

## June 2023 Services Committee meeting minutes

7:00 pm - 9:00 pm, Wednesday 7 June 2023

Conference Room, Gilberdyke War Memorial Hall

### ACTION POINTS

Clerk to arrange special meeting of Services Committee to discuss item 6

Clerk to add a digital map of the parish to the Emergency Plan

*In attendance:*

Councillor Buckle, Councillor Newsome, Councillor Robinson, Councillor Taylor-Dunn, Councillor Woollass (Chair), Jake Wilde (Parish Clerk).

Four members of the public also attended the meeting.

The Chair opened the meeting.

**1. To agree: Apologies received**

None.

**2. Declarations of interest**

None.

**3. Public participation**

Two members of the Gilberdyke War Memorial Hall (GWMH) Committee were present and confirmed that, at their recent AGM, Paul Reynolds was taking over as Chair from Jeff Pinkerton.

**4. To receive: Correspondence**

None not covered elsewhere on the agenda.

**5. To receive: Clerk's update on open items**

*Clerk to commence discussions for the disposal of the Parish Council-owned land on the east side of 11 Bellasize Park, Gilberdyke*

Started, advice sought and received from ERNLLCA, awaiting initial meeting with potential purchaser, likely to be next week

*Clerk to submit a project application to the East Riding of Yorkshire Council Community Payback team in respect of clearing the hedges and shrubbery near Ings' View*

Application made, acknowledgement received, awaiting response, reminder sent 2 June 2023

*Clerk to arrange an initial meeting of the Christmas 2023 Working Group in June 2023 and invite all parish councillors and relevant stakeholders*

On agenda for June Parish Council meeting

*Clerk to invite a member of the ERYC Emergency Planning Team to a test of the Emergency Plan*

Initial discussion started, to be completed this meeting

*Clerk to ensure that a review of the willow tree at Jubilee Pond (Flaxmill Walk end) take place at the September meeting of the Services Committee*

Noted

*Clerk to commission a contractor or contractors to clear any obstruction either within or at the exit point of Scalby Lane Dyke up to the point where it joins with Bishopsoil Drain*  
Started, contractor reviewing the work required this week

**6. To discuss: A suggestion for the use of the remaining section of the playing field at Gilberdyke War Memorial Hall, received from the Hall Committee**

The Clerk introduced a paper resulting from an email received from the GWMH Committee. The two members of the public from the GWMH Committee also provided further information. The Committee agreed to reconvene for a special meeting of the Services Committee to review the paper and then make a recommendation to the Parish Council.

**7. To discuss: Potential Community Payback applications (referred from May Parish Council meeting)**

The Committee agreed to recommend to the Parish Council that the following areas were submitted to the Community Payback team for consideration:

- The footpath from Thornton Dam Lane to the White Horse public house on the north side of B1230
- The area behind Flaxmill Walk nearest the railway line
- The garages behind the shops on Willow Green

The Committee also recommended that the Clerk should canvass councillors to suggest private hedges that required attention by their owners, which could then be referred to East Riding of Yorkshire Council for enforcement action.

**8. To review: Emergency Plan**

The Committee reviewed the Emergency Plan and added Councillor Buckle to the Emergency Management Team.

The Committee instructed the Clerk to add a digital map of the parish to the plan.

**9. To receive: Clerk's update on allotments**

- The issue of the bilge pump issue has now been resolved.
- The new allotment holder in possession of key and has commenced clearance work.
- A suggestion had been received from one allotment holder to have a small wildlife pond at the allotment to attract frogs and other wildlife to the area. This will need to be discussed with other allotment holders before being presented to the Services Committee for consideration.
- The Clerk will arrange a meeting of allotment holders in July.

**10. To receive: Clerk's update on public consultation on the play area expansion**

The public consultation has commenced, with limited feedback thus far. A stall has been arranged for the GWMH Summer Gala.

Councillor Buckle suggested that a safety gate should be installed at the entrance to the play area nearest the school, and this will be included in the feedback to the Parish Council.

**11. To receive: Clerk's update on electricity supply at Jubilee Pond**

The Clerk confirmed that an account with Scottish Power had now been set up. The first bill was for £69.95, for the period 17 April 2023 to 23 May 2023, and has been fully paid. The Clerk will review usage upon receipt of the next bill.

**12. To discuss: Fishing at Jubilee Pond (referred from May Parish Council meeting)**

During the course of a lengthy discussion, several ideas were discussed. The Committee concluded by recommending, by four votes to one, that the Parish Council limit the issue of further fishing permits to those whose address is within Gilberdyke parish.

**13. To receive: Clerk's update on Jubilee Pond Working Group**

Following a successful first meeting, with a Chair and Secretary both elected, the Clerk is arranging to meet with both to provide support on how they progress. The Secretary in the process of trying to arrange the next public meeting.

**14. To discuss: Collapsible/removable benches around Gilberdyke village (Councillor Woollass)**

After discussion, Councillor Woollass withdrew this proposal.

**15. To discuss: Community Events (referred from May Parish Council meeting)**

The Committee agreed to defer this discussion until the September meeting.

**16. To note: The time, date and location of the next meeting will be 7:00 pm on Monday 18 September 2023, in the Conference Room at Gilberdyke War Memorial Hall.**

This was noted, with a further meeting to be scheduled to discuss item 6 above.

*To be signed as a true and accurate record by the Chairman*

Print name

Date

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