### **9. Gilberdyke village playground, including dealing with vandalism**

The Parish Council agreed that this issue required deeper and wider consideration than was possible in the time available in a Parish Council meeting, so resolved to form a working group consisting of Councillor Paul Bryan, Councillor Sam Taylor-Dunn, Councillor Kevin Woollass and the Clerk.

**10. Report back from public meeting in Newport regarding landfill site**

The Clerk advised the Parish Council that Councillor Newsome, Councillor Woollass and he attended a public meeting organised by Newport Parish Council on 8 March 2022 to discuss the landfill site. As neither Councillor Newsome or Councillor Woollass were in attendance the Clerk provided a brief update, but the Parish Council agreed to defer a fuller discussion to the April meeting.

**11. Joint project with Gilberdyke War Memorial Hall (Induction Loop system)**

This item had been deferred from the February Parish Council meeting. The Parish Council agreed to work with the War Memorial Hall Committee to purchase a suitable system.

**12. Dog waste in Gilberdyke village**

After a brief discussion, the consensus amongst the Parish Council was that more waste bins in the village would help with this issue. Other options to consider included the provision of dog waste bags, dispensers and signage. The Clerk advised that all of these could be considered once the 2022/23 budget had been agreed.

**13. Jubilee Pond subcommittee**

This is a standing item and was deferred until the next meeting.

**14. Emergency Planning subcommittee**

This is a standing item and was deferred until the next meeting.

**15. Any other business**

None.

**16. Date and location of the next meeting**

This was agreed as Monday 11 April 2022 in the Conference Room of Gilberdyke War Memorial Hall.

To be signed as a true and accurate record by the Chair

Print name

Date