

May 2023 Parish Council meeting minutes

7:00 pm - 9:00 pm, Monday 15 May 2023

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

- Clerk to commence public consultation for Gilberdyke village play area expansion
- Clerk to seek space at Gilberdyke War Memorial Hall Summer Gala to use for public consultation for Gilberdyke village play area expansion
- Clerk to write to ERYC Highways to enquire about road improvement plans for B1230 in Gilberdyke
- Clerk to arrange inaugural meeting of Jubilee Pond Working Group
- Clerk to advise Lodge Landscapes of the outcome of their quote
- Clerk to ensure the subject of fishing was included on the agenda for the next Services Committee meeting

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Jeannie Peachey, Councillor Pete Buckle, Councillor Eric Frod, Councillor Nick Norris, Councillor John Robinson, Councillor Sam Taylor-Dunn, Councillor John Walker, Jake Wilde (Parish Clerk).

Ward Councillor Victoria Aitken was also in attendance. Councillor Linda Bayram offered her apologies.

Five members of the public also attended the meeting.

The Chair opened the meeting.

1. To agree: Apologies received

Councillor Woollass (holiday), Councillor Rooney (holiday) had given their apologies. Both were agreed by the Parish Council.

2. Declarations of interest

None.

3. Public participation

A member of the public advised that Gilberdyke Garden Centre had expressed an interest to them in donating shrubs and plants, etc., in exchange for a plaque of recognition.

A member of the public asked about weeds in the road. The Clerk advised that this was the responsibility of East Riding of Yorkshire Council (ERYC) Highways.

A member of the public asked why the Parish Council had ended the arrangement with Newport Parish Council for a contribution towards the maintenance of Newport Cemetery in exchange for discounted rates for Gilberdyke Parish residents. The Chair explained that the Parish Council had decided that the arrangement was not beneficial to the residents of Gilberdyke Parish for two broad reasons. Firstly, the Parish Council were not sighted on how the money was being spent. Secondly, it was unclear under what powers the Parish Council were able to expend this money.

A member of the public asked what the Parish Council's plans were for a cemetery. The Chair advised that the Local Government Act 1972 (LGA1972), at Section 214(1) makes the Parish Council a burial authority. LGA1972, at Section 214(2) states that a burial authority *may* provide and maintain a cemetery, meaning that the Parish Council has the power to provide a cemetery if it wishes to do so but there is no obligation on it to make provision.

4. To receive: Correspondence (Clerk)

ERYC Traffic Management had advised that they place a wild fowl warning sign on the northbound approach on Station Road, Gilberdyke, in response to the Clerk's recent request.

ERYC Traffic Management had written to outline proposed no waiting at any time restrictions on Station Road and Harrison Court, Gilberdyke.

Two Ridings Community Foundation had responded to the Parish Council's application in relation to the Community Events held in February and March 2023. The application had been declined as retrospective applications were not possible. However, if the Parish Council wished to organise further Community Events in future it was likely that they would attract funding from Two Ridings.

The Information Commissioner's Office had written to confirm the Parish Council subscription renewal for the forthcoming year.

The Clerk advised that he had received suggestions from residents for improvements to Jubilee Pond. The Clerk had provided copies to the Parish Council, particularly to consider for item 8 on the agenda.

Gilberdyke War Memorial Hall had offered the Parish Council a place at the Summer Gala. One suggestion was that this could be used to form part of the public consultation for Gilberdyke village play area expansion (item 7).

5. To receive: Clerk's Report (Clerk)

a) Action points

Clerk to invite a representative of Howden Civic Society to next meeting of the Planning Committee

Started, awaiting confirmation of date of next Planning Committee meeting

Clerk to communicate the decisions of the Parish Council to the Gilberdyke War Memorial Hall Committee regarding leases

Closed, though discussions are ongoing

Clerk to set up new current account for Gilberdyke Parish Council Youth Project

Started

Clerk to commence discussions for the disposal of the Parish Council-owned land on the east side of 11 Bellasize Park, Gilberdyke

Started, advice sought and received from ERNLLCA, awaiting initial meeting with potential purchaser

Clerk to submit a project application to the East Riding of Yorkshire Council Community Payback team in respect of clearing the hedges and shrubbery near Ings' View
Application made, acknowledgement received, awaiting response

