

GILBERDYKE PARISH COUNCIL

Minutes of September 2022 Parish Council Meeting

7:30 pm, Monday 26 September 2022

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

1. Finance Subcommittee meeting to be scheduled
2. Christmas Subcommittee to be scheduled
3. Clerk to organise showing of ERYC Code of Conduct training video

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Pete Buckle, Councillor John Robinson, Councillor Carl Stevens, Councillor Helen Stevens, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Two members of the public also attended the meeting.

The Chair opened the meeting.

1. Apologies, to be received, noted and agreed

Councillor Nick Norris and Councillor Sam Taylor-Dunn.

2. Declarations of interest

The Clerk asked Councillors to update their Declarations of Interest ahead of onward sharing with East Riding of Yorkshire Council and on the parish council's website. There were no new declarations.

3. Approval of minutes of previous Parish Council Meeting

The minutes were proposed by Councillor Carl Stevens, seconded by Councillor Newsome and agreed unanimously.

4. Public participation

A member of the public raised a concern regarding his neighbour's behaviour and the Parish Council provided some general advice on how to address this. The member of the public further raised a concern regarding overgrown trees encroaching onto his property from a property that did not appear to be occupied. The member of the public understood that the Parish Council may need to undertake some clearance work in the vicinity in relation to the Scalby Lane Dyke. The Clerk confirmed that this was possible and that he would keep the member of the public updated on developments.

5. Correspondence

The GDLA had written to the Clerk on a number of matters, one of which was regarding **the hedge at the Ings View Field**. The Clerk advised that he would meet with the GDLA to discuss the range of options before presenting them to the Parish Council for a decision.

Following on from the decision at the August Parish Council meeting to support a joint initiative for **Bonfire Night**, the Secretary of the GWMH Committee extended an invite to the Parish

Council to meet with the GWMH Committee to discuss options. The Clerk shared this invite with the Parish Council on 24 August and the meeting took place on 30 August. The Secretary of the GWMH wrote to the Clerk on 31 August to summarise that if the Parish Council could provide a number of volunteers that would be of most help, though any financial support would be welcome.

The Chair then took **Item 9 Bonfire Night 2022 (for decision) - Resolution that the Parish Council partially fund Bonfire Night provided by Gilberdyke War Memorial Hall up to £1000.00. (Councillor Woolass)**. Councillors expressed a concern that this was not an appropriate use of funds. Councillor Woolass proposed an amendment to his own resolution to change the figure to £250.00 but this was not seconded and thus fell without a vote. The original resolution was not carried.

NALC is seeking to produce a report on Dementia Friendly communities and use of the **Dementia Friendly Communities** guide published in 2020. (<https://www.nalc.gov.uk/library/our-work/health/3355-dementia-friendly-communities/file>)

To support this, NALC have prepared a survey and asked Parish Council to have a look at completing the survey as dementia is something that affects all communities and can have a severe impact on those around us.

The Clerk drew attention to the **Cost of Living help and guidance** available online from ERYC <https://www.eastriding.gov.uk/cost-of-living-help-for-households/>

The Clerk advised that the **Joint Local Access Forum Annual Report 2021-22** was now available <https://www.eastriding.gov.uk/council/committees/joint-local-access-forum/>

The Clerk updated the Parish Council on the outcome of the **Village Taskforce Walkabout**. The reports are attached to these minutes

The Clerk shared a leaflet from East Riding of Yorkshire Council's Countryside Access Team on **Ploughing and Cropping on Public Rights of Way** <https://www.eastriding.gov.uk/leisure/countryside-and-walks/public-rights-of-way/maintenance-of-public-rights-of-way/>

6. Planning consultation

(a) 22/02905/PLF | Change of use of existing office / amenity building to a dwelling for occupation by an agricultural worker (Resubmission of 22/01626/PLF) | Land North Of Poplar House Farm Old Trough Lane Sandholme East Riding Of Yorkshire. The Parish Council had no comments to make.

(b) 22/02949/PLF | Erection of single storey extension to rear | Wood View Anserdam Lane Sandholme East Riding Of Yorkshire HU15 2XP. The Parish Council had no comments to make.

