

GILBERDYKE PARISH COUNCIL MINUTES
OF THE MEETING HELD TUESDAY 13 JANUARY 2009
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

Apologies: Mr L Arundel
Mrs J Bate
Mrs D Longhorn
Mr H Dykes

Present: Mr J Jessop
Mr P Robinson
Mr N Norris – chair
Mr G Briskham
Mr G Bateson
Miss F Holt
Mr J Mansell Cllr C Bayram 4 members of the public

CONFIRMATION OF PREVIOUS MEETING MINUTES – signed as a true record.
Proposed Mr P Robinson seconded Mr J Mansell – carried.

CONFIRMATION OF PRECEPT MEETING MINUTES – signed as a true record.
Proposed Mr P Robinson seconded Mr J Mansell – carried.

DECLARATION OF INTERESTS

Mr P Robinson – Ward Councillor – Planning

MATTERS ARISING FROM PREVIOUS MINUTES

1. Planning – Railway Hotel site, Gilberdyke. ERYC responded to parish councils comments regarding planning for the site in the future and the potential problems of development and drainage.
2. B1230 /bridge/ 30pmh – the Clerk confirmed that no responses to comments made have been received from the ERYCouncil.

CORRESPONDENCE

1. letter from an anonymous resident of Applegarth complaining about the dog waste left at the play area between Applegarth and Hawthorn Way. The Clerk to request a wast bin for this area. Site meeting with CENTURION developers regarding the future of the play area still outstanding.
2. ERYC – Dog Control Order – the Clerk to complete the questionnaire.

CORRESPONDENCE contd.....

Contact information: Nigel Leighton – Director of Environment & Neighbourhood Services/Paul Mears – Animal and Pest Services Manager – email:

paul.mears@eastriding.gov.uk tel. no. 01482 396174

3. ERYC – Code of Conduct Training – the Clerk to request weekend/evening training dates
4. Emergency Planning – extra date 24 February 2009 at Hedon – Mr J Mansell
5. letter from Mr C A Kitching – regarding flooding issues. The Clerk to respond.
6. ERNLLCA
7. ERVAS
8. Stepping Stones
9. GROUNDTECH
10. S L C C – training date 21 January 2009 Courtyard, Goole
11. Grant applications from G D L A and C A B
12. Humberside Police Authority
13. THE GATE THEATRE, Goole
14. ERYC – Sport and Play recognition Awards 2009 – G D L A
15. COMMUNITIES
16. S L C C – Clerk training day 14 January 2009 Courtyard, Goole
17. ERYC Business Projects update
18. Emergency Planning
19. ERYC Parish News
20. ERYC – Code of Conduct training date – 27 February 2009 Shores Centre: 29 January 2009 2pm Driffield Community Centre, Withernsea: 4 February 2009 2pm Goole Leisure Centre: 10 February 2009 7pm County Hall, Beverley: 16 February 2009 7pm Community Hall, Burnby Hall, Pocklington: 18 February 2009 2pm County Hall, Beverley. Contact Julie Pledger on 01482 383211 email: Julie.pledger@eastriding.gov.uk
21. B Coultish – photos of the frozen pond with dog waste thrown from the collection bins
22. THE CLERK magazine
23. ERVAS – agm 7 February 2009
24. ERYC meeting 14 January 2009
25. ERYC – Youth Dance posters
26. Humber Emergency Planning Service
27. AUDIT COMMISSION return
28. C E ELTRIC UK – posters
29. photographs of the dyke and bridge on Scalby Lane from Mr X XXXXXXXX

PLANNING

Enforcement: EN/07/01617/UNUSE at Chapel Farm, Sandholme

Investigation: ENF/GILBERDYKE – for parking at land Slipper Bridge, Hull Road

Planning refusal:

DC/08/04984/PLF/WESTWW/TC Construction of dormer extensions to front and rear at 35 Hansard Drive, Gilberdyke

Planning approval:

DC/08/04926/PLF/WESTWW/JS1 retention of flue at Hull Road warehouse, Hull Road, Easttrington – noted by the parish council that the unofficial gateway is still being used.

DC/08/04832/PLF/WESTWW/TC retention of dormer window in roof at side at 9 Chestnut Drive, Gilberdyke

DC/08/05218/PLF/WESTWW/TC construction of conservatory to rear at 1 St Stephenson Crescent, Gilberdyke

Outline planning application:

DC/08/04615/OUT/WESTWW/TC1 - outline for the erection of 2 dwellings and associated garages following demolition of existing out buildings at land east of ASHCROFT, Thornton Dam Lane, Gilberdyke – submission of amended plans
No objections or observations other than the drainage.0

REPORTS

Funding – no report received.

Flooding – no report received. The Clerk confirmed that the letter had been sent along with a follow-up reminder to the ERY Council regarding the MASON CLARK report and future maintenance of the dykes in Gilberdyke parish. The Clerk to forward the parish councils thanks to L O I D Board and NETWORK RAIL for the work carried and expressed the intention to work closely with the two groups in the future.

8.15pm the meeting closed to allow a member of the public to comment.

8.14pm the meeting reconvened.

REPORTS contd.....

Flooding contd.....

The parish council will convene either a Public Meeting or a Special Parish Council Meeting once a response has been received from the ERY Council. This meeting will allow the MASON CLARK report to be placed in the public domain.

Parish Paths – complaints and comments received by the parish council regarding dog waste being left on all footpaths and public areas in the village. The Clerk to have a site meeting with the ERY Council regarding the siting of 3 waste bins in the village. (Applegarth/Skilbeck Lane)

G D L A – re report received.

Jubilee Pond – the parish council disheartened at the recent spate of damage caused at the pond including the palisade fencing, the bench, the life belts and recently the emptying of waste bins and contents thrown onto the frozen surface of the pond. The fence pales have been repaired to a cost of £112.70. The Clerk has contacted Mr M Clayton regarding the bench placed at the pond in memory of his late parents Lewis and Muriel Clayton. The Clerk to liaise with the police regarding the drugs and drinking problems in the area.

Exercise Garden – no report received.

EMERGENCY PLAN

The Clerk confirmed that notices had been placed in the notice boards requesting residents to come forward with information, contacts and possible resources for use in case of emergency. No responses have been received. The Clerk to place the notice in the local newspapers.

WEB SITE

A working party with the Clerk, Mr J Mansell, Miss F Holt and Mr N Norris was set up to work on the website.

PARISH PLAN

Working party – Mr J Jessop, Mr P Robinson and Mr .N Norris. Data processing to be bought in to allow publication of the parish plan.

FINANCES

The Clerk informed the members that £100.00 donation from KC COMMUNICATIONS was still held in the account to spent on a specific project for the village. The bench in memory of Andy Wilson at the junction of Clementhorpe Lane and Clementhorpe Road is in need of repair or replacement. The parish council would look favorably at the £100.00 being used to purchase a new bench for the Wilson family.

INFORMATION EXCHANGE

1. photographs from Mr X XXXXXXXX of the bridge and the dyke along Scalby Lane, Gilberdyke were received
2. the parish council to consider some work around the parish to be carried out by using the Community Pay-back scheme – Thornton Dam Lane clearing: Ings View sports field lay-by/access clearing

8.35pm the meeting was cleared of members of the public to allow discussion regarding employees and salaries.

CHAIR

GILBERDYKE PARISH COUNCIL MINUTES OF THE
MEETING TUESDAY 10 FEBRUARY 2009 7.30PM THE COMMON ROOM,
SCALBY LANE, GILBERDYKE

Apologies: Mr P Robinson
Mr H Dykes
Mr J Jessop

Present: Mrs D Longhorn
Mr G Bateson
Mr L Arundel
Mr J Mansell
Mr G Briskham
Miss F Holt
Mrs J Bate
Mr N Norris – chair

Cllr C Bayram
14 members of the public

CONFIRMATION OF PREVIOUS MEETING MINUTES – signed as a true record.

MATTERS ARISING FROM PREVIOUS MINUTES – none

DECLARATION OF INTERESTS

Mr G Bateson – personal – planning
Mr J Mansell – personal – planning
Mr N Norris – personal – planning

CORRESPONDENCE

1. Heptonstalls Solicitors – regarding the agreement for surface on the access road to the Ings View Sports field
2. Mr M Clayton – regarding the vandalized memorial bench at Jubilee Pond – The Clerk to contact Mr Clayton suggesting the plaque rescued from the debris of the bench could be sited in the Memorial Hall
3. ERYC – confirmation received from Mr Martin Clark that the MASON CLARK ASSOCIATES report has been received. Invitation to attend a meeting – date and time (evening preferred) to be arranged.
4. Correspondence from Mr X XXXXXXXX and Mr P Colley – the parish council is taking legal advice regarding the accusations made in the correspondence
5. copy letter from Mr Bryan – resident Hansard Drive – regarding concerns relating to planning application for Hot Food Take-away shop, Scalby Lane, Gilberdyke

CORRESPONDENCE contd.....

6. ERYC – response regarding comments relating to planning application 29 Scalby Lane, Gilberdyke.
7. ERYC – response regarding comments relating to planning application at land east of Ashcroft, Thornton Dam Lane, Gilberdyke.
8. copy letter from Mr Bryan regarding planning application at 29 Scalby Lane, Gilberdyke.
9. Wicksteed brochure
10. Sovereign brochure
11. ERYC – misuse of alcohol
12. ERYC – Thornton Dam Lane
13. A & F Consulting Engineers – Medium Term Planning application.
14. Electoral Roll update
15. Humber Emergency Planning 24 February 2009 at Hedon
16. ERYC – response re parking at the Bungalow Slipper bridge
17. Goole GOFAR
18. SMP play – brochure
19. Mr M Clayton – letter regarding the complete removal of the memorial bench at the pond – not to be replaced after vandalism
20. email – Mr P Colley: letters Mr X XXXXXXXX – parish council is taking legal advice regarding this correspondence
21. email Mason Clark Associates confirming the cost of the report for future reference - £50 + £5 per copy and for 3 x £60.
22. GDLA grant regarding the access road
23. GATE THEATRE
24. Playing Field – various
25. ERYC – meeting 12 February 2009
26. Sue Ryder Care Homes – financial aid request
27. ERYC – parish news
28. Heptonstall – regarding the access road to the Knigs View Sports field

REPORTS

Exercise Garden – 7.50pm the meeting was closed to allow member of the public to speak regarding the slow progress of the exercise garden. It would appear to be stalled at the planning information –

- change of use
- structure
- building/size/permeability
- current use of land
- play amenity or exercise equipment

REPORTS contd.....

Exercise Garden contd.....

It was agreed there would be no change of use. The Clerk to confirm in writing to the ERY Council. – 7.55pm the meeting reconvened.

G D L A – the GDLA has received a grant for £7,332 towards the cost of resurfacing the access road. The GDLA request the parish council to consider using the £7,000 allocated in the next precept for materials for the road resurfacing to be re-allocated to be used on the car park; towards the cost of the road work and siting of speed bumps. Deferred to the March 2009 meeting.

Funding – Gilberdyke & District War Memorial Hall - 8pm the meeting was closed to allow members of the public to speak. The parish council welcomed representatives of the Gilberdyke & District War Memorial Hall Committee.

It was confirmed that £33,000.00 is held by the parish council for use on a new build memorial hall.

The parish council was requested to consider the possibility, in the future, of this money being diverted to cover hall running costs before any final decision is made on a new build.

The parish council would welcome reports from the memorial hall committee on a regular basis. These reports can be a regular agenda item for the parish council meetings.

The hall needs a feasibility study and structural survey and the committee is looking to employ a development officer.

A meeting of the parish council and the committee members to be arranged week commencing 22 March 2009 at the Memorial Hall.

Jubilee Pond – the Clerk to purchase 3 x lifebelts for the pond. The Clerk to contact Mr Stuart Hardcastle to ascertain what the depth of the pond is.

Parish Paths - dogs waste - litter bins – the Clerk confirmed three bins to be sited at the junction of Skilbeck Lane and the Main Road: Thornton Dam Lane (n) and the Main Road and at Applegarth.

The Clerk to contact Network Rail regarding the siting of a suitable footpath at the railway station car park. The parish council is also concerned regarding the lack of disabled access and the access for pushchairs etc at the station. The Clerk to contact Network Rail.

Footpath/street signs – deferred to March 2009 meeting.

REPORTS contd.....

Clerks training – the Clerk gave a short report on the training day held 21 January 2009 at The Courtyard, Goole. The topics both morning and afternoon were all about different aspects of communication: annual reports; websites; press releases; newsletters etc. Whilst not all parish councils (166 in the county) were represented, the whole of the county was covered by areas. It was reported by the Clerk that during the lunch break the only topic of conversation was flooding – past – present – future – internal drainage – invariably the failure of residents to work towards preventing flooding along with concerns regarding the Environment Agency, Internal Drainage Boards and the ERY Council.

Flooding – a meeting with the ERY Council to be arranged to take matters forward.

HIGHWAYS – The Clerk reported that the surface of Tongue Lane is well overdue for repairing. Residents from Faxfleet and Blacktoft have complained. The Clerk to contact Highways at ERY Council.

Mr N Norris gave a short report regarding Howden Forward and options/designs /funding for improving the B1230 North Cave to Eastrington.

The Clerk to contact ERY Council LEA requesting consideration for a crossing patrol at Gilberdyke Primary School and/or a school zone with flashing speed lights and road signage.

PLANNING

Enforcement:

EN/09/00056/UNWORK The Bungalow, Hull Road, Eastrington – parking space

EN/09/00969/UNUSE The Cottage, Main Road, Gilberdyke

Planning approval:

DC/08/04927/PLF/WESTWW/JS1 Installation of 1 air conditioning unit Alliance Pharmacy, 31 Scalby Lane, Gilberdyke

DC/08/04701/PLF/WESTWW/NMACD 1 dwelling and detached garage at land north of Clementhorpe Farm, Clementhorpe Lane, Gilberdyke

DC/08/05002/PLF/WESTWW/JS1 change of use from delicatessen to hot food take-away at 29 Scalby Lane, Gilberdyke

PLANNING contd.....

Planning application:

DC/08/05586/PLF/WESTWW erection of first floor extension to create offices above at BRITSPACE MODULAR BUILDINGS, Broad Lane, Gilberdyke – the parish council had no comments or observations to make

Planning withdrawal:

DC.08/04746.PLF/WESTWW/JS1 erection of a detached dwelling at land east of Lyngarth, Main Road, Scalby

8.50pm the meeting closed to allow members of the public to speak regarding the planning application and subsequent permission for change of use from a delicatessen to a hot food take-away shop, Scalby Lane, Gilberdyke.

