

## March 2024 Parish Council meeting minutes

7:00 pm, Wednesday 6 March 2024

Conference Room, Gilberdyke War Memorial Hall

### ACTION POINTS

None.

*In attendance:*

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Pete Buckle, Councillor Eric Frod, Councillor John Robinson, Councillor Stephen Rooney, Councillor Sam Taylor-Dunn, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Five members of the public also attended the meeting.

The Chair opened the meeting.

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### For decision

#### 1. Apologies received

Councillor Frod (for late arrival) and Councillor Woollass (for late arrival).  
Ward Councillor Victoria Aitken also sent her apologies.

#### 2. Declarations of interest

None.

#### 3. February 2024 Parish Council meeting minutes

These were proposed by Councillor Taylor-Dunn, seconded by Councillor Newsome and agreed unanimously.

#### 4. Financial Report

This was agreed.

#### 5. Appointment of Trevor Rackham as Internal Auditor for 2023/24 accounts

This was agreed.

#### 6. Adoption of Parish Council Sustainability Policy

This was proposed by Councillor Newsome, seconded by Councillor Rooney and agreed unanimously.

#### 7. Grant applications:

- a) Gilberdyke & District Leisure Association application for £2,000

Agreement was proposed by Councillor Newsome, seconded by Councillor Taylor-Dunn and agreed unanimously.

b) Google GoFar application for £2,000

Agreement was proposed by Councillor Woollass, seconded by Councillor Buckle and agreed unanimously.

## 8. Planning applications:

- a) 24/00366/PLF - Siting of six holiday lodges including change of use and upgrading two field access positions together with foul drainage treatment plant and outlet (Re-submission of 23/00833/PLF)

The Parish Council had no adverse comments to make on this application.

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## For noting

### 9. Public participation

A resident reported that a rope provided by him to secure the old wildfowl nesting island at Jubilee Pond had gone missing.

A non-resident provided the Council with advice on the management of Jubilee Pond.

A resident requested that the Jubilee Pond Working Group (JPWG) be wound up as it was inactive. The Chairman advised that the JPWG was a working group of the Parish Council and had successfully undertaken work with the local school, the Brownies, Gilberdyke Parish Council Youth Project and engaged local residents, all of which had been covered by local newspapers.

### 10. Notes of Parish Council and Gilberdyke War Memorial Hall trustees Joint Working Group meeting held on 21 February 2024

This was noted.

### 11. Correspondence

The Chairman reported that he had taken the opportunity of the Parish and Town Councils Virtual Event to raise the issues of road quality and mobility access on the footpaths. The Chairman reported that he had been advised that the resurfacing of the roads was scheduled for 2024/25. The Parish Council may wish to consider requesting an Accessibility Audit from ERYC to examine, for example, the number of (and condition of existing) dropped kerbs.

### 12. Clerk Report

- a) Action points for Clerk from last meeting

*Clerk to prepare consultee comment on 24-00047-VAR and share the draft by email with all councillors for comment ahead of formal submission*

**Closed.**

*Clerk to write to the Planning Officer and request that 24-00047-VAR be heard by the Planning Committee*

**Closed.**

*Clerk to publish public consultation on the Council's financial strategy*

**Closed.**

b) Open items for Clerk from previous meetings

*Clerk to publicise change to fishing permits and conditions for fishing*

Ongoing. New process underway. New signs are required for Jubilee Pond, but these will have to be purchased after April as the current budget is exhausted.

*Clerk to update Parish Council Emergency Plan*

In progress.

*Clerk to make updates to Grant Guidance*

In progress. New process starts on 1 April 2024.

*Clerk to arrange 2024 Community Event*

**Closed.**

*Clerk to write to ERYC to confirm the Parish Council wished to surrender the lease on Newport Cemetery, but to also request an easement (or equivalent legal right) for use of the access road.*

Letter sent 17 November 2023, copy sent to Newport Parish Council. No reply received from ERYC yet, either by Gilberdyke Parish Council or Newport Parish Council.

*Clerk to write to ERYC regarding B1230 resurfacing*

Not yet started.

*Clerk to open discussions with various suppliers for Gilberdyke play area expansion*

*Clerk to explore third party funding opportunities for elements of Gilberdyke play area expansion*

*Clerk to arrange for signage on age limits and contact details to be installed in the play area*

Project on hold until outcome of ownership and responsibility of GWMH resolved.

*Clerk to arrange a public consultation to identify sites of historical and cultural interest within the parish, with a view to working with Howden Civic Society to award such sites with a blue plaque*

In progress. Published on website on 7 February 2024. No responses yet, to be reviewed in April.

*Clerk to finalise sale of land to the east of 11 Bellasize Park, Gilberdyke*

In progress. I have arranged for Symes Baines Broomer to handle the sale for the Council.

*Clerk to agree a protocol with the GWMH Committee for the reporting of incidents in the area leased by the Council*

Draft protocol received from GWMH Committee but discussions on hold until outcome of ownership and responsibility of GWMH resolved.

*Clerk to benchmark insurance premiums ahead of the 2024 renewal*

Not yet started. Renewal date is September 2025.

*Clerk to arrange cleaning of Wallingfen Way bench to the west of Gilberdyke village*

Not yet started.

*Clerk to publicise the Hedgehog Highway project on the Parish Council website*

Not yet started.

*Clerk to contact ERYC to discuss improving control of weeds on roads within Gilberdyke village.*

In progress.

c) Open items taken on by councillors

*Installation of allotment drainage system*

In progress.

*Repair of roof of Clementhorpe Road bus shelter*  
Not yet started.

*Installation of cap replacements for pond edging panels*  
Not yet started.

*Installation of Jubilee Pond aeration pump*  
In progress.

*Installation of two benches for Sandholme Road and Clementhorpe Lane/Road junction*  
Not yet started.

The Clerk requested that councillors advise him at the next meeting if they were unable to complete any of the above and he would arrange for them to be completed by contractors.

**13. The next Parish Council meeting will be held at 7:00 pm on Monday 15 April 2024 in the Conference Room, Gilberdyke War Memorial Hall**

This was noted.

*To be signed as a true and accurate record by the Chair*

Print name

Date

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