

November 2023 Parish Council meeting minutes

7:00 pm, Monday 13 November 2023

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

- Clerk to write to ERYC to confirm the Parish Council wished to surrender the lease on Newport Cemetery, but to also request an easement (or equivalent legal right) for use of the access road.
- Clerk to arrange installation of safety gate at Clementhorpe Road entrance to Gilberdyke village play area.
- Clerk to publish Council Expenses Policy.

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Jeannie Peachey, Councillor Pete Buckle, Councillor Eric Frod, Councillor John Robinson, Councillor Stephen Rooney, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Councillor Victoria Aitken also attended the meeting.

The Chair opened the meeting.

For decision

1. Apologies received

Apologies had been received from Councillor Norris (work commitments), Councillor Taylor-Dunn (ill health) and Councillor Walker (work commitments). All apologies were agreed by the Council.

2. Declarations of interest

None.

3. October 2023 Parish Council meeting minutes

These were proposed by Councillor Newsome, seconded by Councillor Robinson and agreed unanimously.

4. October 2023 Personnel Committee meeting minutes

These were proposed by Councillor Newsome, seconded by Councillor Robinson and agreed unanimously.

5. October 2023 Finance Committee meeting minutes

These were proposed by Councillor Robinson, seconded by Councillor Woollass and agreed unanimously.

6. Financial Report

This was agreed unanimously.

7. Request from Newport Parish Council to surrender joint lease on Cemetery lying to the south of Main Road, Newport

After a discussion the Parish Council agreed unanimously to instruct the Clerk to write to ERYC to confirm their willingness to surrender the lease, but to also request an easement (or equivalent legal right) for use of the access road.

8. Installation of safety gate at Clementhorpe Road entrance to Gilberdyke village play area at a cost of £3280 (exc. VAT)

This was agreed unanimously.

9. Recommendation of October 2023 Personnel Committee:

- a) That the Parish Council adopt an Expenses Policy

This was agreed unanimously.

10. Change of date of 5 March 2023 Services Committee to Tuesday 27 February 2023

This was agreed unanimously.

11. Planning applications:

- b) 23/02966/PLF - Erection of 2.2m part masonry wall, composite sliding gate, 2.2m high part close-boarded timber fence and soft landscaping following removal of post and rail fence and double gates to southern perimeter boundary - Chapel Farm, Old Trough Lane, Sandholme, East Riding Of Yorkshire, HU15 2XW

This was agreed unanimously.

- c) 23/03054/TPO - TPO - GILBERDYKE NO. 3 - 2001 (REF 617) A1 - Crown reduce 1no Linden Lime tree (T1) by 2.5m on top and by 1.5m on the sides as it is causing shading in the neighbours property and it reduces risk of wind sail ; Crown reduce 1no Cherry Blossom tree (T4) by 0.5m and crown thin by 15% to allow more light into the conservatory and maintain a smaller footprint tree for the future - 9 Linden Close, Gilberdyke, East Riding Of Yorkshire, HU15 2FN

This was agreed unanimously.

For noting

12. Public participation

Councillor Aitken reported that some progress was being made on the development of of cycle and foot path reconstruction from Gilberdyke to Howden.

13. Correspondence

The Gilberdyke War Memorial Hall (GWMH) Committee had written to confirm that they currently had no plans in respect of D-Day 80.

The GWMH Committee had shared a Goole Times article headlined "Hall funding boost" regarding the CCTV improvements, with appropriate recognition given to the Parish Council's contribution.

14. Clerk Report

- a) Action points from last meeting

Clerk to publicise Slow Ways national walking network

Closed

Clerk to publicise Electrical Safety Fund
Closed

Clerk to write to ERYC regarding B1230 resurfacing
Not yet started

Clerk to publicise Household Support Fund for Oil Customers
Closed

Clerk to ensure Main Road bus shelter request forms part of 2024/25 precept discussions
Pending

Clerk to write to Newport Parish Council regarding cemetery lease
Closed

Clerk to open discussions with various suppliers for Gilberdyke play area expansion
Started

Clerk to explore third party funding opportunities for elements of Gilberdyke play area expansion
Started. Attending UK Shared Prosperity Fund bid workshop on Tuesday 14 November 2023

Clerk to arrange for safety gate to be installed at Clementhorpe Road entrance to play area
Quote before Parish Council for decision

Clerk to arrange for signage on age limits and contact details to be installed in the play area
In progress

Clerk to ensure that that a maintenance programme for the perimeter fencing along Station Road be included in the 2024/25 budget
After an examination of the fence this is not required, though one post is slightly loose. I will arrange for this to be resolved. **Closed**

Clerk to ensure refurbishment of the existing life preserver equipment be included in 2024/25 budget
Pending

Clerk to request quote from Wold Trees for trimming work on willow tree at Jubilee Pond (Flaxmill Walk end)
In progress. Site meeting to be held shortly. There are other trees on the site that may require attention.