- Concerns re litter, damage, noise nuisance, odours
- Opening times – have been opened beyond the permitted 10pm
- Air conditioning unit should be moved
- Concerns that not all neighbouring residents who would and are affected by the shop were informed
- Concerns regarding the troubles in the village – how the Police etc could have agreed to this planning application

9.05pm the meeting reconvened.

The parish council recommended any residents with concerns to contact the ERY Council Planning and their Ward Councillors.

FINANCE

Mason Clark Associates – copy reports £117.50

GPC/2.2009/0879

WEB SITE – informal discussion on the progress of the web site to be held on Thursday 26 February 2009.

PARISH PLAN – deferred to the March 2009 meeting.

EMERGENCY PLAN – training 26 February 2009.

PARISH COUNCILLOR TRAINING - deferred

9.25pm INFORMATION EXCHANGE – none

There being no further business the meeting closed at 9.25pm.

CHAIR

GPC/2.2009/0880

GILBERDYKE PARISH COUNCIL MINUTES OF THE MEETING
HELD TUESDAY 10 MARCH 2009 7.30PM THE COMMON ROOM,
SCALBY LANE, GILBERDYKE

Apologies: Mr H Dykes

Present: Mr P Robinson
Mr N Norris – chair
Mr J Jessop
Mr G Bateson
Mrs D Longhorn
Mr J Mansell Cllr C Bayram
Mr L Arundel Ms C Hursey
Miss F Holt 7 members of the public

Clerks training – Working with your Council – the Clerk introduced the parish councillors to the training manual.

CONFIRMATION OF PREVIOUS MINUTES – signed as a true record.

CONFIRMATION OF CONFIDENTIAL MINUTES – signed as a true record.

DECLARATION OF INTERESTS

Mr P Robinson – Ward Councillor – personal – planning
Mr P Robinson – finance – memorial hall
Mr J Mansell – planning – personal
Mr N Norris – planning – personal

MATTERS ARISING FROM PREVIOUS MINUTES

Some diary dates still outstanding:

1. group meeting with ERY Council – flood issues:
2. Memorial Hall – finance:
3. site meeting with Alex Wells ERY Council – footpath signs

CORRESPONDENCE

1. Response from ERY Council - time and venue for a meeting of groups to discuss flooding issues. The Clerk to inform the ERY Council that 12 noon onwards would be suitable at a date to be arranged.
2. SHORELINE management Plan – Bridlington Spa – 20 and 21 March, Hornsea Floral Hall 23 March 2009, Shores Centre, Withernsea Tuesday 24 March 2009.

CORRESPONDENCE contd.....

3. ERY Council – Highway maintenance – Beverley Arms Hotel
4. ERY Council – 40/60 street lighting scheme – forwarded to GDLA
5. ERY Council – STREETSCENE WALKABOUT to take place Tuesday 28 April 2009 9.30am the village hall car park. Parish Councillors are requested to note any concerns and pass these onto the Clerk.
6. email from Mr T Clarkson – Applegarth/Centurian Way – site meeting – Mr L Arundel, Mr P Robinson and Mr N Norris.
7. Gilberdyke & District Good Companions – Thanks to Charlotte Hursey for her work as Funding Adviser.
8. Gilberdyke & District War Memorial Hall Committee – intention to site bottle banks. The parish council to request the bottle banks are secured and could consideration be given to other forms of recycling in the future. The parish council supports the initiative. The Clerk to respond.
9. C A B – thank you for the grant for financial year 2009-2010.
10. Mr M Clayton – The Clerk to liaise with the Memorial Hall Committee regarding the placing of a memorial for the late Mr & Mrs L Clayton in the hall.
11. The parish council noted several items of vandalism reported in the village. The Clerk to contact Humberside Police. Notices with contact information to be placed in the village notice boards.
12. Gilberdyke Flood Action Group – disk – requests received from Mr X XXXXXXXX and Mr C Melrose for a copy of the disk. The Clerk to forward copies.
13. Mr W Woodall – planning application Scalby
14. Letters printed in the local newspaper – Goole Times. The parish council agreed not to take this matter any further.
15. STREETSCAPE – brochure
16. ERYC – meeting 25.2.2009
17. LOIDB – byelaws
18. ERYC – electoral roll update
19. ERVAS – various
20. CLERK & COUNCILS DIRECT magazine
21. ERYC – Rough sleeping in the county – the Clerk to complete and return
22. email – Gilberdyke Primary School – confirming that no dog fouling had been reported being brought into the school by the children
23. ERYC – parish news
24. GATE THEATRE – Goole
25. Town and Parish STANDARD magazine.
26. ERYC and Kingston upon Hull Joint Local Access Forum
27. THE CLERK magazine
28. Mr X XXXXXXXX x 2 letters requesting responses from the parish to various previous enquiries: accusations of incorrect minutes: requesting copy of disk and copy of early report by MASON CLARK. Correspondence to be forwarded to ERNLLCA for instruction. The Clerk to forward copy information available.

CORRESPONDENCE contd.....

29. Mr C Melrose – letter – requesting copies of parish council minutes – The Clerk to progress.
30. email via Mr G Cotton from Richard Alderson regarding funding

NEWPORT & GILBERDYKE JOINT BURIAL COMMITTEE – the parish council received the DRAFT version of the meeting held 17 February 2009.

REPORTS

Memorial Hall – a date to be confirmed for a joint meeting with the parish council and the memorial hall committee

Parish Paths - The Clerk to arrange a site meeting with Alex Wells ERY Council regarding footpath signs at her convenience.

Olympic Exercise Garden – The Clerk has confirmed to the planning department at the ERY Council that the garden will not need a change of use. The Clerk to obtain planning application forms.

GDLA – a letter received informing the parish council that a grant award of £7,332 from Comma for the access road has been received. The GDLA request the parish council to consider changing the use of the £7,000 for materials for the access road to be included in the costs for the car park. The parish council has no objection to this request but states that the parish council would have appreciated being kept informed by the GDLA of any grants being awarded and of any other outstanding grant applications. The parish council is currently negotiating through the solicitors at cost to the parish an agreement to have the access road surfaced. The parish council is also concerned and would request confirmation that the grant giving organisation – Comma – is aware that the grant money would be used on what is a farm track and not land owned by the parish council or any other such organisation. The parish council also notes that the requested back copies for 3 years of the GDLA minutes have not been received. The Clerk to contact the GDLA. Mr P Robinson proposed the £7,000 be re-located to the car park project with clarification regarding the grant giving organisation being aware of where the money is to be used – seconded Mr J Jessop – agreed.

Funding – funding report received. Mr P Robinson thanked, on behalf of the parish council, the hard work carried out by Ms C Hursey in the post of Funding Adviser. The parish council wished Ms C Hursey the best for the future.

Cllr. C Bayram suggested the post of funding adviser would be useful for a cluster group of parish council etc.

REPORTS contd.....

Jubilee Pond – the Clerk is progressing the purchase of lifebelts.

Parish Paths – the Clerk to arrange a site meeting with ERY Council officer Alex Wells.

FLOODING

Noted in the East Riding News – report on a group of residents – the Riparian Owners Group – at Shiptonthorpe – working together to clear out the dykes adjacent to their properties.

Requests for information disk, copy minutes and copy correspondence – the Clerk to forward this information to Mr X XXXXXXXX and Mr C Melrose.

The request from Mr X XXXXXXXX for a copy of the interim report – this is not available to the parish council but it is believed a copy has already been received by him from the flood action group.

9.05 the meeting closed to allow Mr G Cotton to speak. The parish council received a copy email via Mr G Cotton indicating that three sums - £20,000 for inspection and desilt of drain, £25,000 Scalby Lane earthworks – improvement and new surface water system and £40,000 re-cut and pipe ditches at various locations in the village - will be made available for work to be carried out in Gilberdyke.

9.10 the meeting reconvened.

Mr J Jessop reported – Shortly after 1980 Lower Ouse Internal Drainage Board ceased voluntary maintenance of riparian owned dyke (Scalby Lane) because of difficult access. Riparian ownership duties have not been fulfilled since - contravening Riparian Law. The Lower Ouse Internal Drainage Board should perhaps have informed residents but failed to do so. The dyke has not gone back to Lower Ouse Internal Drainage Board voluntary status and still falls under the Lower Ouse Internal Drainage Board byelaws and should be to the depths and width from before the 1980's. Any piping of the dyke carried out by residents should only have been done after permission from the Lower Ouse Internal Drainage Board. A written statement has been provided, by a resident regarding the piping of the dyke, to the Flood Action Group (now in the parish council possession) advising that he (the resident) asked the Lower Ouse Internal Drainage Board about piping, was told not to do it, and went ahead with an amateur scheme.

Proposed Mr J Mansell seconded Mr G Bateson that MASON CLARK be asked to produce a short summary of the report – agreed. The Clerk to contact MASON CLARK.

FLOODING contd.....

As soon as this is available it will be distributed to every household in the village to clear any confusion about the situation regarding the state of the village drainage. The full report will be placed on the website as soon as it is up and running.

HIGHWAYS – no report

PUBLIC HEALTH

The Chair to contact ERY Council requesting action to be taken regarding the endemic dog fouling problem.

Noted that the parish councillors believe the local police support officers should have power to issue tickets against dog owners who allow their dogs to foul in public places.

STAFF TRAINING

A working group to hold a meeting to update employment contracts and CRB checks. The Clerk to hold a meeting with the gatemen and the roadsweeper on 27 March 2009.

PARISH PLAN

The parish council to approached Ms C Hursey for her to give some consideration to working on the parish plan to publication in the near future.

EMERGENCY PLAN

Mr J Mansell reported on the training session at Hedon. The Clerk to contact all neighbouring parish council Clerks suggesting liaison between the parish councils. Consideration also be given to looking at one larger plan including the group of neighbouring parish councils. (Clustering)

WEBSITE

It is hoped to have the website going 'live' for the start of the new financial year – 5 April 2009.

PLANNING

Planning approval:

DC/08/05586/PLF/WESTWW/JS1 retention of first floor extension to create offices above BRITSPACE MODULAR BUILDINGS, Broad Lane, Gilberdyke

PLANNING contd.....

Planning application:

DC/08/05074/PLF/WESTWWS conversion of garage, office and store rooms to dwelling and garage together with erection of first floor extension to rear at Gilberdyke Fisheries, Clementhorpe Road, Gilberdyke - parish council request access for servicing to underground watercourse – Gilberts Dyke

DC/08/05842/PLF/WESTES erection of 3 dwellings following demolition of existing house and cottage at Scalby House, Mill Lane, Scalby – parish council recommend – no objections or observations

DC/08/04957/OUT/WESTWW - outline – erection of 2 dwellings at land east of Dranoel, Main Road, Scalby – parish council recommend approval – no objections or observations

FINANCE

BENCH (Mrs B Wilson) – donation from KC Communications £100.00

The Clerk to purchase a gift and card for Ms C Hursey on behalf of the parish council.

GPC/3.2009/0887

INFORMATION EXCHANGE

Copy Lower Ouse Internal Drainage Board minutes – received from Mr X XXXXXXXX.

There being no further business the meeting closed at 10.07 pm.

CHAIR

GILBERDYKE PARISH COUNCIL MINUTES OF THE MEETING HELD
TUESDAY 14 APRIL 2009 7.30PM THE COMMON ROOM, SCALBY LANE,
GILBERDYKE

Apologies: Mr L Arundel
Mr G Bateson

Present: Mr N Norris – chair
Mr J Jessop
Mr P Robinson
Mrs D Longhorn
Mr J Mansell
Mr G Briskham
Mrs J Bate
Mr H Dykes Pcsos S Palmer 18 members of the public

Note: With agreement from members present the agenda was changed to allow members of the public to leave early, after conducting their business, if wished.

INFORMATION EXCHANGE

1. Mr R Wilson – Residents representative from Chapel Garth, Gilberdyke – expressing concerns regarding the parking of cars in and around Chapel Garth by parents dropping off and collecting pupils from the primary school. The Clerk to once again contact the L E A and to liaise with the primary school, L E A and Mr Wilson.
2. Ms Pam Baggeley – Olympic Garden Exercise Garden – reported that with confirmation from ERY Council no planning application is needed and that a survey will be carried out by Business in the Community for free in the near future. This project to be placed on the May 2009 agenda, Annual Parish Meeting Agenda and agreed to place notices around the area inviting comments from neighbouring residents.
3. Flaxmill Walk – some concerns regarding the apparent encroachment of grassed area land by a resident. The Clerk to investigate.
3. Flood Action Group – Mr Garrie Cotton introduced himself as the newly appointed Chair to the group.

DECLARATION OF INTERESTS

Mr N Norris – Joint working group/ Howden forward / Britspace/flood group
Mr P Robinson – planning/Joint working group/flood group/Howden forward/ Memorial Hall
Mr J Jessop – Flood group

New DECLARATION OF INTEREST forms were distributed for completion by members. These will be copied to the E R Y Council with the originals held on file by the parish council. Under the Freedom of Information these forms are view only with an appointment with the Clerk.

CORRESPONDENCE

1. copy email / letter from Mr & Mrs H Tock – applauding the work of the Flood Action Group and the Parish Council and requesting a copy of the MASON CLARK ASSOCIATES REPORT BE SENT TO THE British Insurers Association.
2. ERYC – STREETSCENE WALKABOUT – the members reminded to forward list to the Clerk – walkabout Thursday 28 April 2009 9.30am the village hall car park.
3. Mr D Branton – request for approximately 4 litter bins for the Ings View Sports Field.
4. Invitation for members to visit ULTRA SECURE PRODUCTS on the Broad Lane Industrial Estate to view the newly installed cctv system. The Clerk to arrange a suitable date.
5. NETWORK RAIL and NORTHERN RAIL – responses to the parish council letter regarding access to the railway station and services. The Clerk to contact again expressing the parish council ongoing concerns.
6. Humberside Police – acknowledgment of letter
7. I C O – survey
8. I C O - complaint from Mr X XXXXXXXX regarding information requested. The Clerk confirmed that all requested information has been made available (twice) be recorded post.
9. I C O – information regarding the process of requesting information and giving information.
10. letter from Mr X XXXXXXXX – the parish council refutes all comments and accusations made in the letter. The Clerk to respond. Mr N Norris declared an interest – proposed Mrs D Longhorn and seconded Mr H Dykes – agreed.
11. dog bin – Sandholme Bridge. The roadsweeper reported that empty bottles and other recyclable items are being placed in the dog waste bin at the foot of Sandholme road bridge. The Clerk to contact ERYC regarding the possibility of labels in other languages and the appropriate departments regarding waste disposal.

CORRESPONDENCE contd.....