Clerk to ensure the issue of removable benches is placed on the agenda for the next meeting of the Services Committee
Noted, awaiting confirmation of date of next Services Committee meeting

b) Open items

Councillors to distribute the ERYC ASB team leaflet to residents
Awaiting delivery of ERYC ASB team leaflet. Second reminder sent 24 April 2023, reply received, leaflets being sought by ERYC ASB team

Clerk to add advice on the use of CCTV and similar equipment to the Parish Council website (for addressing ASB)
Not yet started

Clerk to arrange an initial meeting of the Christmas 2023 Working Group in June 2023 and invite all parish councillors and relevant stakeholders
Not yet started

Clerk to invite a member of the ERYC Emergency Planning Team to a test of the Emergency Plan
Initial discussion started, to be reviewed after Annual Parish Council meeting

Clerk to ensure that a review of the willow tree at Jubilee Pond (Flaxmill Walk end) take place at the September meeting of the Services Committee
Noted

Clerk to commission a contractor or contractors to clear any obstruction either within or at the exit point of Scalby Lane Dyke up to the point where it joins with Bishopsoil Drain
Started, awaiting response from contractor

Clerk to write to Network Rail regarding providing accessible pedestrian access to the westbound platform
Started, acknowledgment received, no reply yet.

Clerk to write to East Riding of Yorkshire Council regarding installing a pedestrian crossing across Thornton Dam Lane, Gilberdyke at or adjacent to Gilberdyke Medical Centre
Started, acknowledgment received, no reply yet.

Clerk to publish and publicise Rules, Policies and Procedures for the operation of Gilberdyke Parish Council CCTV
Started, rules published on website. Letters to residents local to Jubilee Pond to follow.

Personnel Committee to consider a policy and the management processes for voluntary roles at their next meeting
Personnel Committee meeting scheduled for May

Clerk to contact Unique Friends regarding support for warm room
Not yet started

6. To agree: Financial Report (Clerk)

This was agreed and it attached to these minutes.

7. To agree: Recommendation on public consultation for Gilberdyke village play area expansion (Clerk)

This was agreed.

8. Jubilee Pond

- a) To resolve: That the Parish Council agrees to form a Working Group as outlined in GPC-23-05 Jubilee Pond Working Group.

After the addition of a provision to limit spending on any single item to a maximum of £250 (exc. VAT) this was proposed by Councillor Newsome, seconded by Councillor Taylor-Dunn and agreed without dissent.

- b) To agree: That the Parish Council agrees the quote from Lodge Landscapes for work to level various areas at the Flaxmill Walk end of Jubilee Pond at a cost of £845.00 + VAT.

This was proposed by Councillor Newsome, seconded by Councillor Taylor-Dunn and agreed without dissent.

- c) To resolve: That the Parish Council resolves to install chicken wire along the fence at the Station Road end of Jubilee Pond (retrospective).

This was proposed by Councillor Robinson, seconded by Councillor Buckle and agreed without dissent.

- d) To receive: Update on fishing permits.

The Clerk advised that, at the time of the meeting, sixty-nine permits had been issued. Some councillors expressed concern at the number of permits issued and asked that the Services Committee review the issue.

- e) To receive: Update on installation of aeration pump.

The Clerk advised that Councillor Woollass had informed him that he had been delayed in installing the pump and would address the matter upon his return from holiday.

9. Allotments

- a) To receive: Update on installation of drainage solution.

The Clerk advised that Councillor Woollass had informed him that he had been delayed in installing the pump and would address the matter upon his return from holiday.

- b) To consider: Potential for partnership with another Parish Council.

The Clerk advised that it may be possible for Gilberdyke residents to use allotments in a neighbouring parish and asked if the Parish Council wished to provide any support for them to do so. The Parish Council took the view that if any Gilberdyke resident wished to take an allotment in another parish then that was a matter for them to arrange with that Parish Council.

10. To discuss: B1230 improvement scheme and extension of works to Gilberdyke.

Councillor Peachey wished to commend ERYC Highways for the excellent work on improving the B1230 in Newport and expressed a hope that similar work would be undertaken in Gilberdyke,

from Scalby to Slipper Bridge. The Parish Council agreed that the Clerk should write to ERYC Highways to ask if and when this work will be included in their programme.

11. To note: Time, date and location of the next meeting.

The next Parish Council meeting will be held between 7:00 pm and 9:00 pm on Monday 12 June 2023, in the Conference Room of Gilberdyke War Memorial Hall.

To be signed as a true and accurate record by the Chair

Print name

Date