Clerk to submit funding bid to Two Ridings Community Foundation for 2024 Community Event
Closed. Funding bid submitted and acknowledgement received 10 November 2023

Clerk to arrange a public consultation to identify sites of historical and cultural interest within the parish, with a view to working with Howden Civic Society to award such sites with a blue plaque
Not yet started

Clerk to finalise sale of land to the east of 11 Bellasize Park, Gilberdyke
In progress. I have arranged for Symes Baines Broomer to handle the sale for the Council.

Clerk to arrange formal transfer of CCTV assets from the Parish Council to GWMH
Clerk to agree a protocol with the GWMH Committee for the reporting of incidents in the area leased by the Council
In progress. I have requested a meeting to discuss these issues and am waiting for confirmation of the date.

Clerk to purchase two benches for Sandholme Road and Clementhorpe Lane/Road junction
Closed

b) Open items from previous meetings

Clerk to benchmark insurance premiums ahead of the 2024 renewal
Not yet started.

Clerk to enact the Council's recruitment decisions
Closed

Clerk to arrange cleaning of Wallingfen Way bench to the west of the entrance to Gilberdyke village
Not yet started.

Clerk to liaise with Gilberdyke War Memorial Hall over plans for the D-Day 80th anniversary
Closed. Correspondence received from GWMH Committee

Clerk to publicise the Hedgehog Highway project on the Parish Council website
Not yet started.

Clerk to contact ERYC to discuss improving the control of weeds on the roads within Gilberdyke village.
Not yet started.

Clerk to submit three further proposals to the Community Payback team for consideration:

- *The footpath from Thornton Dam Lane to the White Horse public house on the north side of B1230*
- *The area behind Flaxmill Walk nearest the railway line*
- *The garages behind the shops on Willow Green*

Site visit taking place by placement coordinator on Tuesday 14 November 2023. Team has been running over 60 projects, with some delays due to poor weather over summer. The original proposal for clearing the shrubs and bushes at the entrance to Ings' View is also included.

Clerk to set up new current account for Gilberdyke Parish Council Youth Project
In progress. Exploring whether it will be simpler to add the Youth Project lead as a third party card holder to the existing bank account.

Councillors to distribute the ERYC ASB team leaflet to residents
Awaiting additional order of 500 leaflets. Reminder sent 10 November 2023

Clerk to add advice on the use of CCTV and similar equipment to the Parish Council website (for addressing ASB)
Closed

Clerk to invite a member of the ERYC Emergency Planning Team to a test of the Emergency Plan
Closed. Desktop exercise will take place on Monday 27 November 2023

Clerk to write to Network Rail regarding providing accessible pedestrian access to the westbound platform
In progress. Message sent on 10 November 2023, acknowledgement received 13 November 2023

Clerk to write to East Riding of Yorkshire Council regarding installing a pedestrian crossing across Thornton Dam Lane, Gilberdyke at or adjacent to Gilberdyke Medical Centre
On agenda for November Parish Council meeting

15. Initial proposal from Streetscape for Gilberdyke village play area expansion

The Council noted that this proposal was along the right lines and that further quotes would now be sought.

16. Gilberdyke village allotments update (Councillor Newsome)

Councillor Newsome reported that a land drainage pipe had now been installed, into which the excess water seeps and is pumped into the IBCs on site. The system is powered by batteries that are recharged by solar panels.

17. Report of 3 November 2023 review of CCTV footage at Jubilee Pond

The Clerk provided the Council with a report of two incidents at the pond, but that merited no further action. The Council noted the report.

18. The next Parish Council meeting will be held at 7:00 pm on Monday 11 December 2023 in the Conference Room, Gilberdyke War Memorial Hall

This was noted.

Issues raised by councillors for discussion

19. Water courses within the parish, in particular Scalby Lane Drain (Councillor Newsome)

Councillors discussed the current issues with water courses within the parish. During the discussion, Councillor Aitken suggested that she be copied into future correspondence with Y&H Drainage Board as a Board member.

20. Crossing at the Health Centre (Councillor Newsome)

Councillor Newsome expressed his view that this issue should continue to be raised with East Riding of Yorkshire Council.

21. Jubilee Pond bird table (Councillor Buckle)

After a discussion, the Clerk agreed that there was a potential liability risk to the Council resulting from the placement of the bird table in its current location and would arrange for it to be moved elsewhere.

To be signed as a true and accurate record by the Chair

Print name

Date

