

Terms of Reference of Services Committee

- Name: Services Committee
- Membership: Five (5) members of the council
- Purpose:
- To set strategic direction and provide long-term vision for the delivery of Parish Council services, including
 - Gilberdyke Youth Project
 - Streetscene
 - Gilberdyke Village Playground
 - Jubilee Pond
 - Emergency Planning
 - Allotments
 - Christmas activities
 - Other leisure facilities and activities
 - To provide assurance to the Parish Council that services are being provided effectively and efficiently
 - To consider offering new services in response to citizen demand, both current and anticipated
- Conditions:
- 1 Membership of the Committee to be decided upon its creation and the membership of the committee to be appointed at the Annual Council Meeting
 - 2 Meetings to be convened on a quarterly basis within the requirements of the Local Government Act 1972, Schedule 12, para 10 and the Public Bodies (Admission to meetings) Act 1960, para 1
 - 3 Minutes to be presented to the next meeting of the parish council
 - 4 The Committee may co-opt to fill temporary vacancies
 - 5 The Committee is empowered to invite specialist professional Officers or advisors to attend meetings to provide guidance as to matters under discussion

- Restrictions:
- 6 Only Members of the parish council may be members of the Committee
 - 7 Only members of the Committee may speak at Committee meetings other than by the resolution of the Committee or if specifically summoned
 - 8 The quorum shall be three (3)
 - 9 The Parish Council's Code of Conduct and attendant regulations apply to this Committee
 - 10 The Committee may resolve decisions.
 - 11 The Committee may set up Sub-committees or Working Groups for specific projects