12. hedges – reported by the roadsweeper – certain hedges in the village in need of trimming – these to be included on the STREETSCENE list.
13. OWEN – posters
14. ERYC – electoral roll update
15. P Coates – quotes for landscaping
16. Mrs B Wilson – thanking the parish council for the donation towards a new bench in memory of Andrew Wilson her son.
17. Mr & Mrs R Wilson – letter regarding school safety
18. ERYC – LAT report.
19. ERYC meeting 7 April 2009
20. Humber Tides news
21. Mr D Beilby – email invitation to view the newly installed cctv at the industrial estate Broad Lane
22. ERYC – Beverley Festival
23. ERYC meeting 8 April 2009 KOMPAN – regional concerence 9 June 2009
RECORD play
24. ERVAS survey – the Clerk to complete
25. copy emails regarding Tidy Teams from the ERYC
26. I C BRINDLE – lifebelts
27. RECORD PLAY.
28. SLCC regional conference 9 June 2009 at 10am Shotton Hall, Peterlee
29. GATE THEATRE Goole
30. copy email – Memorial Hall regarding the playing field
31. copy email – Memorial Hall regarding the survey of the hall
32. Parish council constitution for information
33. QUEENSBURY play
34. East Riding Parish news.
35. NHS news update
36. GDLA – grant for road surface
37. ERYC – dance posters
38. copy letter from ERYC planning regarding the Olympic Exercise Garden.
39. GDLA £1.00 rent.

Pcso SIMON PALMER

The Chair welcome Pcso Simon Palmer to the meeting. It was reported that from the start of his duties with Gilberdyke there were 55 reports ongoing with youths in the area. At present the number is down to 1 report per month with 4 youngsters in the A B C system (not A S B O's).

Mr P Robinson congratulated Pcso Palmer on his good working practices with the youngsters and their families.

The contact information for PcsO Palmer has been placed in the village notice boards.

The general feeling is for a larger presence of police officers in the area but the parish council has put funds in the budget for an Outreach Youth Worker. This funding will be put together with Newport Parish Council funding through the Joint Working Group.

The Clerk to contact NETWORK RAIL regarding the piece of embankment land currently used as a play space by the youngsters of the area. Mr P Robinson, The Clerk and PcsO Palmer to liaise.

The Chair thanked PcsO Palmer for attending the meeting and gave an invitation to attend another meeting in the near future when his duty allows.

8.35pm PcsO Palmer left the meeting.

CONFIRMATION OF PREVIOUS MEETING MINUTES – proposed Mr J Jessop seconded Mrs D Longhorn – signed as a true record – agreed.

MATTERS - none

REPORTS

Joint Working Group – copy of draft minutes circulated – items included B1230 redesign: Outreach Youth Worker

G D L A - requests for the overgrown trees etc at the entrance to the sports field to be tidied up through STREETSCENE; road side sign damaged – again to be included on the STREETSCENE WALKABOUT list.

The rescission notice was signed by 4 members this item to be placed on the May 2009 agenda to have the finances changed from the road surfacing to the car park surfacing. The request for bins – this to be deferred to the end of the financial year. Clarification required as to who would be responsible for emptying the bins.

Flooding – The summary of the work of the parish council and the Gilberdyke Flood Action Group with photographs has been placed in the newspapers and on the website. The Chair gave thanks to the members of the Gilberdyke Flood Action Group, volunteers and parish councillors for all their hard work over the recent months.

Proposed Mrs D Longhorn seconded Mr J Mansell that MASON CLARK ASSOCIATES be instructed to write a synopsis of the report for distribution around the village and area on request. Agreed.

REPORTS contd....

Jubilee Pond – The Clerk to order 3 new life belts at £27 each plus v.a.t. plus £11 postages from I C BRINDLE, Dorset.

Memorial Hall – a date and venue still to be confirmed for a meeting with parish council and memorial hall committee members.

A copy of the survey report on the memorial hall to be attached to the minutes.

Copy letters from Mr M Clayton regarding a memorial and a letter regarding the playing field received.

Parish Paths – report on site visit with Ms Alex Wells of ERY Council, Mr J Jessop and the Clerk regarding signs for the parish and other associated items.

Olympic Garden/exercise garden – received from HEPTONSTALL Solicitor – Official copy of the register of title for the site.

CLERKS REPORT

Received. This report covered 3 items:

- a. a reminder to members regarding code of conduct and standing orders:
- b. response to accusations by Mr C Melrose - regarding the alleged incorrect recording of correspondence
- c. response to accusations by Mr X XXXXXXXX – regarding the alleged incorrect recording of the minutes.

The parish council is prepared to attend training provided by the ERY Council.

PUBLIC HEALTH – dog fouling

The parish council to approach Humberside Police regarding Psco's being given the power to apply fixed penalty notices for dog fouling.

The Clerk to contact ERYC - Legal & Democratic Services - regarding a scheme in a nearby parish when the dog is 'named and shamed' rather than the owner of the dog.

APPLEGARTH PLAY AREA – date for site meeting to be arranged.

WEB SITE – the web site is up and running

Email address is: theparishclerk@gilberdyke.org.uk

Web site address is: www.one.com.

All information for the web site will be through the parish council and the Clerk.

EMERGENCY PLAN

A committee for the Emergency Plan to be set up at the annual parish council meeting. This committee could include flooding but a Flooding Committee may also be set up at the same meeting.

A website training meeting to be held Thursday 23 April 2009.

PLANNING

Planning application:

DC/09/00826/PLF/WESTWW - erection of detached dwelling – amended – land east of Lyngarth, Main Road, Scalby – not comments or observations other than flooding issues

Planning enforcement:

07/01617/UNUSE – Chapel Farm, Sandholme

Planning approvals:

DC/08/04957/OUT/WESTWW/NMACD - erection of 2 dwellings at Dranoel, Main Road, Scalby

DC/08/04615/OUT/WESTWW/TC1 – erection of 2 dwellings at Ashcroft, Thornton Dam Lane, Gilberdyke

FINANCE

VA T reclaim	£1010.45
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Rent for GDLA	£1.00
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Rent for Scouts	£1.00
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FINANCE contd.....

Quotes received from P Coates re landscaping: £300.00 per month grass cutting:
£2,255.00 per annum burial: proposed Mr H Dykes seconded Mr J Mansell to agree costs
– carried.

INFORMATION EXCHANGE

Proposed Mr P Robinson seconded Mr H Dykes that this be placed as an agenda item at
the start of the meeting. Agreed..

DATE OF NEXT MEETINGS

1. GILBERDYKE ANNUAL PARISH MEETING 6.30pm The Common Room,
Scalby Lane Tuesday 12 May 2009. explanation
2. GILBERDYKE ANNUAL PARISH COUNCIL MEETING 7.00pm The
Common Room, Scalby Lane, Tuesday 12 May 2009. explanation
3. GILBERDYKE PARISH COUNCIL MEETING 7.30pm The Common Room,
Scalby Lane, Tuesday 12 May 2009.

There being no further business the meeting closed at 9.50pm.

CHAIR

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD 7.30PM TUESDAY 12 MAY 2009
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

Apologies: none

Present: Mr N Norris – chair
Mr H Dykes
Mrs D Longhorn
Mr G Briskham
Mr G Bateson
Mrs J Bate
Mr P Robinson
Mr L Arundel
Miss F Holt
Mr J Mansell
Mr J Jessop

Cllr C Bayram
11 members of the public

INFORMATION EXCHANGE

1. Mr Steven Snell from the ERY Council -Sports & Play Development Scheme Officer – with three residents – Gail Yates, Sarah Cotton and Rebecca Howlett – regarding funding, design etc for a new childrens play area. Newly appointed parish councillor for Recreation – Miss F Holt to liaise with the group to carry the project forward. The parish council confirmed that the land the play area stands on is owned by the Memorial Hall Committee under the umbrella of the Charity Commission. The parish council provides and maintains the equipment with an annual ERY Council/ROSPA inspection.

The play area/youngster recreation to be an agenda item for parish council meetings.

2. G D L A – a signed letter of agreement received from Mr M Brown and Mrs A J Kelley regarding the surfacing of the access road to the Ings View Sports Field. The Clerk to contact the solicitors.

CONFIRMATION OF PREVIOUS PARISH COUNCIL MINUTES – signed as a true record.

MATTERS ARISING FROM PREVIOUS MINUTES

1. Flaxmill Walk – the encroachment of the grassed area is not a parish council problem. As far as the parish council is aware the agreement for the use of the grassed area is between the residents and the original landowner – HORNCastle BUILDERS.

DECLARATION OF ANY INTERESTS

Mr P Robinson – Ward Cllr – planning

Mr N Norris – personal – planning

Declaration of interest forms – still to be completed.

CORRESPONDENCE

1. copy letter from Mr S Hardcastle regarding flood insurance cover – the Clerk to confirm to the insurance company the work carried out by the parish council/flood action group, Lower Ouse Internal Drainage Board, Network Rail and the East Riding of Yorkshire Council along with the Central Government funded report carried out by independent engineers – MASON CLARK ASSOCIATES.
2. letter from Mr G Holt suggesting Thornton Dam Lane be cleared by PAYBACK/Probation teams. The Clerk to contact the Probation Officers.
3. Northern Rail
4. Umbrella – requesting a copy of the parish plan.
5. letters from Mr X XXXXXXXX:
 - a. Mason Clark report
 - b. Accusations
 - c. Appeal
 - d. Finance – drainage

The Clerk to copy all correspondence to the ICO, ERNLLCA and the ERYC Monitoring Solicitor for instruction and responses.

6. ERYC STREETSCENE – scheme for work – Mr G Bateson
7. ERVAS newsletter
8. ERY – Link Bus Tour – posters
9. Equality and Human Rights
10. ERYC – electoral roll update
11. QUEENSBURY bus shelters
12. ERYC meeting 7 May 2009
13. CE ELECTRIC UK
14. ERYC – winter services
15. The Playing Field – various
16. Humberside Police Authority – meeting
17. ERYC EU polling information
18. Northern Rail – embankment
19. LOIDB bye-laws
20. THE CLERK magazine
21. ERYC A to Z of services

REPORTS

G D L A

8.35pm the meeting closed to allow members of the public to speak.

A deed of agreement has been received from the solicitors – Heptonstalls – for agreement. A letter has been received as a signed agreement by the Brown family who own the access road to the sports field.

The Clerk to confirm the process of payment for materials for the surfacing of the access road/carpark.

- The precept is paid in two halves. (April/May and September/October).
- If funds are available in the first half of the financial year after all parish council accounts have been paid, the full amount will be paid to the GDLA. (£7,500.00).
- If funds are not available the full amount will be paid when the second half of the precept is received September/October 2009.
- If parish council funds are available to meet the difference of the available funds with the GDLA – first half of the financial year - (for the surface materials) – part of the amount can be paid by the parish council and the GDLA with the outstanding amount being paid in the second half of the precept by the parish council – total to pay £7,500.00 as agreed.

8.45pm the meeting reconvened.

Jubilee Pond

The 3 lifebelts received are the wrong size. These lifebelts to be purchased by Mrs J Bate to be used on ponds in Newport. The Clerk to order 3 larger sized lifebelts. The Clerk to instruct the road sweeper to place 2 spare lifebelts at the pond until the larger lifebelts are delivered.

Parish Paths

Coggins Bank – needs further clearing.

8.55pm Mrs J Bate left the meeting.

Olympic Exercise Garden

Notices regarding the proposed exercise garden will be delivered to nearby properties by the Clerk and notices will be placed in the village notice boards inviting comments from residents. Notice to be placed on the website.

Memorial Hall

A date for a meeting to be confirmed.

Flooding

The Multi Agency meeting – ERYC, LOIDB, Parish Council and members of the Flood Action Group to meet Thursday 14 May 2009 3pm The Common Room. The Clerk to send a THANK YOU to the Fan Club for switching their session at the Common Room to allow the Multi Agency meeting to take place.

9 pm Cllr C Bayram left the meeting.

PLANNING

Withdrawn – DC/08/05842/PLF/WESTES/VE erection of 3 dwellings following demolition of existing house and cottage at Scalby House, Mill Lane, Scalby

Withdrawn – DC/08/05074/PLF.WESTWW/JS1 conversion of garage at Gilberdyke Fisheries, Clementhorpe Road, Gilberdyke

Enforcement – EN/08/01384/BRCOND – Altirever, Main Road, Gilberdyke – guilty of breach of conditions.

DC/09/01193/PLF/WEST/WW construction of dormer window at 82 Bellasize Park, Gilberdyke – no comments or objections

DC/09/01389/PLF/WESTWW erection of 3 dwellings following demolition of existing house and cottage (revised scheme) at Scalby House, Mill Lane, Scalby – no objections or comments

DC/09/01475/PLF/WESTWW erection of 1 dwelling with detached garage (amended scheme) at land south of 1 Hansard Drive, Gilberdyke – concerns re the access – use of small diagramme of in plans, flood issues with drainage, too large dwelling for the neighbouring bungalows/not in keeping,

DC/09/01197/PLF/WESTWW erection of conservatory to rear at 6 Victoria Drive, Gilberdyke – no objections or comments.

PLANNING contd.....

Planning applications contd.....

DC/09/00651/STPLF – construction of a drilling site with associated access to drill an appraisal borehole for the purposes of mineral exploration (coal bed methane) at land north west of Marr Grange Farm, Marr Lane, Oxmardyke. The parish council has received a letter of complaint from Mr S Hardcastle. Noted by the parish council that requests to have the road repaired by ERYC and the dyke maintained by the internal drainage board have been ignored. Marr Lane is unsuitable for the traffic. Tongue Lane – again repeated requests to have this lane repaired and made more substantial have been ignored by ERYC. Telephone poles on Marr Lane prevent ease of passage for larger vehicles. Parish council suggest the use of Newton Farm yard for access to site or to consider using the established access from Newport to New Village Farm drilling site and continue that access. Parish council to request the application go the full planning committee.

DC/09/01492/PLF – erection of a conservatory at rear at Mill House, 25 Sandholme Park, Gilberdyke. Parish council concerned that the development has taken place without approval and any consideration having been given to drainage issues. Request the application go to the full planning committee.

DC/09/01350/PLF/WESTWW siting of a storage container at BP Fishing Club Ponds Main Road, Eastington – no objections or comments

DC/09/01146 Installation of 2 fire exit door to replace existing windows at Gilberdyke Primary School and approval received

HIGHWAYS

The parish council received concerns regarding stones on grass verging in Hive and Sandholme.

The Clerk to request grass verge cutting in Hive by the ERY Council.

The Clerk to contact the managers at the greenhouses regarding the overseas workers depositing empty spirit bottles in the dedicated dog waste bin.

Newport Parish Council requested the parish council to consider sharing the cost of a litter bin for Mill Lane, Scalby. This lane is the shared boundary for the two parish councils.

EMERGENCY PLAN

White Horse Inn is a possible for the collection location in an emergency,

More publicity needed for the emergency plan.

