

# Minutes of November 2022 Parish Council Meeting

7:30 pm, 21 November 2022

Conference Room, Gilberdyke War Memorial Hall

## ACTION POINTS

None.

*In attendance:*

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Pete Buckle, Councillor Nick Norris, Councillor John Robinson, Councillor Carl Stevens, Councillor Helen Stevens, Councillor Sam Taylor-Dunn, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

The Chair opened the meeting.

### 1. Decisions required to complete Standing Orders

The Clerk provided the Parish Council with the necessary choices to make on the optional and choice elements of the NALC Model Standing Orders. The Council's decisions are reflected in the attached final version of the Standing Orders, which were effective immediately.

### 2. Apologies received, to be noted and agreed

No apologies had been received.

### 3. Declarations of interest

No additional declarations of interest were made.

### 4. Approval of minutes of previous Parish Council Meeting

These were proposed by Councillor Taylor-Dunn, seconded by Councillor Carl Stevens and agreed by the Parish Council.

### 5. Public participation

None.

### 6. Recommendations of Finance Committee

These were agreed in full. The recommendations are attached to these minutes.

### 7. Recommendations of Personnel Committee

These were agreed in full. The recommendations are attached to these minutes.

### 8. Parish Council policy, protocols and regulations plan

This was agreed in full. The plan is attached to these minutes.

## **9. Correspondence**

### *Boundary Commission for England 2023 Boundary Review*

The Boundary Commission for England (BCE) is redrawing constituency boundaries in order to rebalance the number of electors represented by each MP.

### *NALC Civility and Respect November newsletter*

The civility and respect project has made some significant progress over the last few months and details of the resources which have been specifically developed to help address the issues of civility and respect across the local council sector can be found in the latest newsletter.

### *NALC Make A Change Local Council Election 2023 Materials*

NALC has produced and updated materials to help local councils promote local elections over the coming months to help increase the diversity of candidates, and to enhance the number of contested elections, as well as hopefully increasing voter turnout.

### *Letter from the Gilberdyke War Memorial Hall Committee*

The GWMH Committee were positive about increasing the size of the leased space for an increased play area, and for the construction of a storage facility.

### *Wicksteed Playground Inspection report*

Wicksteed had provided their inspection report regarding the playground in Gilberdyke village.

## **10. Planning consultation - 22/03368/VAR | Variation of Condition 18 (acoustic fence) of planning permission 20/00937/VAR (Erection of 29 dwellings and associated access road) to allow for alternative fencing | Land West Of Craig House 56 Station Road Gilberdyke East Riding Of Yorkshire HU15 2SU**

The Parish Council wished to echo the views of the local residents who had asked ERYC to reject the Variation and require the developer to fit fencing to the specification contained within the original plan and advertising.

## **11. Recommendations of Christmas Working Group**

These were agreed in full. The recommendations are attached to these minutes.

## **12. Clerk's Report, including Action Points, Open Items, Financial Report (including payments), Youth Project Report and Street Cleaning Team Report**

### **a) Summary of activities**

- Attended Safeway Security additional work at Jubilee Pond on 12 October
- Recruitment and retention of councillors training on 17 October
- Finance Committee meeting on 17 October
- Christmas Working Group meeting on 18 October
- Gilberdyke playground inspection by Wicksteed on 19 October
- Personnel Committee meeting on 24 October
- Met with GWMH Committee representatives on 31 October
- VAT for unregistered councils training on 3 November
- Met with GDLA Committee representatives on 3 November
- Personnel Committee reconvened meeting on 9 November

### **b) Action Points**

None.

**c) Open Items****Landfill site**

Alan Barker, Clerk to Newport Parish Council, has shared with me the information he's been provided by Kathryn Richardson of the Environment Agency on 28/10/22:

*"The current update is that import of restoration material is complete on all areas of the site other than for the restoration and final profiling of the site haul road. The operator is currently completing this work and progressing surface water works. Topography surveys have been carried out which record the profile of the site. These have been submitted to us for our assessment. The site will remain under an environmental permit following the completion of restoration, and we will continue to regulate the site with a focus on leachate and gas management. Enforcement action was taken in September 2022 where material which did not meet the permit requirements had been brought on to site. This was then removed promptly. An officer has been out on site today on a routine site inspection as part of our ongoing regulation of this phase of work."*

**Refer pruning of willow tree at Jubilee Pond to Jubilee Pond Subcommittee**

Quotes now received.

**Review Scalby Lane Dyke condition after drain inspection**

Awaiting report from 1-2 Clear

**Clerk to scope delivery of Playground Working Group recommendations**

Scoping started. Held initial meeting with GWMH Committee on 12 September and further meeting on 31 October. Letter now received from GWMH Committee.

**Do It For East Yorkshire (DIFEY) Community Grant**

Two submissions made, acknowledgement received, both still under assessment.

**New Parish Council noticeboard received**

The new noticeboard has been delivered. I have advised the Post Office and installation will take place shortly.

**d) Financial Report**

Attached.

**e) Youth Project team Report**

The team have increased their intake of young people by 40% since July. They have achieved this by going into the schools and speaking with the young people. They have also taken in some from neighbouring villages which is encouraging.

They have moved the start time forward after consultation with the families, this means they can access the hall for two sessions instead of one, which has been well received by older ones who can now do sports.

They are doing outreach in response to messages of anti-social behaviour. The team leader has met with the local Police sergeant and they will continue to work closely with the team. The message is that if no calls are coming through on 101, then they have nothing to go on.

The team leader has submitted funding bids to cover next summer's trips and new equipment.

**f) Street Cleaning team Report**

I arranged to meet with the team on Saturday 22 October, but unfortunately one of the team was unable to attend. We discussed the transformation to a Streetscene team, including how to adopt new ways of working, innovation and greater interaction with the residents of the parish. We also reviewed current cleaning issues in the village.

### **13. Safety and lighting of pedestrian access from Station Road, Gilberdyke to Gilberdyke Railway Station**

Councillor Newsome advised the meeting that a number of residents had mentioned how unsafe they felt when using Gilberdyke Railway Station as a pedestrian at night. He suggested, if the Council agreed, that he would contact Humberside Police and British Transport Police to generate a report to discuss with Network Rail on how to deliver improvements. The Parish Council agreed to Councillor Newsome's suggestion.

### **14. Any other business**

Councillor Buckle advised the Parish Council that he may be able to acquire a boat for use on Jubilee Pond. The Council agreed that Councillor Buckle needed to ensure that storage of the boat would be possible in the container unit as there were other items in there, in particular the CCTV system.

### **15. Date and location of the next meeting**

This was agreed as Monday 12 December in the Conference Room of Gilberdyke War Memorial Hall.

*To be signed as a true and accurate record by the Chair*

Print name

Date

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