(c) 22/02959/PLF | Erection of single storey extension to rear, conversion of existing integral garage into additional living accommodation, construction of two pitched roof dormers to front and one flat roof dormer to side and erection of detached garage to front | The Pondok Mill Lane Scalby East Riding Of Yorkshire HU15 2UT. The Parish Council had no comments to make.

(d - optional as consultation period will have expired by the date of the meeting)
22/02823/PLF | Erection of single storey extension to form garage at front | Roselea Manor, Sandholme Road, Gilberdyke, East Riding Of Yorkshire HU15 2XH. The Parish Council had no comments to make.

7. Clerk's Report, including Action Points, Open Items, Financial Report (including payments), Youth Project Report and Street Cleaning Team Report

Action Points

1. Refer pruning of willow tree at Jubilee Pond to Jubilee Pond Subcommittee
Three quotes sought so that October Jubilee Pond Subcommittee are able to choose a contractor
2. Clerk to advise Newport Parish Council of Gilberdyke councillors to form joint working group on landfill site
Completed on 26 August. Newport PC Clerk advises, "The general feeling appears to be that the project is winding down but that the Environment Agency and Planners need to be more active."
3. Review Scalby Lane Dyke condition after drain inspection
Awaiting report from 1-2 Clear, should arrive before October Emergency Planning Subcommittee
4. Clerk to scope delivery of Playground Working Group recommendations
Scoping started, held initial meeting with GWMH Committee on 12 September
5. Clerk to obtain legal advice as per Cemetery Working Group recommendations
Received, see agenda item 8
6. The Queen's Platinum Jubilee Gala review meeting, to be held on 24 August
Meeting held. Final report submitted to ERYC on 23 September

Open Items

None.

Financial Report

See attached.

The Clerk requested that the Finance Subcommittee meet to consider:

1. Grant enquiries from:
 - (a) Unique Friends
 - (b) Gilberdyke Scout Group
 - (c) Moorlands Community Charity
 - (d) Gilberdyke Women's Institute
 - (e) Gilberdyke & District Leisure Association
2. Reserves policy
3. Banking arrangements for funds in reserve accounts
4. Review of 2022/23 budget at half-year point
5. Initial discussion of 2023/24 Precept

The Parish Council agreed to a meeting of the Finance Subcommittee.

Youth Project Report

The Clerk advised the Parish Council that recent recruitment had concluded and employees have taken up posts. The team was expecting an escalation of activities now that holiday period is over.

Street Cleaning Team Report

The Clerk shared the draft Streetscene Development Plan with Parish Council. This was currently in the process of consultation with the existing Street Cleaning Team to ensure employee participation in the transition. The plan sought to capture and scope out the Parish Council's previously stated ambition to bring minor repair, landscaping, clearance, emergency response and gardening work in-house, along with an expansion to existing street cleaning activities.

The Clerk advised that he was hopeful that the existing Street Cleaning Team would agree to new contracts that reflected their change in role to a Streetscene Team.

8. Cemetery Provision (for decision) - Resolution that the Parish Council, having received supporting legal advice, agree not to proceed with providing burial land. (Parish Council)

After a discussion, the Parish Council resolved unanimously not to proceed with providing burial land.

9. Bonfire Night 2022 (for decision) - Resolution that the Parish Council partially fund Bonfire Night provided by Gilberdyke War Memorial Hall up to £1000.00. (Councillor Woollass)

See under Item 5.

10. Summer Gala 2023 (for decision) - Resolution that the Parish Council grants the Gilberdyke War Memorial Hall the sum of £1200.00 towards the running of the 2023 Strawberry Fair to be held Saturday 24 June 2023. (Councillor Helen Stevens)

The resolution was seconded by Councillor Carl Stevens. The discussion around this resolution centred around two differing views of the role of the Parish Council. Those in favour of the resolution took the view that the funding support was appropriate as the Strawberry Fair, a traditional event in Gilberdyke pre-pandemic, was a community event. Those against the resolution took the view that previous Strawberry Fairs had been successfully delivered by the GWMH Committee without Parish Council support. Three Councillors voted in favour of the resolution, three voted against and two abstained. The Chair was obliged to use his casting vote and voted against, and the resolution was not carried. At this point Councillor Helen Stevens left the meeting.