PARISH PLAN

The Clerk to contact Ms C Hursey to offer the chance to work on finalising the parish plan.

FINANCE

The Clerk to forward the accounts to the internal auditor – Rackhams Accountants.

Precept received £32, 125. 00

There being no further business the meeting closed at 10pm.

CHAIR

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 9 JUNE 2009 7.30PM
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

1. Apologies: Mr G Bateson
Mrs J Bate
- Present: Mrs D Longhorn
Mr G Briskham
Mr J Mansell
Mr L Arundel
Mr N Norris
Mr J Jessop
Mr P Robinson
Mr H Dykes
Miss F Holt
- 11 members of the public

2. CONFIRMATION OF PREVIOUS MINUTES – signed as a true record

3. DECLARATIONS OF ANY INTERESTS

Mr P Robinson – Ward Councillor - planning

4. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

1. Newport Parish Council – request for shared cost of 1 litter bin for Mill Lane, Scalby. Funds to be made available at the end of the financial year.

5. INFORMATION EXCHANGE

1. lorry cabs etc for sale at the small industrial site on Hull Road, Eastington – to be discussed under the agenda heading of PLANNING.
2. Poor Widows of Gilberdyke Charity – the Clerk to contact ERNLLCA requesting legal assistance in the eventual changing of the governing document to other than one poor widow of the parish as it stands at present.

6. CORRESPONDENCE

1. ERYC/ERVAS – Funding Fair – the Clerk to copy information to Memorial Hall, GDLA and the Scouts.
2. SUTCLIFFE PLAY – Miss F Holt
3. letters from Mr X XXXXXXXX – drainage/flood group/play – the Clerk to respond
4. Request from Mr R Williamson on behalf of the Scouts – was the parish council going to consider grant giving for the next financial year

5. Letters from Mr X XXXXXXXX, Mr R C Hunter and letter from Mr J Scarr regarding
the concerns for
the proposed Olympic Garden. Comments noted and the Clerk to respond.
8.10pm the meeting closed to allow public comment. The parish council would work with the residents and work towards solving any problems. The concerns being: noise, nuisance, damage, parking, facilities, safety and security.
8.15pm the meeting reconvened.
6. Yorkshire Water – Thornton Dam Lane – objects to be removed
 7. Land Registry – Gilberdyke Parish Council land which is registered – the Clerk responded – Olympic Garden, Ings View and Jubilee Pond
 8. ERYC – car parking review
 9. ICO –
 10. Agreement from A J Kelley and M Brown regarding the access road to the Ings View Sports field
 11. ERYC Parish News
 12. ERYC Electoral roll update
 13. ERYC temporary road closure – Greenoak Goit
 14. Humberside Police – WHAT’S BOTHERING YOU? To be placed in the parish news magazine
 15. forwarded email from Tony Clarkson regarding the play area at Applegarth/Hawthorn Way
 16. 2 copy letter from Mr S Hardcastle regarding the planning application for the gas drilling site
 17. ERYC – tackling anti-social behaviour in our community
 18. ERYC – parish news
 19. ERVAS – newsletter
 20. ERYC – capital footway slurry sealing 2009-2010
 21. Howdens Heritage weekend
 22. ERYC – Schools Out – posters
 23. GLASDON brochure
 24. Heptonstalls – invoice for access road to the Ings View Sports field
 25. B Coultish – photographs of certain highway issues

7. REVIEW OF ANNUAL PARISH MEETING AND THE ANNUAL PARISH COUNCIL MEETING

No report.

8. REPORTS

8.1 G D L A – The parish council confirmed that £7,500 is available in the account to cover the costs of materials for the surfacing of the access road. The Clerk will require information to raise the orders for materials: the invoice received and payment made

against the invoice at the next appropriate parish council meeting. Delivery of goods to the GDLA.

8.2 Play – a working group to be set up to progress play in the whole of the parish: the replacement of childrens play area: to progress the implementation of the play area at Applegarth/Hawthorn Way: Youth Shelters: BMX/Skatepark. The group to gather information and report back to the parish council. No decisions to be made by the group and there will be no budget made available. The group to be made up from parish councillors (including Mr P Robinson and Miss F Holt), parents, children, teenagers, PCSOs. The group to look at the ages from 0 to 18 years. Proposed Mr P Robinson seconded Mr H Dykes – carried.

8.3 Olympic Garden –

8.35pm the meeting was closed to allow member of the public (Mrs P Baggaley) to give report re the progress of the Olympic Garden.

A surveyor from the charity Business in the Community (PROHELP) is not available to carry out a survey of the site regarding pipes etc. However, Yorkshire Water has been able to confirm that no water pipes go across the site. Nothing has been heard from the gas company nor the electricity company. An estimate for landscaping will soon be available.

8.37pm the meeting reconvened.

8.4 Flooding – The Chair confirmed that the MASON CLARK ASSOCIATES report is still standing and has not been withdrawn by the parish council as has been reported recently in the local press and contrary to any rumours which are circulating the parish. Mr P Robinson gave a short report on the informal fact gathering meeting held recently with ERY Council, LOIDB, Yorkshire Water, Flood Group members, Parish Councillors and The Clerk. In the short term the group can look forward to having a solution to the flood issues within Gilberdyke finally sorted with some engineering work to be carried out. In the long term LOIDB are looking for funding for the M T P application and the construction of a pumping station.

8.5 Jubilee Pond – the new lifebelts have been put in place. The Clerk to return the old ones to the storage shed.

8.6 Clerks Training – the Clerk gave a short report on the training day held at Hornsea. Subjects covered: funding projects, grant applications, community composting, burials.

The Clerk to contact ERYC regarding training for Code of Conduct – evenings preferred.

8.7 Parish Paths - the Clerk to repeat the request to have Coggins Bank cleared by the ERY Council. The Clerk to repeat the request to the Probation service for pay-back workers for Thornton Dam Lane. The Clerk to contact ERYC L A Team regarding the community pay-back scheme.

8.8 Memorial Hall – joint meeting date and venue still outstanding.

9. NEWSLETTER/PARISH NEWS

The Clerk reported on the local church parish news magazines. There is a possibility that the smaller parish magazines may be incorporated into a larger magazine printed through the Howden Team Ministry.

A newsletter to be produced which will include, facts regarding the flooding issues: play in the village: policing in the parish: resume' of minutes and reports: memorial hall: GDLA: Scouts and any other group wishing to contribute. The newsletter can be published on the website.

Mr J Mansell, Mr P Robinson, Mr N Norris, Mr L Arundel and the Clerk to meet before the July 2009 parish council meeting.

10. WEBSITE

The minutes for the passed 2 years to be included on the website.

Local businesses to be contacted regarding a link to the website.

Parish councillors to provide photograph and short profile for inclusion on the website.

Maps to be considered – especially footpaths linking with neighbouring parishes.

Links to estate agencies also to be considered.

The HANSARD family crest has been considered as a letterhead for the parish council in the past. The link with the Hansard family to be confirmed. The Clerk to ask the primary school to run a competition for a parish council logo.

11. GILBERDYKE PARISH COUNCIL JOINT BURIAL COMMITTEE

The Clerk presented draft minutes of the recent Joint Burial Committee. The committee has received comments back from funeral directors regarding the prices charged for use of the cemetery at Newport. The committee agreed to double all charges and to add some other services – including the charge for out-of-parish-burials. Gilberdyke parish council agreed the new prices. The new prices to start 1 July 2009. The prices and services to be reviewed annually. The Clerk to contact Newport parish council. Proposed Mr P Robinson seconded Mr H Dykes. Carried.

12. PLANNING

Planning application:

DC/09/00779/PLF/WESTWW continued use of land for hgv parking and siting of storage containers and (part) extension to domestic curtilage as garden area ancillary to the adjacent dwelling at 2 Poplar Cottages, Main Road, Gilberdyke

Appeal:

DC/07/04680/STPLFE Sixpenny Wood Wind Farm, Balkhome

DC/07/01617/UNUSE Chapel Farm, Sandholme

Planning approval:

DC/09/00826/PLF/WESTWW/JS1 – detached dwelling at Lyngarth, Main Road, Scalby

13. HIGHWAYS

14. EMPLOYEES – contracts and job descriptions to be made available for the July 2009 meeting.

15. POLICIES AND PROCEDURES – policies and procedures and legislation to be presented at the July 2009 meeting.

16. FINANCES

16.1 Accounts to pay:

B Coultish
S E Nicholson
D Branton
Gregory
Inland Revenue
S Walker – year ends
S Walker – payroll
Brindley
Heptonstalls
Nexis Lexis – book £26.80 – half cost with Blacktoft Parish Council
P Coates

Joint Burial Committee
P Coates

Payment received:

£10 from Blacktoft Parish Council – half share of Clerks Training Day

There being no further business the meeting closed at 10.10 pm.

CHAIR

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 14 JULY 2009 7.30PM
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

PUBLIC PARTICIPATION AND INFORMATION EXCHANGE – none.

1. Apologies: Mr H Dykes
Mr G Bateson
Mr J Mansell

Present: Mr P Robinson
Mr N Norris – chair
Mr J Jessop
Mrs D Longhorn
Mr G Briskham
Miss F Holt
Mrs J Bate
Mr L Arundel

Cllr C Bayram
5 members of the public

COMMUNITY PAY-BACK SCHEME

Mr B Postill -from the Community Pay Back Scheme (Probation Service) - gave a brief introduction and description of the work carried out by the Pay Back Scheme. The Clerk and Mr J Jessop to liaise with Mr B Postill. Mr B Postill was thanked for attending and left the meeting at 7.50pm.

2. CONFIRMATION OF PREVIOUS MINUTES – signed as a true record.

3. DECLARATION OF INTERESTS

Mr P Robinson – Ward Councillor – Planning
Mr J Jessop – personal – planning
Mr P Robinson – Olympic Garden

4. ANY MATTERS ARISING FROM PREVIOUS MINUTES

- a. the competition for a logo for the parish council letter head with the primary school will be held in the new autumn term 2009.

5. CORRESPONDENCE

1. HORNCastle – re Jubilee Pond and Olympic Garden
2. email Mr S Snell – ERYC – play
3. ERYC meeting 24 June 2009

CORRESPONDENCE contd.....

4. NHS
5. ERVAS
6. Energy Saving Trust
7. SMP brochure
8. ERYC meeting 17 June 2009
9. ERYC electoral roll
10. ERYC – impact of changes and flood and coastal risk management on rural communities
11. CLERKS DIRECT magazine
12. ERYC – Play Area Inspection training
13. SLCC – 35th National Conference 2009
14. WYBONE – brochure
15. email ERYC – footpath FP6 ad FP4 Coggins Bank
16. email – play area at Applegarth
17. ERYC letter re the Mill House, 25 Sandholme Park, Gilberdyke – re planning concerns
18. email – ERNLLCA re Poor Widows of Gilberdyke Charity
19. email – ERNLLCA concerns re Mr X XXXXXXXX correspondence and accusations
20. I C O – requesting site of the interim MASON CLARK REPORT for Mr X XXXXXXXX
21. I C O – information regarding vexatious behaviour
22. email – Composite Energy – planning for drilling rig site
23. Probation Service – Payback Scheme
24. ERYC – Contact Point
25. Citizens Fpcua – our pledge to you
26. ERYC – Parish News
27. Land Registry – GDLA/SCOUTS
28. photos from the roadsweeper
29. C A B
30. ERYC – Clerks year book
31. SLCC – CLERK magazine
32. HUMBRELLA – various
33. copy press release – COMPOSITE ENERGY
34. letter from Mr R C Hunter – re the Olympic Garden
35. copy letters from Mr H Tock – re planning issues
36. letter from Mr C Melrose requesting information re the MASON CLARK REPORT
37. ERYC – temporary road closures at rail crossings

6. POLICIES/ PROCEDURES/ LEGISLATION

The policies, procedures and legislation including standing orders and the code of conduct were received by all members. The Chair confirmed that all these files have been retyped to be presented but have at all times been available for use and consultation.

7. C R B CHECKS FOR EMPLOYEES – the Clerk to sign the agreement on behalf of the parish council for ERY Council to undertake the police checks on x4 employees.

8. REPORTS

8.1 GDLA - The parish council is concerned regarding cracks appearing in the newly laid second part of the access road. All accounts for the materials etc have been paid by the GDLA therefore the parish council has no further responsibility for this section of the road should it need to be repaired in the near future. The parish council to request the assistance of a qualified engineer to inspect the road surface and report back. Deferred to the August 2009 meeting.

8.2 Parish Paths – The Clerk presented the archive file relating to the proposed circular walk from Gilberdyke to Sandholme Bridge and round. The Rambling Association to be approached and the Joint Working Group.
Duck Walk – this is still outstanding – Mr J Jessop and Ward Councillor C Bayram to liaise with Mr S Parker – ERY Council Officer and the Payback Scheme – Mr B Postill.
Network Rail also to be contacted regarding the encroachment of a resident builder on the car park at the station.

8.3 Jubilee Pond – the pond is in need of clearing out. The Clerk to contact Mr S Hardcastle of Marr Grange Fisheries.

8.4 Olympic garden – Mr P Robinson to be a member of the working committee. The Clerk to respond to the letter received from Mr R Hunter expressing further concerns regarding the garden and its intended future use.

8.5 Website – to consider possible link to and from HOWDENSHERE FORWARD.
A new website has been set up – www.wallingfenway.org.uk (B1230)

8.6 Play –

- Play area at Applegarth/Hawthorn Way – noted an offer to purchase the play area land has been made to CENTURION BUILDERS. Mr P Robinson to progress the installation of the play area with ERY Council.
- The Gatemens and the Road sweeper to be offered the opportunity to attend a play area inspection training day.

REPORTS contd.....

- The Gilberdyke play and youth team will hold a meeting on 22 July 2009 at the White Horse Inn – Steven Snell ERY Council: ERVAS representative: residents: PCSO's: Gilberdyke Primary School representative and the Memorial Hall. Representatives from each group working together to improve the play provision in the parish for 0-18 year old. Noted that the Youth Shelters in the village of Gilberdyke are still held up in the county as a good example.

8.7 Newsletter – no progress to date but the intention is to have an initial newsletter by the end of August 2009.

9. RESCISSION NOTICE – finances for access road to Ings View to be changed to pay towards the cost of materials for the car park at the sports field. Rescission notice of £7,500 for materials for access road surfacing to be changed at the request of the GDLA to be used for surfacing of the Ings View sports field car park. Four signatures obtained. Agreed.

9.10pm the meeting closed to allow members of the public to speak. Mrs P Colley confirmed that all accounts have been paid for the work on the access road.

Mr N Norris to contact Boards of Cottingham direct to be reimbursed.

9.25pm the meeting reconvened.

