

September 2023 Parish Council meeting minutes

7:00 pm, Monday 11 September 2023

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

- Clerk to contact Bruno Peek, Pageantmaster, regarding D-Day 80
- Clerk to advise Yorkshire & Humber Drainage Board of impending work on Scalby Lane Drain

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Eric Frood, Councillor Nick Norris, Councillor John Robinson, Councillor Stephen Rooney, Councillor Sam Taylor-Dunn, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Three members of the public also attended the meeting.

The Chair opened the meeting.

1. To agree: Apologies received

None.

2. Declarations of interest

None.

3. To agree: August 2023 Parish Council meeting minutes

These were proposed by Councillor Newsome, seconded by Councillor Taylor-Dunn and agreed unanimously.

4. Public participation

None.

5. To receive: Correspondence

- Request for Parish Councils to express interest in commemorating D-Day 80 from Bruno Peek, Pageantmaster. The Parish Council agreed to instruct the Clerk to express interest.
- Request from National Association of Local Councils (NALC) for feedback on updating the Model Financial Regulations.
- Request from NALC, on behalf of the Power for People campaign, for Parish Councillors to contact their local MP regarding intervening at the Commons Report Stage debate of the Energy Bill. [However, the Report Stage took place on 5 September 2023.]
- Request from NALC for local councils to complete survey on the recent local elections. Councillor Bryan agreed to complete the survey.
- Final agenda for ERNLLCA Conference to be held on 15 September 2023. Councillor Norris advised that he would no longer be able to attend.

- Letter from Cornerstone regarding pre-consultation on base station upgrade at Unicorn House, Gateway Business Park, Broad Lane, Gilberdyke. The Parish Council had no comments to make.

6. To receive: Clerk Report

a) Action points

Clerk to benchmark insurance premiums ahead of the 2024 renewal
Not yet started.

Clerk to respond to ERYC Community Governance Review with the Council's comments
Closed.

Clerk to enact the Council's recruitment decisions
All applicants have been advised of the Council's decisions. The new employee requires a contract and an induction meeting with the Clerk. The new Jubilee Pond Bailiffs require an induction meeting with the Clerk.

Clerk to publish updated employee policies
Not yet started.

Clerk to make recommendations to next Finance Committee in relation to the increase in the budget for Gilberdyke village allotments
Not yet started.

Clerk to explore purchasing replacement benches for Sandholme Road and the junction of Clementhorpe Lane and Clementhorpe Road
Not yet started.

Clerk to arrange work required on Wallingfen Way benches along B1230
Contractor commissioned to cut grass around the bench at the junction of Greenoak Lane and the B1230. This will enable an inspection of the bench to take place. Work not yet started on the bench to the west of the entrance to Gilberdyke village.

Clerk to liaise with Gilberdyke War Memorial Hall over plans for the D-Day 80th anniversary
Not yet started.

Clerk to publicise the Hedgehog Highway project on the Parish Council website
Not yet started.

Clerk to draft a letter of thanks to Rob Stephenson, who had recently ceased to be a Jubilee Pond Bailiff, to be signed by the Chairman
Not yet started.

b) Open items

Clerk to add correspondence from TCV to agenda of September Services Committee meeting.
Noted.

Clerk to arrange rental of two SIDs from ERYC Road Safety for Staddlethorpe Broad Lane, Gilberdyke.
Closed.

Clerk to request that ERYC Traffic Management undertake a speed survey on Station Road, Gilberdyke.

Closed. This item is on the agenda for the September Parish Council meeting.

Clerk to contact ERYC to discuss improving the control of weeds on the roads within Gilberdyke village.

Not yet started.

Clerk to submit three further proposals to the Community Payback team for consideration:

- *The footpath from Thornton Dam Lane to the White Horse public house on the north side of B1230*
- *The area behind Flaxmill Walk nearest the railway line*
- *The garages behind the shops on Willow Green*

The first of these is awaiting further discussion with ERYC before submission and would require a traffic management order. The second and third have been submitted. No updates yet.

Clerk to set up new current account for Gilberdyke Parish Council Youth Project

The Finance Committee has decided that a new bank account should be opened, rather than adding to the existing NatWest account. Clerk to proceed. No updates yet.

Clerk to commence discussions for the disposal of the Parish Council-owned land on the east side of 11 Bellasize Park, Gilberdyke

A further meeting was scheduled for prior to the September Parish Council meeting, but this will now take place later this month.

Councillors to distribute the ERYC ASB team leaflet to residents

Awaiting additional order of 500 leaflets.

Clerk to add advice on the use of CCTV and similar equipment to the Parish Council website (for addressing ASB)

Not yet started.

Clerk to invite a member of the ERYC Emergency Planning Team to a test of the Emergency Plan

To be arranged.

Clerk to ensure that a review of the willow tree at Jubilee Pond (Flaxmill Walk end) take place at the September meeting of the Services Committee

Noted.

Clerk to commission a contractor or contractors to clear any obstruction either within or at the exit point of Scalby Lane Dyke up to the point where it joins with Bishopsoil Drain

The Clerk will appoint a company to inspect the drain in due course.

Clerk to write to Network Rail regarding providing accessible pedestrian access to the westbound platform

Response received advising that the Parish Council, "should pass any inquiries to Network Rail who will look at the possibility for lift installation at this station, they will have a program of works regarding potential stations under access for all schemes." The Clerk will contact Network Rail in due course.

Clerk to write to East Riding of Yorkshire Council regarding installing a pedestrian crossing across Thornton Dam Lane, Gilberdyke at or adjacent to Gilberdyke Medical Centre

The Clerk will make a further attempt to elicit a response from ERYC Traffic Management regarding this issue in due course.

Clerk to write to ERYC Highways to enquire about road improvement plans for B1230 in Gilberdyke
Not yet started.

7. To agree: Financial Report

This was agreed and is attached to these minutes.

8. To agree: General maintenance and upkeep of bench and grass at junction of Greenoak Lane and B1230 (Councillor Woollass)

Councillor Woollass had undertaken some repairs on the bench and proposed that the grass was added to the village cut. This was seconded by Councillor Newsome and agreed unanimously.

9. To agree: Speed limit non-compliance within Gilberdyke village (Councillor Robinson)

The Council instructed the Clerk to proceed with enquiring regarding Community Speed Watch.

10. To agree: Progress on drainage ditches by Yorkshire & Humber Drainage Board (Councillor Newsome)

11. To agree: Water courses to be cleared and especially Scalby Lane Drain (Councillor Newsome)

Items 10 and 11 were taken together.

The Clerk confirmed that he had received no update from the Yorkshire & Humber Drainage Board regarding his recent requests for action to clear dykes in the parish. After discussion, the Parish Council agreed that 1-2 Clear Ltd would undertake a camera inspection of Scalby Lane Drain on 14 October 2023 and that the Clerk would advise the Yorkshire & Humber Drainage Board of this, and request their assistance in ensuring that any work that was required on the relevant dykes would be undertaken in advance.

12. To note: The time, date and location of the next Parish Council meeting will be 7:00 pm on Monday 9 October 2023 in the Conference Room of Gilberdyke War Memorial Hall.

Noted.

To be signed as a true and accurate record by the Chair

Print name

Date