11. Gilberdyke War Memorial Hall Car Park resurfacing (for decision) - Resolution that the Parish Council grants the Gilberdyke War Memorial Hall the sum of £7000.00 towards the resurfacing of the Hall car park. (Councillor Carl Stevens)

The resolution was seconded by Councillor Newsome. The Parish Council agreed that there was extensive usage of the car park by, and benefit to, the community. This included parents collecting children from school, playground users, and those participating in community services delivered at GWMH, such as the Youth Project and ERYC Mobile Library. The resolution was carried unanimously.

12. Hedge cutter (for decision) - Resolution that the Parish Council purchase a hedge cutter up to £500.00. (Councillor Newsome)

The resolution was seconded by Councillor Woollass. Councillor Newsome advised the Parish Council that he felt that the purchase of hedge cutter would save money on paying a contractor. After a discussion the resolution was carried by six votes to one.

13. Christmas 2022 (for discussion) - Identify suitable dates for Christmas Subcommittee meeting

The Parish Council agreed that the Clerk should identify suitable dates for Christmas Subcommittee meeting.

14. Jubilee Pond update (Councillor Woollass)

Councillor Woollass advised the Parish Council that the electrical work had now been completed and that the container had been secured by one of his own personal locks. Councillor Woollass advised that two should be purchased. The Clerk said that he would purchase Parish Council locks as soon as possible. Councillor Woollass then advised that he would be resigning from the Jubilee Pond Subcommittee after having concluded the electrical work.

15. Jubilee Pond fishing permits (for discussion) - (Councillor Buckle)

Councillor Buckle raised a concern that old-style fishing permits did not always show the address of the user. Other Councillors suggested that, as the pond was paid for by Gilberdyke Parish Council residents, then perhaps permits should be restricted to residents, or free to residents and chargeable to non-residents. The Clerk provided an update on the numbers and origin of permit holders. The Clerk suggested that perhaps all old-style permits should be declared invalid, not least because they did not comply with GDPR legislation. The Parish Council agreed that this matter should be referred to the Jubilee Pond Subcommittee.

16. Community Litter Picking (for decision) - Resolution that the Parish Council purchase tabards and litter picking grabbers for a cost not exceeding £50 in order to support community litter picking (Councillor Newsome)

This resolution was seconded by Councillor Woollass. Councillor Newsome explained that there had been some occasions recently when residents had enquired on social media as to whether there were any voluntary litter picking events. The acquisition of tabards and grabbers would provide equipment for such volunteers. The resolution was carried.

17. Clarification of our roles within the Council and ERNLLCA framework (for discussion) - (Councillor Woollass)

Councillor Woollass sought advice regarding the roles and duties of Councillors. The Clerk advised that he was obliged to provide advice, in writing, when he identified a potential risk, but that there was no obligation upon Councillors to follow that advice.

18. East Riding of Yorkshire Council Code of Conduct training

The Clerk advised that this training was mandatory. The training was available online at the ERYC website. The Clerk offered to deliver the ERYC video in the village hall for those without access at home.

19. Report of ERNLLCA Annual General Meeting

The Clerk provided brief feedback on the contributions of the two main speakers at the ERNLLCA AGM. Assistant Chief Constable Darren Wildbore had provided an update on the new legislation on Unauthorised Encampments. Head of Member Services at NALC, Charlotte Eisenhart, provided an update on the campaigns NALC are currently running. These included Climate Change and the Civility & Respect project.

20. ERNLLCA training schedule

The Clerk updated the Parish Council with the schedule of training provided by or through ERNLLCA.

21. Any other business

None.

22. Date and location of forthcoming meetings

This was agreed as 10 October 2022 in the Conference Room of the Gilberdyke War Memorial Hall.

To be signed as a true and accurate record by the Chair

Print name

Date

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