10.GDLA REPRESENTATIVE – Mr J Jessop has resigned as 1 of 3 representatives for the GDLA - deferred to the next parish council meeting

11.FLOODING – letter received from Mr C Melrose regarding the commissioning of the Mason Clark Report. The Clerk to prepare a file for a considered response by the parish council.

9.35pm Mr G Briskham left the meeting.

Letter received from ERY Council. The Clerk to respond to the ERY Council and Environment Agency giving its full support for the ERY Council to prevent the Environment Agency not maintaining flood defences in the East Riding of Yorkshire.

Request from the I C O (Information Commissioners Office) for approval of the parish council to contact Mason Clark direct for a copy of the interim report May 2008 as requested under the Freedom of Information by Mr X XXXXXXXX. The parish council has confirmed several times to the I C O that no interim report exists. The Clerk to contact I C O requesting clarification of the request for an interim report.

12.LAND REGISTRY

The Clerk to progress the registration of Jubilee Pond.

GPC/7.2009/0915

13. GILBERDYKE PARISH COUNCIL JOINT BURIAL COMMITTEE – new price list and contact information – received.

14. GILBERDYKE AND DISTRICT WAR MEMORIAL HALL – Memorial Hall committee proposal received and attached to the minutes. (Gilberdyke & District War Memorial Hall (GADWMH) Community Anchor Development Project)

9.40pm the meeting closed to allow members of the public to speak.

A joint meeting with the Memorial Hall and the Parish Council to be held in the Common Room on Wednesday 29 July 2009 at 7.30pm.

9.45pm Mrs J Bate left the meeting. The meeting reconvened.

15. HIGHWAYS

The Clerk confirmed that requests for grass verge cutting in Hive: the trimming back of a beech hedge in Sandholme and stones/planters on grass verge (highway) also in Sandholme have all been reported to the ERY Council.

B1230 project – the Joint Working Group is involved with the improvements project.

Mr P Robinson reported on the award to Howdenshire Forward for Yorkshire & Humberside Market Towns for partnership and team working to improve the B1230 Eastrington to North Cave.

16. GILBERDYKE POOR WIDOWS CHARITY

The Clerk sought advice from E R N L L C A. Advice given was for the charity to continue as before – when enough funds are held in the bank account (interest over several years against a larger amount) and all names are known of widows in the parish then equal share to be handed out by the Trustees. This transaction will be shown in the financial annual return carried out by the Clerk to the Charity Commission.

17. PLANNING

a. A copy letter and attachments received from Mr H Tock regarding the industrial estate on Hull Road, Eastrington.

b. noted by the parish council that the planning application for a drilling site at Marr Lane, Oxmardyke has been refused because of the risk to damage to the road and dyke. A similar application for south of the railway line (Blacktoft Parish Council area) has been granted with conditions regarding the road.

PLANNING contd.....

Planning refusal:

DC/09/01193/PLF/WESTWW/TC - construction of a dormer window at 82 Bellasize Park, Gilberdyke

Planning Approval:

DC/09/01475/PLF/WESTWW/NMACD - erection of 1 dwelling and detached garage land south of 1 Hansard Drive, Gilberdyke. The Clerk to request further explanation as to why the planning department approved this application when it is considered to be at a very busy junction in the centre of the village.

DC/09/01350/PLF/WESTWW/NMACD - storage unit at BP Fishing Club, Hull Road, Eastrington

DC/09/01389/PLF/WESTWW/VE - 3 dwellings and demolition at Scalby House, Mill Lane, Scalby

DC/09/01197/PLF/WESTWW/TC - erection of conservatory at 6 Victoria Drive, Gilberdyke

DC/09/01492/PLF/WESTWW - The Mill House, 25 Sandholme Park, Gilberdyke – erection of conservatory

Planning applications:

DC/09/02033/PLF/WESTWW – erection of single storey extension at rear at 2 Fair View, Sandholme Park, Gilberdyke – drainage – no objections

DC/09/02367/PLF/WESTWW – construction of dormer to rear at 9 Sycamore Close, Gilberdyke – no objections or observations

DC/09/01492/PLF/WESTWW - erection of a 2 storey extension to side and veranda to front at Clayton House, Main Road, Gilberdyke – no objections or observations.

DC/09/02209/PLF/WESTWW - retention of equestrian training area and continued use of land and buildings for stabling, breeding and grazing of horses at Chapel Farm, Sandholme – parish council concerned re the siting and use of residential caravans: some complaints by residents have been lodged with the ERYC and the parish council planning

18. GILBERDYKE PRIMARY SCHOOL – SAFETY

The Clerk reported that no response had been received from the L E A. The Clerk to contact the L E A at ERY Council regarding pupil safety at the school gates.

19. FINANCE

19.1 Accounts to pay:

B. Coultish
D Branton
M Gregory
S E Nicholson

S Walker
Inland Revenue
P Coates

19.2 Joint Burial Committee accounts to pay:

P Coates
B Sherwood

19.3 Gilberdyke Parish Council:

Internal Audit - received from RACKHAMS.

Annual Audit – to be signed by Mr H Dykes when received in the absence of the Chair – Mr N Norris – agreed.

19.4 Gilberdyke Parish Council Joint Burial Committee:

Internal Audit – received from RACKHAMS and copied to Newport Parish Council.

Annual Audit – to be signed by Mr H Dykes when received – agreed.

20.DATE OF NEXT MEETING - Tuesday 11 August 2009 7.30pm The Common Room, Scalby Lane, Gilberdyke

There being no further business the meeting closed.

CHAIR

GPC/7.2009/0918

There being no further business the meeting closed.

CHAIR

GPC/8.2009/0

GILBERDYKE PARISH COUNCIL MINUTES OF THE MEETING
HELD TUESDAY 11 AUGUST 2009 7.30PM THE COMMON ROOM,
SCALBY LANE, GILBERDYKE

1. Apologies: Miss F Holt
Mr G Bateson
Mr H Dykes
Mrs J Bate
Mr L Arundel

Present: Mrs D Longhorn
Mr P Robinson
Mr J Mansell
Mr J Jessop
Mr G Briskham
Mr N Norris – chair 5 members of the public

2. CONFIRMATION OF PREVIOUS MINUTES

Signed as a true record – proposed Mr P Robinson seconded Mr J Mansell – agreed.

3. DECLARATION OF ANY INTERESTS

Mr P Robinson – Ward Councillor – planning
Mr P Robinson – personal – Memorial Hall and Olympic Garden

4. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

- a. Website – to have a link with Howdenshire Forward
- b. GDLA – road
- c. Community Pay Back – problems with communications

5. CORRESPONDENCE

- a. photos of the graffiti at the youth shelters – the police have been involved: some similar graffiti at the railway station has been dealt with and the police have also been informed
- b. ERYC – SCASC findings – some findings have been received by the parish council regarding accusations against parish councillors by Mr X XXXXXXXX – when all the findings have been received the parish council will included as an agenda item at the next appropriate full parish council meeting – proposed Mrs D Longhorn seconded Mr J Mansell – agreed
- c. letter of resignation from Mr G Bateson – the Clerk to forward a letter of thanks to Mr G Bateson for his work whilst a member of the parish council

- d. letter from Mr C Melrose received by the parish council at the July 2009 meeting. The parish council confirmed that it did not commission the MASON CLARK ASSOCIATES REPORT. The report was paid for by Central Government Flood Funds via the ERY Council on behalf of the Gilberdyke Flood Action Group.
- e. OWEN – older employees
- f. The Tour of Britain – posters
- g. ERYC meetings
- h. THE PLAYING FIELD – Miss F Holt – Play
- i. ERYC – SCASC
- j. ERYC – Update – swine flu
- k. CHRIS GREENLAW – advertisement – joiner – benches etc
- l. ERYC – Town and Parish Clerks Year Book
- m. Land Registry re the Jubilee Pond
- n. letter from Steven Cook – ERYC Planning regarding the parish councils concerns – 1 Hansard Drive development
- o. copy information re Staddlethorpe Pond
- p. PLAY PRODUCTS – STREETSCAPE – Miss F Holt – Play
- q. S L C C – books
- r. S L C C training days x2
- s. ERYC – parish news
- t. ERYC – archives
- u. HEPTONSTALLS – Eileen Godfrey leaving the firm to be replaced by Julia Lock
- v. telephone request from Pamela Key of Flaxmill Walk – the Clerk to contact ERYC and LOIDB for more information regarding the upkeep of the area

6. REPORTS

6.1 Flooding

The ERYC has confirmed that work will be carried out at the junction of Sandholme Road and the B1230.

Information Commissioners Office (ICO) has requested the parish council gives sight of the draft MASON CLARK ASSOCIATES report to Mr X XXXXXXXX. The parish council at the present time believes the Gilberdyke Flood Action Group is not part of the parish council: is therefore a private party and does not have to give Mr X XXXXXXXX sight of the working draft papers.

It is confirmed that no members of the parish council have possession of a draft working document of the report.

The Clerk to respond to the questions put to the parish council by the ICO.

6.2 GDLA

Mr N Norris and M H Dykes are the two representatives for the G D L A.

Mr L Arundel to be approached to consider becoming a third parish council representative.

Mr N Norris reported on a voluntary inspection of the later section of the access road by a qualified chartered engineer.

- The surface was not floated off
- There should have been expansion joints
- Cracks have already appeared
- Some repairs would need to be carried out in the future using epoxy resin
- The parish council would need to perhaps have more control over the surface of the car park in the future: project manager, drainage (oil from water), recommended standards and requirements
- Further maintenance of the car park also has to be considered
- The Clerk to contact ERYC Planning and LOIDB

6.3 Jubilee Pond

A spare lifebelt has been acquired by the Clerk and is stored with the road sweeping equipment.

The Clerk reported that no response had been received from Mr S Hardcastle regarding the actual depth of the pond.

Mr N Norris to investigate a fishing match between Newport and Gilberdyke youngsters.

6.4 Parish Paths

Mr J Jessop reported that the archive paperwork for Duck Walk has been handed to the Ramblers Association.

Mr N Norris to progress a parish walk plan to link with neighbouring parish councils and link to the website.

6.5 Parish Plan

Three applications for the data input post – the Clerk to arrange dates for interviews: short presentation to be given in The Common Room during the evening.

6.6 Olympic Garden

The Clerk to obtain keys for the Olympic Garden gate and a meeting to be arranged for the committee members.

6.7 Play

Mr P Robinson reported on recent meetings regarding a temporary BMX/SKATEPARK at the village playing field. The Memorial hall and the youngsters to be involved.

6.8 Memorial Hall

Date for a joint meeting to be arranged.

7. PLANNING

Planning applications:

DC/09/02478/PLF/WESTES - erection of a conservatory to the side at 72 Bellasize Park, Gilberdyke – no objections or observations

DC/09/02438/PLF/WESTWW – conversion of existing garage to form additional living accommodation at Sandholme Grange, Anserdam Lane, Sandholme – the parish council has concerns re drainage

DC/09/02808/PLF/WESTWW - erection of conservatory to the rear at 44 Bellasize Park, Gilberdyke – no comments or observations

Planning refusal:

DC/09/00651/STPLF.STRAT/TC1 - construction of a drilling site with associated access to drill an appraisal borehole for the purposes of mineral extraction – Marr Grange Fish Farm, Oxmardyke.

Planning approval:

DC/09/02033/PLF/WESTWW/TC - erection of a single storey extension to rear at 2 Fair View, Gilberdyke

8. MEMORIAL HALL – as per REPORTS 6.8. above.

9. HIGHWAYS

The Clerk to contact ERYC Planning re the use of land at the industrial site Hull Road, Eastington for the sale of trucks.

The Clerk reported that Tongue Lane has been repaired.

Some vandalism on the road repair equipment has been carried out – the police have been notified.

30mph speed limit at ADDLE Bridge, Balkhome – B1230 – the work on the bridge will soon come to a close and the 30mph speed limit will be removed.

10.FINANCE

Accounts to pay:

B. Coultish
D. Branton
M. Gregory
S. E. Nicholson
S. Walker
Inland Revenue
P. Coates
RACKHAMS a/c

Joint Burial Committee:

P. Coates

PUBLIC PARTICIPATION

8.55pm the meeting closed to allow public participation.

- Request for the parish council agenda to be placed in the notice board at the post office.

** Note for information: “The Clerk puts a public notice in a conspicuous place welcoming the press and public and specifying the time and place of the meeting. Again, this must do done at least three clear days before the meeting. Legally the notice need not be an agenda but councils often include the agenda for information.”

The 3 notice boards for Gilberdyke Parish Council are positioned at the Post Office, the Memorial Hall and the Medical Centre. The Clerk is often obliged to post many posters in these notice boards and at times only space for 1 agenda to be posted is available. All Ward Councillors, Goole Times and Courier News are notified seven days before the date of the meeting. It is now practice for Gilberdyke Parish Council to announce the date of the next meeting at the end of the parish council meeting.

- The Clerk to obtain NO DOGS ALLOWED signs for the Play Area and to contact the Memorial Hall Committee re signs for the village playing field.
- Claytons Fold and the play areas Applegarth/Hawthorn Way – Mr P Robinson liaising with the ERY Council Planning department regarding progress

11. DATE OF NEXT MEETING

Tuesday 8 September 2009 7.30pm The Common Room, Scalby Lane, Gilberdyke.

There being no further business the meeting closed at 9.65pm.

CHAIR

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 9 SEPTEMBER 2009
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

PUBLIC PARTICIPATION AND INFORMATION EXCHANGE

- a. Mr X XXXXXXXX – repeated a request for a copy of the draft MASON CLARK ASSOCIATES flood report. The parish council confirmed again that a copy of the draft report is not held. The Clerk reported that the parish council is awaiting legal clarification regarding Standards Monitoring and the flood report regarding what actions can be taken.
- b. Mr K Johnson of Sandholme Park – concerns regarding the youngsters seemingly ‘have nothing to do’. Mr K Johnson to liaise with Miss F Holt and the Play Project group.
- c. Mrs A Leighton – notice of meeting in the notice boards. Reference Gilberdyke Parish Council minutes for AUGUST 2009.

1. Apologies: Mr P Robinson
Mr H Dykes

Present: Mr N Norris – chair
Mr L Arundel
Mrs D Longhorn
Miss F Holt
Mrs J Bate
Mr J Mansell
Mr J Jessop
Mr G Briskham

7 members of the public
2 Humberside police officers

7.40pm the meeting closed to allow the Police officer to discuss the concerns of the parish council and residents regarding youngsters, anti social behaviour and vandalism in the village. CI Paul Cunningham and PCSO Simon Palmer were welcomed to the meeting.

- The recent damage to the pond was discussed.
- Photographs of the damage are available.
- Some names are known to the police
- Residents feel that nothing is and or cannot be done to stop this type of damage
- Parish council is working towards providing activities for 3-18 year olds in the village but this takes time and finances
- Parish council feels there is a reluctance for residents to be involved and call the police – fear of reprisals
- The police would like to know the residents and the parish council has confidence in the Neighbourhood Policing Team

- A perception that the police do not have authority to actually deter youths causing damage and dangerous behaviour with cars etc
- The police actually carry out monthly inspections at key issues
- The parish council feels the police are reluctant to attend parish council meetings. The police to look at attending more parish council meetings
- The police have good relationship with British Rail Police

Two of the voluntary Pond bailiffs attended the meeting and gave a brief account of their working relationship with the youngsters but felt they did not have powers to take further action.

8.10pm the meeting reconvened.

8.15pm police left the meeting.

Cards to all neighbours and clerks tel. contact British Rail Police contact info in notice boards etc

2. CONFIRMATION OF PREVIOUS MEETINGS MINUTES – signed as a true record.
Agreed.

3. DECLARATION OF INTERESTS

None received.

4. CASUAL VACANCY

Confirmation from the ERYC that an election had not been called therefore the parish council can co-opt any interested party. Letter of interest received from Mr P Bryan – Hansard Drive, Gilberdyke and verbal interest given by Mr A Wilson of Hawthorn Way, Gilberdyke.

Election of a co-opted member deferred to the October 2009 meeting.

5. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

None

6. CORRESPONDENCE

- a. Network Rail – acknowledging receipt of the parish councils enquiry regarding the public footpath over the railway lines
- b. Mr C Melrose – clerk to respond confirming that the parish council has never had authority over the flood action group

c. Environment Agency and meeting in Leeds 14 September 2009

GPC/9.2009/0927

CORRESPONDENCE contd.....

d. ERYC SCASC results – the Clerk to make a file of all complaints and decisions for each parish council member; to contact ICO and ERYC requesting information on costing's to the departments for future reference

Deferred to the October 2009 meeting to table the complaints and the decisions.

e. ERYC – SCASC/43/Bayram result – complaint by Mr P Bryan against Cllr C Bayram

f. ERYC temporary road closure notice

g. ERYC – parish news

h. ERYC – meeting 28 August 2009

i. ERYC – Youth Dance posters

j. ERYC – Overview and Scrutiny report

k. Humberside Criminal Justice Board

l. Mr X XXXXXXXX request for a copy of the accounts. The Clerk to forward copy of the internal audit of accounts 2008-2009.

m. ERYC – flood briefing note

n. ERYC – grass cutting at 22 Chapel Garth, Gilberdyke – responsibility of the ERYC not the parish council or volunteer grass cutters.

o. ERVAS – various

p. Mrs Carlette Ball – requesting a copy of the draft Mason Clark Associates report – the Clerk invited Mrs Ball to attend the meeting to discuss her concerns regarding the report

q. email from Mrs Carlette Ball repeating request for copy draft report and final report and informing the parish council that she will not be attending the meeting as invited.

The Clerk to respond repeating yet again that the draft report is not held by the parish council: to repeat yet again that the final report is not held by the parish council for distribution but is available from source at cost and to invite Mrs Ball to the next parish council meeting

r. GLASDON – brochure

s. CLERKS COUNCILS DIRECT magazine

t. email – LOID Board response to parish councils request for update regarding the work to be carried out in the village

u. email – Humberside Police

v. ERYC – no election called – parish council can co-opt to fill the casual vacancy

w. TIMBERLINE – play brochure

7. REPORTS

7.1 GDLA

Mr N Norris to report on the GDLA meetings in the future when the minutes of the previous GDLA meeting have been confirmed.

7. REPORTS contd.....

7.2 Jubilee Pond

The parish council noted the recent damage deliberately caused at the pond. The lifebelt has been located and re-hung in place. The parish council to consider repairing the whole fence at the pond.

The Clerk requested the brass millennium oak label be removed – this would constitute a lethal weapon in the wrong hands.

7.3 Parish Paths

Mr J Jessop reported that Ings Nook Lane is completely blocked and has been reported to the ERY Council.

Public foot path signs have been broken down in Sandholme – reported to ERY Council and Ward councillors.

The green lanes should be still maintained by the ERYC but no maintenance is carried out. All such paths could be lost by 2026 when they will become extinguished. ERY Council has been informed and copied to the Ward councillors. Green lanes in the parish are: Thornton Dam Lane, Broad Lane, Ings Nook Lane, Cotness Lane and Green Lane.

The pay-back scheme office to be contacted again regarding clearing work at these areas.

9.pm Mrs J Bate left the meeting.

7.4 Memorial Hall

Meeting for 18 September 2009

7.5 Play

The Clerk to order 2 NO DOGS ALLOWED signs for the play area. Agreed.

7.6 Olympic Gardens

The Committee needs more members - the Clerk to publicise the Olympic Garden project in the local newspapers and around the village.

7. REPORTS contd.....

7.7 Parish Plan

Applications for the part-time temporary post of data input clerk have been received.

7.8 Flooding

The Clerk to contact ERY Council regarding the commencement of any work on the drainage system for the village

The LOID Board informed the parish council that some survey work is being carried out. A & F Consultants to be invited to a parish council meeting to give a presentation.

The Parish Council to consider 'Welcome Packs' for new residents which will include information regarding drainage, dykes and Riparian law. Legal aspects of this suggestion to be investigated: e.g. is the Land Registry or the parish council or individual householders responsible?

9.05 Mrs J Bate left the meeting

8. PLANNING

Planning approval:

DC/09/02352/PLF/WESTWW/TWILLI - erection of a 2 storey extension to side and veranda to front at Clayton House, Main Road, Gilberdyke

DC/09/02478/PLF/WESTES/TC - erection of a conservatory to the side at 72 Bellasize Park, Gilberdyke

Planning refusal:

DC/09/02367/PLF/WESTWW/TC - 9 Sycamore Close - construction of a dormer window

Planning application:

DC/09/01373/PLF/WESTWW - change of use of land to dog breeding kennels at Slipper Bridge House, Main Road, Eastington – no objections or observations

Planning appeal:

DC/09/02209/PLF – Chapel Farm, Sandholme – retention of equestrian training area and continued use of land and buildings for stabling, breeding and grazing of horses.

9.30pm Mr P Robinson joined the meeting.

9. PATHS AND GILBERDYKE WASTE WATER SITE, BROAD LANE,
STADDLETHORPE

Footpath - The Clerk presented photographs taken of a public footpath created along the boundary of a village primary school in Uffington, Lincolnshire. This path was not locked but secure gates were sited at either end. This footpath allowed safe passage for pedestrians from one side to another of a large village avoiding busy road traffic etc. This footpath is similar to the proposed footpath from Claytons Fold development via the school field in Gilberdyke to the village playing field in the centre of the village. The footpath in Gilberdyke was not taken up by the developer and failed to be created.

Sewage works – The Clerk presented photographs of the Stamford Sewage Works (Uffington site) Lincolnshire. This site is fully landscaped with a thick and mature standing of local naturalised trees – including rowan, gelder rose, hawthorn, buckthorn, field maple. The photographs clearly show that such waste water sites (sewage) can be ‘hidden’ from public view successfully. Gilberdyke Parish Council agreed to give full support once again to Blacktoft Parish Council in its efforts to have Yorkshire Water deliver a similar planting scheme to the Gilberdyke Waste Water Site on Broad Lane in the parish of Blacktoft.

10. HIGHWAYS – no report.

11. FINANCE

Accounts to pay:

B. Coultish
S E Nicholson
D Branton
M Gregory
Inland Revenue
ZURICH insurance
S Walker
P Coates
Eastrington & Gilberdyke Joint Burial
Committee – precept
Gilberdyke Parish Council Joint Burial
Committee (Newport & Gilberdyke
Joint Burial Committee) - precept

GPC/9.2009/0931

Gilberdyke Parish Council Joint Burial Committee accounts to pay:

P Coates

12. DATE OF NEXT MEETING – Tuesday

There being no further business the meeting closed 9.40pm.

CHAIR

**GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 13 OCTOBER 2009
7.30PM THE COMMON ROOM, SCALBY LANE, GILBERDYKE**

PUBLIC PARTICIPATION: none

1. Apologies: Miss F Holt

Present: Mr H Dykes
Mr N Norris – chair
Mr P Robinson
Mrs J Bate
Mr J Jessop
Mr J Mansell
Mr G Briskham
Mrs D Longhorn
Mr L Arundel

PCSO S Palmer
British Rail Police Officer A Thornley
5 members of the public
Cllrs Bayram and Engall

2.CONFIRMATION OF PREVIOUS MINUTES - meeting held 8 September 2009 and Extra ordinary meeting held 22 September 2009 – with minor amendments – signed as a true record.

3.DECLARATION OF INTERESTS

Mr P Robinson – planning – Ward Councillor

4.CASUAL VACANCY – agreed to have a paper ballot. Two candidates: Mr P Bryan and Mr A Wilson. Mr A Wilson with 5 votes declared the co-opted member replacing Mr G Bateson on the parish council. Mr P Bryan received 4 votes.

Mr A Wilson signed the official acceptance of office form and the declaration of interest forms. These will be copied to the ERY Council and the originals held on file by the parish council.

7.45pm the meeting closed to allow British Rail Police and Humberside Police to speak regarding anti-social behaviour in the village. The cctv system is not working on the railway station – a new digital system is being considered in other towns across the country and in the county.

Contact information to be placed in the parish council noticeboards.

British Rail: Adrian.thornley.@btp.pnn.police.uk

P C S O Humberside Police: simon.palmer@humberside.pnn.police.uk

Random checks are carried out by both Humberside Police and the British Rail Police.

Parish Council concerned regarding vulnerable passengers using the station being harassed by youngsters.

8pm the police left and the meeting reconvened.

5. POLICY – Data Protection Act 1995 – agreed to accept the policy regarding the parish council meetings being open to the public and press but that no audio recordings can be made.. The Policy to be placed on the parish council website.

6. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

7. CORRESPONDENCE

- a. photographs from the road sweeper regarding trailer etc on road side verge on Thornton Dam Lane – Mr P Robinson to progress through the ERY Council
- b. Police survey clerk to complete
- c. Letter from Mr W Robinson re anti-social behaviour – The Clerk to contact ERY Council and Humberside Police
- d. Letter from Mr Khann regarding the siting of the dog waste bin on grassed area at Chestnut Drive/Greenacre Park. The Clerk to contact ERY Council
- e. ERYC – play area inspection course – gateman and roadsweeper
- f. Mrs C Ball – letter regarding flood issues Chestnut Drive – the Clerk to invite Mrs Ball to a parish council meeting once more
- g. ERY Council – annual play area inspection – the Clerk to confirm
- h. ERY Council - Standards Monitoring report - N Norris
- i. Flood Liaison Group meeting – Mr J Jessop to attend
- j. Repairs to bus shelter – the Clerk to get more quotes – one quote received
- k. Letter from Mr Alun Johnson of the I C O (Freedom of Information) office. The information requested by the I C O on behalf of Mr X XXXXXXXX has been placed on the parish council website. The draft version of the MASON CLARK REPORT and the failed final report including paragraph 7.7 which was changed on the insistence of Mr M XXXXXXXX has also been placed on the parish council website. The final report is already on the website. This is in accordance with the minutes of the extra-ordinary meeting held 22 September 2009. The Good Practice Enforcement Team of the I C O will be notified and will monitor the parish council in the long term.
- l. ERNLLCA – AGM
- m. copy email from Mr X XXXXXXXX – GDLA
- n. PROLUDIC – play
- o. ERYC – meeting 16 September 2009, 21 September, 6 October 2009
- p. ERYC – parish news poster
- q. ERYC – Mr G Harris – Town Drain/Scalby Lane – map and copy letter
- s. GOFAR
- t. G FILLINGHAM – landscaping

7. CORRESPONDENCE contd.....

- u. Humber Emergency Planning**
- v. ERYC – community led parish planning**
- w. ERVAS – agm**
- x. copy letter Blacktoft Parish Council – wast water site, Broad Lane**
- y. NHS report**
- z. ERYC – Hand in Hand**
- aa. WICKSTEED – play brochure**
- bb. ENG. WELD – play brochure**
- cc. KOMPLAN – play brochure**
- dd.ICO freedom of information final report**
- ee. ERYC – Standards Monitoring regarding charges for complaints against parish council**
- ff.ERYC – LEADER conference 5 November 2009 – the Clerk to attend**
- gg. letter from Mr X XXXXXXXX – flood issues – the Clerk to acknowledge**
- hh. David Davis MP – waste water site, Broad Lane**
- ii. ERYC – festive lighting**
- jj. GDLA – car parking information**
- hh. Mr A Wilson – application to fill vacant seat on parish council**

8. SCASC – complaints and findings.

SCASC / 49/BATESON / GILBERDYKE - The complaint by Mr X XXXXXXXX against (now former) Parish Councillor Mr G Bateson was not read out – this complaint is still on going.

SCASC / 43 / BAYRAM ((Ward Councillor) - The complaint against Cllr C Bayram by Mr P Bryan regarding Mr X XXXXXXXX was not read out.

SCASC / 48 / NORRIS / GILBERDYKE - complaint against Mr N Norris by Mr Peter Colley concerned a letter sent from the parish Clerk on behalf of Gilberdyke Parish Council, referring to a copy report by MASON CLARK ASSOCIATES, regarding flooding issues in Gilberdyke, which had been requested by the complainant – alleging the parish council attempted to extort money using bullying.

SCASC / 54 / NORRIS / GILBERDYKE - complaint against Mr N Norris by Mr X XXXXXXXX that the parish council misappropriated funds of ERY Council by passing, or allowing to be passed, for payment, an invoice of a private entity, namely Gilberdyke Flood Action Group, as its own.

8. SCASC – complaints and findings contd.....

SCASC / 53 (2) / JESSOP / GILBERDYKE - complaint against Mr J Jessop that he failed to register an interest as a member of Gilberdyke Flood Action Group.

SCASC / 53 (1) / JESSOP / GILBERDYKE – complaint against Mr J Jessop by Mr X XXXXXXXX that Mr J Jessop with others in Gilberdyke Parish Council misappropriated the funds of ERY Council by passing, or allowing to be passed, for payment, an invoice of a private entity, namely the Gilberdyke Flood Action Group.

SCASC / 52 (2) / ROBINSON / GILBERDYKE / EAST RIDING OF YORKSHIRE COUNCIL – complaint against Mr P Robinson by Mr X XXXXXXXX that Mr P Robinson failed to register an interest as a member of Gilberdyke Flood Action Group.

SCASC / 52 (1) / ROBINSON / GILBERDYKE / EAST RIDING OF YORKSHIRE COUNCIL – complaint against Mr P Robinson by Mr X XXXXXXXX alleged that Mr P Robinson with other in Gilberdyke Parish Council, misappropriated the funds of ERY Council by passing, or allowing to be passed, for payment, an invoice of a private entity, namely Gilberdyke Flood Action Group, as its own.

SCASC / 92 / JESSOP / GILBERDYKE – complaint against Mr J Jessop by Mr X XXXXXXXX – concerns regarding the actions of Mr J Jessop at meetings of Gilberdyke Parish Council over the past three months, during which discussions had taken place concerning a number of complaints made Mr Mr X XXXXXXXX to the Standards Committee and the Information Commissioner. Those discussions had revealed his identity and the nature of the complaints.

All the complaints made against various members of the parish council by Mr P Colley (1) and Mr X XXXXXXXX – Mr J Jessop, Mr N Norris and Mr P Robinson - were read out and the findings of the Standards Monitoring Officer against all complaints were – NO FURTHER ACTION TO BE TAKEN. All relevant files will be held for 6 years.

The parish council members are very concerned by the apparent waste of time, energy and finances brought about by these complaints. The approximate cost over 12 months to the parish council has been, at least, in the region of £700.00. ERNLLCA spent £275 assisting the parish council. The I C O and the Standards Monitoring Officers do not break down costs.

8. SCASC – complaints and findings contd.....

The individual parish council members named are concerned regarding what could be seen as victimization against them by Mr X XXXXXXXX. All members volunteer their time for the parish and feel disappointed that so much of the past 12 months has been spent on these accusations and the parish council not being allowed to spend resources on other important projects within the parish.

It was noted by the parish council that during the very recent Casual Vacancy on the parish council and subsequent co-option of a new member, the residents prepared to complain against members and the work carried out by the parish council for the good of the community as a whole, were not prepared to stand for co-option.

As regards the MASON CLARK REPORT – LOIDB and the ERY Council have both used the information in the report to assist in necessary remedial flood work being carried out. With the information in the report the ERY Council has been able to acquire funding to £85,000 for other necessary remedial flood work.

The parish council acknowledges that everyone has a right to their opinion but the parish council does have a complaints procedure and policy which should have been used before any complaints of this nature were put to the standards monitoring office and the freedom of information officer.

9.10 Mrs J Bate left the meeting.

The meeting was adjourned.

Cllr D Engall left the meeting.

9.15pm the meeting reconvened.

9. CHESTNUT DRIVE/SCALBY LANE – the parish council noted that again Mrs C Ball had not taken up the invitation to attend the parish council meeting - the Clerk to acknowledge receipt of her latest letter regarding flood issues in the village (Chestnut Drive/Scalby Lane) inviting her one more time to attend a parish council meeting to discuss her concerns.

10.REPORTS

10.1 Flooding : Network Rail to be contacted regarding the blockage in the 9” pipe adjacent to 41 Clementhorpe Lane: Mr X XXXXXXXXs letter to the parish council to be forwarded to the relevant agencies requesting they look at his suggestions regarding Scalby Lane: the Clerk to request an update on the levels being taken by the ERY Council of the Scalby Lane dyke.

10.2 Play : no report.

10.3 Parish Paths : Mr J Jessop reported that the PAY BACK TEAM has inspected the Thornton Dam site but sharp implements would be needed. The ERYC will be contacted.

The parish council may have to consider costing the work to clear the lane unless it is cleared as a matter course by the LOIDB when dyke clearing.

10.4 Jubilee Pond : nothing outstanding to report. There has been some police activity.

10.5 G D L A : letter received from the G D L A regarding the car park surfacing. The Clerk to acquire quotes and specifications. The parish council is still outstanding copies of 5 years of GDLA minutes.

The parish council to request a copy of the latest GDLA constitution from April 1992.

Mr H Dykes confirmed that he is a parish council representative.

10.6 Local Policing : Mr P Robinson reported on the recent drop-in surgery arranged by Lisa Cunningham ERY Council. Not enough residents attended but what information was given on the night has proved to be useful to the services. Residents are reluctant to inform the police of any anti-social behaviour witnessed or suffered by individuals. The parish council to place contact information in the notice boards and encourage residents who feel vulnerable to report anti social behaviour to either parish council members or the authorities. The police authorities confirmed that all reports will be made in good faith and in confidence.

10.7 Memorial Hall : a meeting to be arranged

10.8 Olympic Garden :

- a meeting of committee members to be arranged
- more publicity

10. REPORTS contd.....

**10.9 Parish Plan : Suzanne Wilson to report at the November 2009 meeting.
Noted that Mr A Wilson the newly co-opted member must declare an interest at future meetings.**

9.50pm Mrs D Longhorn left the meeting.

11. PLANNING

Appeals:

DC/09/02367/PLF construction of dormer to rear at 9 Sycamour Close, Gilberdyke

DC/07/04680/STPLFE erection of 10 wind turbines at land south of West Linton Farm, Brow Lane, Balkholme x 2

Planning approval:

DC/09/01373/PLF/WESTWW/NMACD change of use of land to dog breeding kennels at Slipper Bridge House, Main Road, Eastrington

DC/09/02438/PLF/WESTWW/TWUILLI conversion of existing garage to form additional living accommodation at Sandholme Grange, Anserdam Lane, Sandholme.

DC/09/02808/PLF/WESTWW/TC erection of conservatory to rear at 44 Bellasize Park, Gilberdyke.

12. FINANCES

Accounts to pay:

**B Coultish
D Branton
M Gregory
SE Nicholson
S Walker - payroll
P Coates - grass
Audit Commission
J Jessop - expenses
Inland Revenue
Stocksigns
Land Registry - pond**

GPC/10.2009/0940

FINANCES contd.....

Joint Burial Committee accounts to pay:

**S Walker - payroll
Audit Commission
P Coates - grass**

Second half of precept received

Annual Return received from the Audit Commission. Notice to be posted in the notice board. Deferred to the November 2009 meeting.

13. DATE OF THE NEXT MEETING – Tuesday 10 November 2009.

There being no further business the meeting closed at 9.55pm.

CHAIR

GILBERDYKE PARISH COUNCIL

Clerk: S E Nicholson

Tel.: 01430 441278

Email: home: gusthepuss@btinternet.com

office: parishclerk@gilberdyke.org.uk

The Joiners Shop, Blacktoft

DN14 7YW E R Yorkshire

PUBLIC INFORMATION

Gilberdyke Parish Council has over the past 14 months allowed members of the public an inordinate amount of time at parish council meetings to discuss concerns especially regarding flood issues. Generally, parish council meetings are not open for public debate on subjects. Only on special occasions and with the approval of the members and by the instruction of the Chair can members of the public be allowed to speak during a parish council meeting. The following information is, therefore, made available to enable members of the public to understand how a parish council meeting is normally conducted.

This information has been made into policies for the parish council to hold on file for use in the future.

1. Agendas:

The agenda can include provision for public participation. This does not mean that members of the public join in the debate; it means that the meeting is adjourned at a suitable moment so that the public can make their points.

Some councils allow time for public contributions before the meeting – it is best not to leave it until the end. If the public session is during the meeting, the council should resolve to adjourn the meeting before allowing the public to speak.

However, people such as principal authority officers, the local police officer, technical experts and the Clerk, can be invited to speak during the meeting.

The public and press must be invited to all council meetings. Some items, such as staff details, tendering discussions, legal proceedings and sensitive disputes, should not be discussed in public. The council must then resolve to exclude the public and press just for those items, so it is helpful if they come last on the agenda.

2. Disturbances at meetings:

Anyone – whether a member of the council or of the public – who disturbs the proceedings may be required by resolution to withdraw. It is not desirable for such a resolution to be moved until the Chair has at least once requested the offender to desist and the request has been ignored. Where the Chair’s request has been disregarded, the resolution should be moved automatically and without comment by the senior councillor able to do so, though legally any councillor or the Chair may move it. Mere heat or anger in discussion is not of itself a ground for excluding a member, but almost any interruption by the public is technically a disturbance.

An offender who refuses to obey the resolution may be removed by force, but care should be taken to use no more force than is necessary. It is usually desirable – but not legally necessary – to secure the help of the police.

A resolution of exclusion ought not to extend to future meetings.

3. Exclusions:

Councillors are disqualified from office if they do not attend at least one meeting of the council during a period of six months – all meetings count, including sub-committees, working parties, site meetings and meetings where the councillor represents the council.

It is good practice to note a councillor's apology as a matter of routine but the reasons for non-attendance do not need to be recorded.

If it is appropriate to prevent disqualification after six months, the council must vote on whether to accept the reason given for continued non-attendance.

Councillors are also disqualified if they are declared bankrupt, if they have been convicted in the last five years or if they have engaged in corrupt or illegal activity.

Membership of the armed forces in time of war is a statutory excuse and so is such service under the Crown in connection with a war or emergency as in the Secretary of State's opinion entitles the member to relief.

Apologies need not necessarily be conveyed in writing but reasons for absence known to the council should be minuted. Where a council is considering a reason for absence, some reason or explanation must be known to it and this must be approved by affirmative resolution at the earliest possible moment before the end of the six months. If at that moment the council fails to consider the question, the office falls vacant without further ado, and the vacancy must be declared and filled in the proper manner.

There is nothing to prevent a local council from approving a reason for absence in advance.

**LGA 1972 S 85 (3)
CAB
WWYC**

**GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 10 NOVEMBER 2009
7.30PM THE COMMON ROOM, SCALBY LANE, GILBERDYKE**

PRESENTATION BY MR MARK WRIGHT – BRITSPACE

Mr Mark Wright the Procurement and Logistics Manager at Britspace Modular Buildings Limited with Emma Cage gave a short but very interesting presentation on the new work for the company and its potential impact both negative and positive on the village of Gilberdyke.

The company will look at supporting projects within the community and a tree planting scheme to in part offset any environmental and safety issues. Visits to the site by pupils of the school and the parish council to be arranged.

Mark Wright
Procurement and Logistics Manager
BRITSPACE MODULAR BUILDINGS LTD.,
Unicorn House, Broad Lane, Gilberdyke
HU15 2TS
Tel. 01430 444400
Email: mark.wright@britspace.com
Ebs ite: www.britspace.com

PUBLIC PARTICIPATION

1. Mr & Mrs McGeachie, Willow Green – requesting what could be an obsolete information sign regarding lorries for the shopping precinct be removed or relocated. The Clerk to contact ERY Council for a site meeting.

2. Mr C Melrose – expressing concerns regarding alleged criticisms made against Mr X XXXXXXXX during meetings by parish council members. The parish council would like to draw a line under all the SCASC complaints by Mr X XXXXXXXX against various members of the parish council and move on. (*Note the majority of the complaints against the parish council were made by Mr X XXXXXXXX – 1 was made by Mr P Colley).

3. Mrs A Leighton – concerned that letters are not being read out at the parish council meetings especially regarding correspondence from Mrs C Ball, Mr X XXXXXXXX and the ICO.

* Note : an indication of the contents of Mrs C Balls letters to the parish council are clearly written in the September 2009 and October 2009 minutes.

The comments made by the ICO are clearly minuted in the November 2009 minutes.

Parish Councils do not have to read every piece of correspondence and do not have to read the correspondence out in detail. Correspondence is logged, presented and tabled. Under the Freedom of Information Act certain items of correspondence can be made available to the public either as site or as hard copy (to be paid for).

4. Mr X XXXXXXXX – stated the parish council should have consulted its parishioners (regarding flooding issues). Mr N Norris – Chair - responded that the whole of the parish had been invited to a public meeting; consulted and invited to work with the parish council and the Flood Action group.

**1. Apologies: Mr H Dykes
Mrs J Bate
Mr G Briskham**

**Present: Mr P Robinson
Mrs D Longhorn
Mr N Norris – chair
Mr J Jessop
Mr A Wilson
Mr J Mansell
Mr L Arundel
Miss F Holt**

Cllr C Bayram

7 members of the public

2. CONFIRMATION OF PREVIOUS MINUTES – noted Officer A D Thornley of the British Rail Police has taken promotion. The new contact details to be obtained. The minutes were signed as a true record.

3. DECLARATION OF INTERESTS

**Mr P Robinson – planning – Ward Councillor
Mr P Robinson – personal – memorial hall
Mr A Wilson – personal – parish plan - finance**

4. POLCIES

**4.a – planning – agreed
4.b – agenda – agreed
4.c – disturbance – to have the Chair included if responsible for causing or taking part in the disturbance – December 2009 meeting
4.d – exclusions – agreed**

5. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

- 1. Gilberdyke Primary School competition of letter head/web site logo. The Clerk to progress with a one off prize worth £25 against either ARGOS voucher/book token/game token.**
- 2. Police survey – the Clerk did not complete the survey – the questions were too personally directed towards an individual. Any similar surveys to be completed by a parish councillor in the future when the need arises.**
- 3. The Clerk has had site meetings with contractors for the repairs to the bus shelter on Clementhorpe Road. The quotes are now awaited.**

6. CORRESPONDENCE

a. SCASC/49/Bateson/Gilberdyke – the committee considered a complaint by Mr X XXXXXXXX concerning the conduct of Mr Graham Bateson, formerly a member of Gilberdyke Parish Council, which had been referred to the Monitoring Officer for local investigation.

The committee found that Mr G Bateson did not breach paragraphs 3(2)9B0, 3(2)(b) and 6(a) of the Model Code of Conduct 2007, as adopted by Gilberdyke Parish Council, as his actions during a confrontation at the complainant's former business premises on 2 February 2009 did not constitute bullying, intimidation of any person or misuse of position.

The committee found that Mr G Bateson was found to have breached paragraphs 3(1) and 5 of the Model Code of Conduct 2007, as adopted by Gilberdyke Parish Council, in that he failed to treat others with respect and that he conducted himself in a manner which could reasonably be regarded as bringing his office or authority into disrepute during a confrontation at the complainant's former business premises on 2 February 2009.

The committee agreed that Mr G Bateson be censured.

The file will be held for 6 years.

c. Cemetery Development Services – Joint Burial Committee

d. letter from Mr C Melrose – referring to the SCASC and ICO correspondence. Mr P Robinson proposed the letter be received and a line drawn under the subject of the complaints. The findings of all the complaints against parish council members and the findings of the ICO have all been received and noted. As far as the parish council is concerned the matter is now closed.

Mr J Mansell abstained 7 members agreed.

e. letter from Mr P Bryan

f. photographs from the road sweeper re: the railway at Bellasize: property on Hansard Drive regarding vermin and rubbish: damaged litter bin on Clementhorpe

- Road and a video tape strewn around many areas of the village. The Clerk to forward to appropriate departments of the ERY Council
- g. letter from Mr P Bryan of Hansard Drive – various concerns – vermin, antisocial behaviour, litter. Agreed for the Clerk to forward the letter to the L A Team at ERY Council.
 - h. ERYC – precept for 2010-2011
 - i. Citizens Advice Bureau – grant application – December 2009
 - j. ERYC – festive lighting
 - k. WYBONE – brochure
 - l. Goole Town JUNCTION
 - m. SOLARWALL – brochure
 - n. ERYC – temporary road closure
 - o. ERVAS – various
 - p. RECORD PLAY – brochure
 - q. I O G turf
 - r. C R B - employees – all employees are now covered
 - s. G FILLINGHAM – landscaping
 - t. HUMBRELLA – various
 - u. Mr P Bryan – 42 Hansard Drive – anti-social behaviour
 - v. HEPTONSTALLS – Jubilee Pond
 - access road to Ings View site
 - w. ERYC – over view and Scrutiny Workshop
 - x. THE CLERK magazine
 - y. email – Mr M Clarke ERYC – flooding
 - z. CAVES CONNECTION – local magazine with anti-social behaviour report covering recent damage at Jubilee Pond, Gilberdyke

9.00 pm Miss F Holt left the meeting

7. REPORTS

7.1. The Clerk gave a short update on site visits with ERYC regarding the play area and dog fouling at Applegarth/Hawthorn Way: the request for a bin at the outer end of Mill Lane, Scalby – considered by the ERYC not to be needed in open countryside and 1 new bin has been placed at the B1230 junction with the lane by Newport Parish Council: NO BALL GAME sign and the resiting and replacing of 1 bin on the grassed area at Chestnut Drive/Greenacre Park. The Clerk to obtain quotes for the cost of NO BALL GAMES sign and to contact ERYC Highways to confirm if such a sign can be erected.

The community support police officers are to be given powers by the ERY Council to issue dog fouling tickets.

The Clerk reported that members of the public are reluctant to give names or any other information regarding dog fouling in public areas.

7.2 WEBSITE

- Profiles of members still outstanding
- Website has been updated with information regarding flooding and policing

7.3 PARISH PLAN

Mr N Norris gave a short report on the progress of the parish plan and tabled suggested artwork for the cover of the completed parish plan.

Mrs A Leighton approached to assist Mrs S Wilson with a short history of the village.

The Clerk to also obtain the History of Blacktoft book for reference.

7.4 PARISH PATHS

Some work has been carried out on Ings Nook Road by the LOIDB and the lane is now accessible again. Mr J Jessop is looking for similar work to be carried out on Thornton Dam Lane.

The Clerk to report illegal bridges made from stolen rail sleepers over the dyke and dangerous dogs at properties backing onto Coggins Bank.

7.5 JUBILEE POND

Some signs are missing – the Clerk to obtain replacements – agreed.
Health & Safety survey to be carried out by Mr J Mansell.

The Clerk to liaise with Mr J Mansell regarding the wording of the signs.

7.6 G D L A

The Clerk confirmed that enquiries had been sent regarding surfacing of the car park to all the companies given by the GDLA committee. No responses had yet been received.

7.7 MEMORIAL HALL

Mr P Robinson gave a short report on the informal meeting of memorial hall committee members and some parish councilors regarding the employment of a consultant for funding for a new hall. The parish council is requested to consider transferring £4,800 (match funded) from the budget held by the parish council for a new build to the Memorial Hall to cover the payment for the consultant.

The Clerk to obtain clarification regarding the parish council's situation from the Audit Commission and the ENLLCA.

Deferred to the December 2009 meeting.

8. PLANNING

DC/09/03968/PLF/WESTWW erection of 1 dwelling and detached garage at land west of Highfield, Old Trough Lane, Sandholme

DC/06/08890/STVAR/STRAT/AS2 variation of condition 297/2009/PLF (2/97/0094) to extend limit of operation of site at Gilberdyke Land Fill Site, Leatherdog Lane, Scalby

9. FINANCE

Accounts to pay:

Informal meeting for discussion of the precept for 2010-2011 to be held Tuesday 1 December 2009 with a full presentation for approval at the December 2009 scheduled meeting.

The decision regarding whether or not to consider grant applications for local groups deferred to the December 2009 meeting.

Annual Return – copies presented for all members.

DATE OF THE NEXT MEETING

Tuesday 8 December 2009 – 7.30pm The Common Room, Scalby Lane, Gilberdyke.

There being no further business the meeting closed at 9.55pm.

CHAIR

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD TUESDAY 8 DECEMBER 2009
7.30PM THE COMMON ROOM, SCALBY LANE, GILBERDYKE

Public Participation and information exchange:

- a. Mr P Bryan – concerns regarding the removal of the 2 hour parking permission at the shopping precinct on Scalby Lane. Workers at the shopping precinct park on Hansard Drive which creates problems for emergency vehicles etc. The Clerk is to contact property agent.
- b. Mrs A Leighton – regarding the request by the parish council for back dated minutes of the G D L A.
- c. Mr X XXXXXXXX – regarding the informal meeting held by the Clerk and some parish council members to work on the precept budget for the financial year 2010-2011.

1. APOLOGIES

Miss F Holt
Mr H Dykes
Mr L Arundel

PRESENT

Mr P Robinson
Mrs D Longhorn
Mr N Norris – chair
Mr J Mansell
Mr G Briskham
Mrs J Bate
Mr J Jessop
Mr A Wilson

2. CONFIRMATION OF PREVIOUS MINUTES

The Chair acknowledged how useful the presentation by BRITSPACE had been.
Signed as a true record.

3. DECLARATION OF INTERESTS

Mr P Robinson – planning – Ward Councillor
Mr G Briskham – planning – personal
Mr J Jessop – financial – bus shelter
Mr A Wilson – personal – financial

4. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

a. School competition – logo for website and letterheads – this will be held during the new term 2010. The term on the run up to the Christmas break is far too busy.

b. Willow Green – request by Mr McGreachie to have a sign removed from the street – following the site visit by the ERY Council officer it is confirmed that the sign has to remain.

5. CORRESPONDENCE

- a. B1228
- b. Playing fields and play brochures to f holt
- c. ERYC parish news – article on PAYBACK – parish council to consider PAYBACK for any work at the GDLA site
- d. MARIE CURIE – request for funding
- e. Flood Liaison – place on website
- f. Letter from Mrs P Colley – comments regarding the information precept budget meeting held on 1 December 2009. The parish council confirmed that an informal meeting is legal and that all aspects of the precept budget for the coming financial year were covered – a rough drafted outline of a precept to be presented to the full parish council (December 2009) for discussion and confirmation
- g. Letter from Mr X XXXXXXXX re comments noted
- h. ERNLLCA – training day for the Clerk – the clerk confirmed that a place has already been booked
- i. Emergency Planning – notices to be updated for the notice boards and item to go into the local press
- j. Verbal requests and emails from Mrs A Garnett of Willow Green, Gilberdyke – regarding the poor state and total lack of manhole covers on the walkways for Willow Green. The Clerk confirmed that ERYC is not responsible for the walkways. The walkways are the responsibility of the residents. The Clerk to arrange a meeting with the residents.
- k. Letter from Mr C Melrose – repeating his request to have a certain paragraph from the SCASC findings correspondence read out at the parish council meeting. The parish council has agreed to have a line drawn under the whole business of the SCASC complaints against members of the parish council – 8 members present with 1 abstaining voted not to read the paragraph out.

**Note – reference to the October 2009 parish council meeting minutes 8. SCASC
“The parish council acknowledges that everyone has a right to their opinion . . . “

6. REPORTS

6.1 GDLA

There apparently seems to be a failure in communication between the parish council and the G D L A. A meeting to be arranged before the next parish council meeting between representatives of the G D L A and the parish council to discuss communications.

The Clerk is to respond to all 5 letters from the G D L A – minutes to be received by the parish council electronically: the request for a sign is being handled by Mr N Norris – not the parish council: 60/40 street lighting is being handled by Mr N Norris not the parish council: invitations by the parish council for grant funding is an agenda item for December 2009: the Clerk will contact again the 6 companies volunteered by the G D L A for quotes regarding the car park surface.

6.1 Olympic Garden

A new lock is to be obtained so that garden can be opened for use. The Clerk is to instruct the gatemen to close the gate on an evening and the road sweeper on the morning.

A meeting of the committee is to be held in January 2010.

6.2 Parish Paths

Mr J Jessop reported that the LOIDB had cleared paths only by driving machinery down them. A report regarding Thornton Dam Lane was received. Concern that the hedge has to be lost to allow machinery in to clear the dyke.

Cllr C Bayram reported that the dyke can be cleared by reaching over the hedge. These concerns to be raised at the next internal drainage board meeting.

By 2026 any paths or rights of way not listed on the definitive map will be lost. The parish council to request ERYC why not enough is being done to prevent these rights of way being lost. Mr J Jessop and Cllr C Bayram to liaise with the ERYC. This topic is an agenda item for the ERYC Committee meeting to be held on 9 December 2009.

Mr M Jackson of ERYC to be invited to a parish council meeting.

6.3 Jubilee Pond

Mr J Mansell reported that some work needs to be done to keep the trees tidy and safe. A report to be brought to the January 2010 meeting.

Mrs J Bate reported that again it has been too wet to plant daffodil bulbs.

6.4 Flooding

Mr J Jessop reported that the ERYC and LOIDB have been carrying out surveys in the village. A series of options will be presented to the Gilberdyke Flood Action Group.

Network Rail has carried out site inspections of the culvert Clementhorpe Lane.

6.5 Website

Profiles are still outstanding. The Clerk presented her profile to be placed on the website.

Posters to be placed in the notice boards inviting local groups to have links on the parish council website.

6.6 Footbridge – B1230

Mr P Robinson reported that the two footbridges – Newport and Gilberdyke – over the B1230 are owned by the ERYC. Newport Parish Council has obtained a quote to have the two bridges removed – the price would be considerably less if the footbridge in Gilberdyke were to be removed at the same time.

The parish council agreed to the footbridge being removed.

The Clerk is to confirm to Newport Parish Council for the Joint Working Group.

6.7 Play – no report

7. BUS SHELTER – CLEMENTHORPE ROAD, GILBERDYKE – Two quotes have been received. ASK £1,400 and G FILLINGHAM £1,100. The parish council to instruct G FILLINGHAM to carry out the full replacement of all sheets on the bus shelter Clementhorpe Road, Gilberdyke at a cost of £1,100.00.

8. JOINT BURIAL COMMITTEE

Draft minutes of the meeting held Tuesday 17 November 2009 have been received.

The Parochial Church Council of Newport has requested the trees on the boundary with the B1230 be trimmed. Quotes are to be obtained for the task.

9. SCASC

A second request by letter from Mr C Melrose to have a particular paragraph read out from the SCASC findings. The parish council has agreed to have a line drawn under the whole business of the SCASC complaints against certain members.

Eight members present with one abstaining voted not to read the particular paragraph out.

** Note – reference to the October 2009 parish council minutes – 8. SCASC – “The parish council acknowledges that everyone has a right to their own opinion”
The findings and full file are available for the public to view either at the East Riding of Yorkshire Council or from the Clerk to the parish council.

10. POLICIES

The policy regarding DISTURBANCES was re-submitted for acceptance with the inclusion of Chair. Signed and to be placed on file.

11. PLANNING

12. PRECEPT

Salaries 1% increase across the range of employees	£35,000.00
Grass cutting	£2,200.00
Expenses	£250.00
General maintenance	£500.00
Precept – Newport & Gilberdyke J B C	£2,000.00
Eastrington & Gilberdyke J B C	£1,050.00
Inland Revenue	£1,115.00
New burial land - £500 annually and held	£500.00
Audit – Internal	£500.00
External	£500.00
Insurance	£1,500.00
Subscriptions – SLCC & ERNLLCA	£700.00
Bank charges	£150.00
Play area annual inspection	£83.00
Play area maintenance - £300 held in account making total of £800.	£500.00
Salt bins	

Litter bin x 2	£1,500.00
Pond – signs	
Paths – signs £500 held in account	-
Parish Plan - £4,800 held in account + £200.00 making a total of £5,000	
Youth Shelters	£200.00
Bus shelters £1,500 held in account	-
Election expenses - £500 held in account + £500 making a total of £1,000.00	
Website - £230.00 held in account	-
Clerk training - £400 held in account	-
Training generally	£300.00
GDLA - 2/3 rd	£2,276.00
Hedge	£200.00
Car park £7,500 held in account	-
Youth Worker - £2,000 held in account	-
Memorial Hall £40,000 held in account for new build + £10,000.00 to be held in account	
Grant C A B	£300.00
Legal	£2,000.00
Contingency	£2,995.00

Precept: An approximate decrease in the precept budget of 30.6%.

The Clerk is to confirm the charges from ERYC regarding salt bins and the cost of pond signs. The precept application form to be signed at the January 2010 meeting. The parish council is to announce the cut in precept in a press release.

Grants: the parish council agreed to allow £300 to the Citizens Advice Bureau (CAB) but no grant applications will be invited from other groups. The parish council is to consider grants at the March 2010 meeting (end of financial year) when some finances may be available and will consider other grant applications at later dates.

13.FINANCE

Accounts to pay:

S. Wilson	£240.00
Heptonstalls	£30.00
SLCC subs	£95.00
ERYC-CRB checks	£112.00
S WALKER	£60.00
B COULTISH	£832.33
S E NICHOLSON	£441.78
D BRANTON	£4.55
M GREGPORY	£115.00
INLAND REVENUE	£577.72

10.25pm Mr G Briskham left the meeting.

14.DATE OF THE NEXT MEETING

Tuesday 12 January 2010 7.30pm The Common Room, Scalby Lane, Gilberdyke.

CONFIDENTIAL MATTERS

The employment agenda to discuss employee's contracts deferred to the January 2010 meeting.

There being no further business the meeting closed at 10.30 pm.

CHAIR

GILBERDYKE PARISH COUNCIL WEBSITE

Local groups are invited to contact the parish council to arrange for links to be placed on the parish council website. The links will give the groups an opportunity to promote their activities etc.

**Contact the Clerk – Sue Nicholson
on parishclerk@gilberdyke.or.uk or
gusthepuss@btinternet.com
Tel.: 01430 441278**

GILBERDYKE PARISH COUNCIL

EMERGENCY PLANNING

Gilberdyke Parish Council is working towards setting up an EMERGENCY PLAN for the parish. The parish includes the settlements of Hive, Sandholme, Scalby, Greenoak, Bennetland outlying parts of Eastington and the main village of Gilberdyke. If you are interested in being part of or providing equipment/resources for use during an emergency please contact the Clerk – Sue Nicholson on
Email: parishclerk@gilberdyke.org.uk or gusthepuss@btinternet.com
Tel. 01430 441278